

FINANCIAL AID APPEAL FORM

In order to be eligible for financial aid, students must meet the Satisfactory Academic Progress Standards at JCC. To meet these standards, students must have:

- A cumulative financial aid GPA of a 2.0 or better. (This includes all letter grades, W's and I's, being calculated as a 0.0 GPA.)
- Successfully completed 67% of all attempted credits (regardless of grade).
- Not attempted more than 150% of their program. (For example, students working toward a 60 credit hour Associate Degree can attempt 90 credits ($60 \times 150\% = 90$). Once 150% has been attempted, including transfer credits, the student has reached credit limit suspension.)

If a student is not meeting these requirements, they may not be eligible for certain types of financial aid, or any financial aid at all. An appeal can be filed by doing these steps:

- Fill out the Financial Aid Appeals Form completely.
- Applications must meet the criteria as described below and include supporting documentation.
- Financial aid appeals may take 10 to 15 business days for processing.
- All applications for financial aid appeals must be submitted to:

Jackson Community College
Financial Aid Appeals Committee
2111 Emmons Road
Jackson, MI 49201

First Name: _____ M.I. _____ Last Name: _____

JCC ID #: _____ Birth Date: _____

Address: _____ Apt/Box #: _____

City: _____ State: _____ Zip: _____

Student Signature: _____

Type of Financial Aid Appeal: (Check the appropriate appeal box below)

- Academic Probation/Loan Denial
- Academic Suspension
- Credit Limit Suspension

Reason for Financial Aid Appeal:

Check which fits your situation:	Include this documentation:
<input type="checkbox"/> Death of an immediate family member (spouse, child, parent, or legal guardian of the student).	Obituary or death certificate which includes your relationship to the deceased.
<input type="checkbox"/> Return to work/change in working hours that occurred after the add/drop period of the semester and that substantially interfered with your ability to attend class.	Your employer must provide a letter of support on official company letterhead specifying exactly how your change in work interferes with your ability to attend class. The letter must be signed by your supervisor or higher company manager.
<input type="checkbox"/> Medical: Provide a doctor's letter that your condition or injury prevents you from completing classes.	The statement must be on the physician's letterhead and include expected start and end dates of the medical condition. The doctor must verify in the statement that you could not attend any class as the medical condition is very serious and prevents you from participating in education.
<input type="checkbox"/> Call to military duty.	Submit a copy of your military orders with dates.
<input type="checkbox"/> Previous enrollment at JCC was at least 10 years ago.	You must now have successfully completed at least 12 consecutive credit hours at JCC since your last enrollment period over 10 years ago. (Transfer equivalency of failed JCC courses will count toward your 12 credits.)
<input type="checkbox"/> I am on Credit Limit Suspension. *Attempted credit hours includes all classes attempted at JCC and also includes transfer credits.	Indicate (next page) the program or degree that you are working toward. (A degree audit will be done to determine the classes you have left to take. Aid will be restricted to degree requirement categories that have not been previously attempted.)

Description/Explanation from student: (Can be submitted on a separate sheet)

Conditions to Remember:

- ___ I understand that if an appeal is granted, I must successfully complete classes during the appeal semester, by meeting the Satisfactory Academic Progress (SAP) Standards.
- ___ I understand that if these standards are not met, I will jeopardize and/or lose financial aid for future semesters. If I am on credit limit, I also understand that this pertains to me.
- ___ I understand that if I reach my credit limit, I will not be allowed to receive financial aid for more than two degrees and/or certificates. This includes any degree and/or certificate I have already received from JCC.
- ___ I understand that I will be limited to a maximum of two financial aid appeals while attending JCC.

I (Student Name), _____ have read, understand, and agree to all of the above conditions.

Student Signature: _____ Date: _____