



www.jccmi.edu

MANAGEMENT – CERTIFICATE (MGMT.CERT)



*Business, Management, Marketing & Technology
Career Pathway*

MANAGEMENT – CERTIFICATE (MGMT.CERT)

People with management skills are employed in every industry in the career world. This program will build on your natural ability to get along with people and help develop your leadership potential. The focus in this program is on the principles, theories and application of planning, organizing, leading, staffing and evaluating results. Having good communication skills and the ability to make reliable decisions without supervision are essential to beginning a career in management.

Minimum credits:.....30
 Minimum cumulative GPA:.....2.0
 Minimum grade in all courses:.....2.0
 Minimum JCC credits:.....12
 MACRAO Agreement: No

GENERAL EDUCATION REQUIREMENTS – (9 CREDITS)

Take the following:

ENG 131 Writing Experience I
 ENG 232 Technical & Business Writing
 MTH 120 Beginning Algebra or higher

MANAGEMENT RELATED REQUIREMENTS – (4 CREDITS)

Take the following:

ACC 231 Principles of Accounting I
 or ACC 216 Financial Accounting Concepts

MANAGEMENT CORE REQUIREMENTS – (12 CREDITS)

Take the following:

BUA 100 Contemporary Business
 BUA 130 Customer Service
 or BUA 120 Human Relations
 BUA 220 Principles of Management
 BUA 221 Human Resource Management

ELECTIVES

Select electives from classes in ACC, BUA, CIS or ECN in order to meet 30 credits required for certificate. FIN courses have been replaced with BUA.