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MICROCOMPUTER APPLICATIONS – SKILL SET (MCAP.SSET)



Business, Management, Marketing & Technology Career Pathway

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Minimum credits:.....	13
Minimum cumulative GPA:.....	2.0
Minimum grade in all courses:.....	2.0
Minimum JCC credits:.....	12
MACRAO Agreement:	No

REQUIRED COURSES – (13 CREDITS)

Take the following:

- CIS 012 Microsoft® Windows® Workshop
- CIS 119 Microsoft® PowerPoint®
- CIS 120 Microsoft® Word® Comprehensive
- ENG 085 (or equivalent) College Reading
- ENG 090 (or higher) Introduction to Writing
- MTH 098 (or higher) Pre-Algebra