

YEAR _____ FALL WINTER SPRING/SUMMER
 PLEASE PRINT STUDENT INFORMATION BELOW

JACKSON COMMUNITY COLLEGE REGISTRATION ADD / DROP FORM

LAST NAME		DATE OF BIRTH	STUDENT ID NUMBER
FIRST NAME	MIDDLE INITIAL		

MAILING ADDRESS	STREET ADDRESS (REQUIRED FOR DETERMINING RESIDENCY)	P.O. BOX	ARE YOU A U.S. CITIZEN OR PERMANENT RESIDENT? <input type="checkbox"/> YES <input type="checkbox"/> NO
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CITY	STATE	ZIP CODE				GENDER <input type="checkbox"/> M <input type="checkbox"/> F
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HOME PHONE ()	WORK PHONE ()
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E-MAIL ADDRESS	CELL/OTHER CONTACT ()
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TUITION RATE <input type="checkbox"/> JACKSON <input type="checkbox"/> MICHIGAN <input type="checkbox"/> OUT OF STATE <input type="checkbox"/> SENIOR CITIZEN 65+	EDUCATIONAL GOAL: <input type="checkbox"/> JCC DEGREE OR CERT. <input type="checkbox"/> PERSONAL INTEREST <input type="checkbox"/> TRANSFER <input type="checkbox"/> TRAIN FOR NEW JOB <input type="checkbox"/> UNDECLARED	Check for degree or certificate <input type="checkbox"/> Associate of Arts <input type="checkbox"/> Associate of Science <input type="checkbox"/> Associate of Applied Science <input type="checkbox"/> Associate in General Studies <input type="checkbox"/> Certificate <input type="checkbox"/> Other	Program of Study/Major	ETHNICITY 1. Are you Hispanic or Latino? <input type="checkbox"/> Yes <input type="checkbox"/> No 2. Select one or more as appropriate: <input type="checkbox"/> American Indian or Alaska Native <input type="checkbox"/> Asian <input type="checkbox"/> Black or African American <input type="checkbox"/> White <input type="checkbox"/> Native Hawaiian or other Pacific Islander
DO YOU HAVE FINANCIAL AID? YES <input type="checkbox"/> NO <input type="checkbox"/>				

INSTRUCTORS USE ONLY		✓ ONE		COURSE LETTERS	COURSE NUMBER	SECTION NUMBER	COURSE TITLE	✓ TO AUDIT CLASS	CREDIT HOURS	BILLING	COURSE FEE	MEETING TIME
*CODE	SIGNATURE	ADD	DROP									

BY REGISTERING, I UNDERSTAND I AM RESPONSIBLE FOR PAYMENT. NON PAYMENT OR NON ATTENDANCE DOES NOT CONSTITUTE AN AUTOMATIC DROP, WITHDRAWAL OR REFUND.

*W = Waive Prerequisite
 I = Increase Capacity
 L = Late Enrollment
 P = Participating/
 Dropped in Error

Students have three primary rights under FERPA. They have the right to: 1. inspect and review their education records; 2. have some control over the disclosure of information from their education records; and 3. seek to amend incorrect education records. JCC is FERPA compliant and only releases information to authorized institutions. To not have your directory information released go to <http://www.jccmi.edu/norelease>. For more information on this policy please refer to the JCC catalog or go online at www.jccmi.edu. I assume full responsibility for the accuracy of the information on this form and am aware of my FERPA rights.

EQV-ENG 085:
 1. Course: _____ Grade: ____
 2. Course: _____ Grade: ____
 or Documentation Attached

EQV-ENG 090:
 1. Course: _____ Grade: ____
 2. Course: _____ Grade: ____
 or Documentation Attached

EQV-MTH:
 1. Course: _____ Grade: ____
 2. Course: _____ Grade: ____
 or Documentation Attached

Advisor:

STUDENT SIGNATURE _____ PROCESSED BY _____ DATE _____

Date:

STUDENT SIGNATURE _____ PROCESSED BY _____ DATE _____

I understand and assume full responsibility that by adding a class after the add/drop period of this class, I will not have an opportunity to drop without a 'W', receive a refund, or utilize certain forms of financial aid. (See the Financial Aid Office for more details.)