

Login Prompt Appearing Upon Accessing BI4

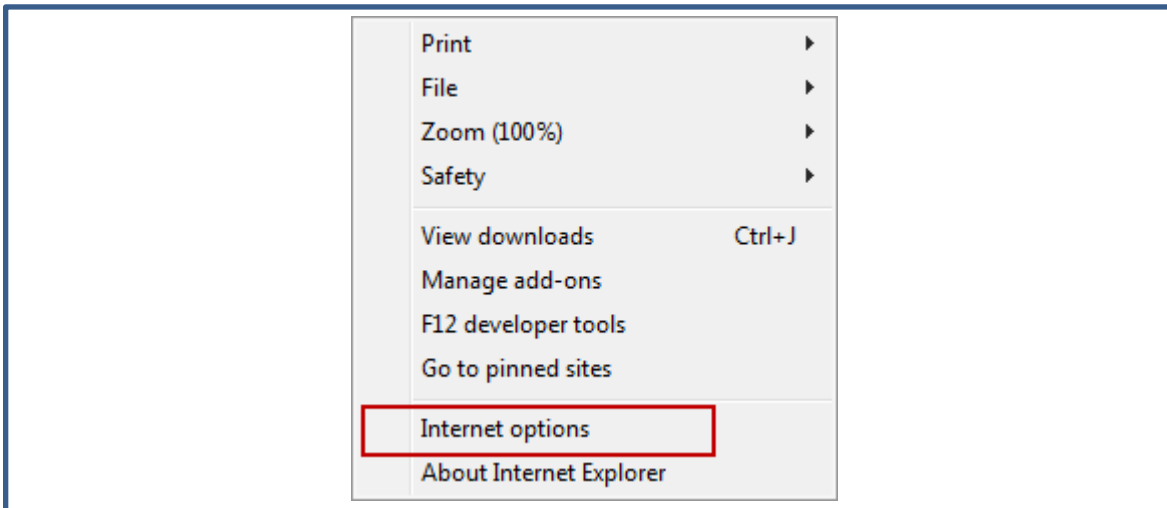
Web1 (BI4)

Business Objects 4

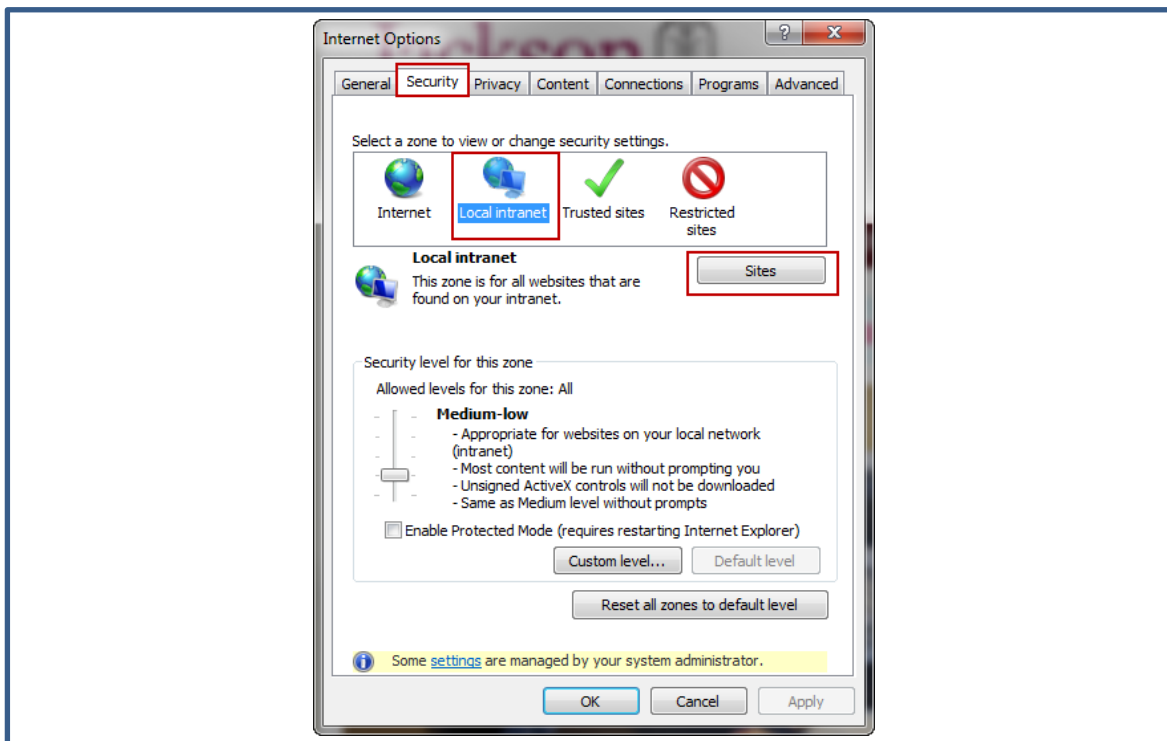
4/16/2014

We have incorporated a feature known as single sign on (SSO) when logging into Web1. This allows the user to access Web1 without having to provide the same credentials they used to log into the computer. For some individuals this does not always work and they will be prompted with a Windows Security pop-up asking for logon credentials. To bypass this window you will need to add the BI4 site to your Local Intranet zone.

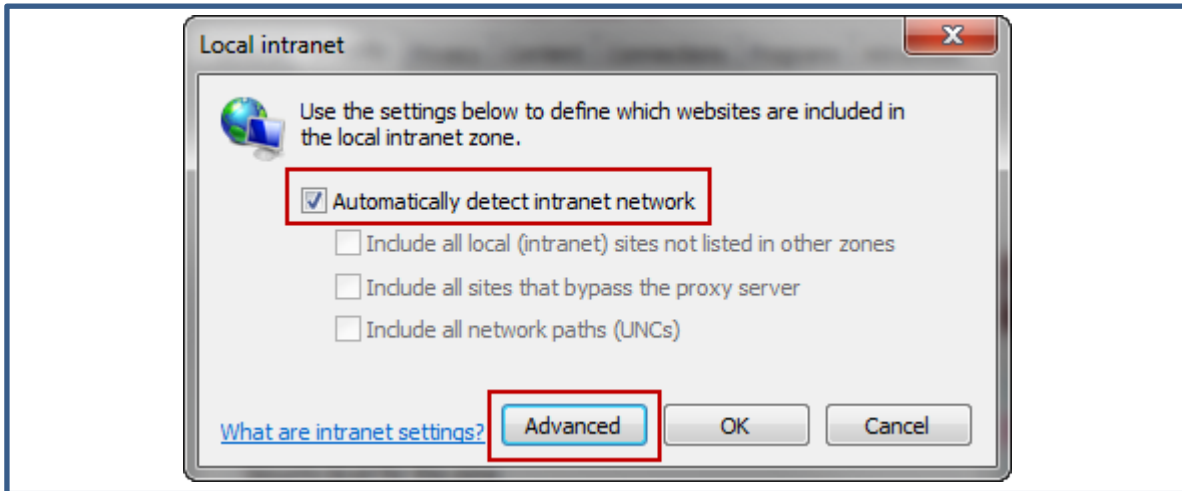
Step 1: Open **Internet Explorer** and on your Menu Bar, select **Tools > Internet Options**.



Step 2: Choose the **Security** tab, select the **Local Intranet** zone and then click the **Sites** button.

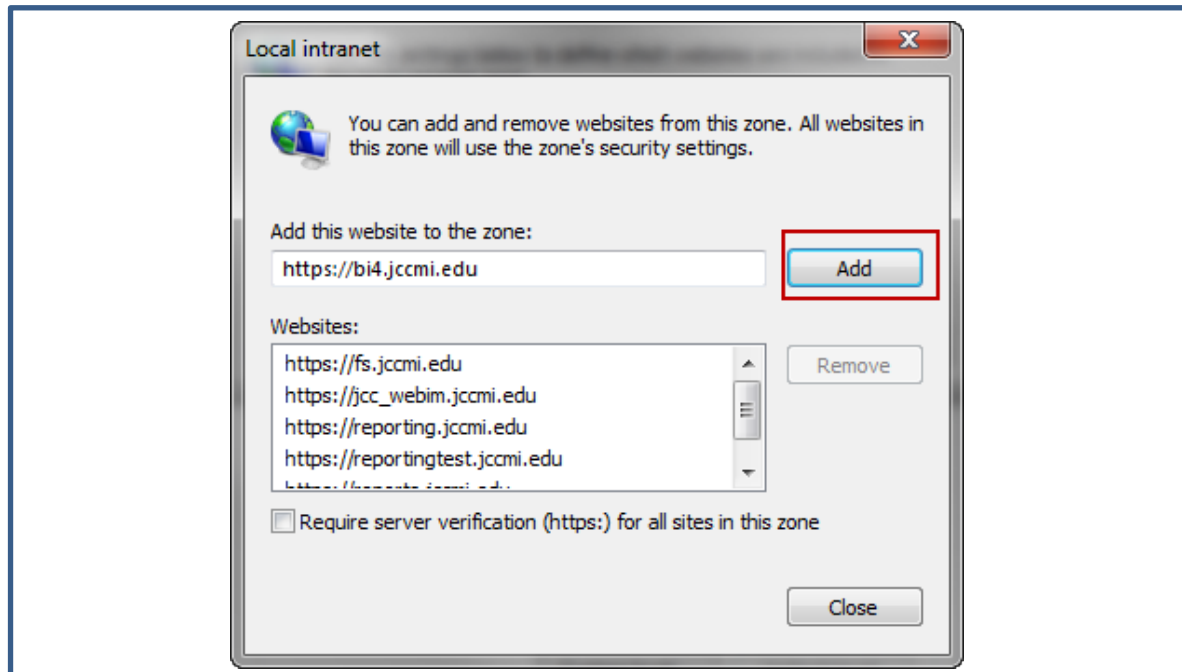


Step 3: On the Local Intranet window be sure that the “**Automatically detect intranet network**” check box is checked then click the **Advanced** button.



Step 4: Click the **Add** button.

NOTE: This will add the URL to the Websites box below.



Step 6: Click Close and then OK on all of the remaining windows.

Step 7: Once you access WebI it will not issue you a login prompt.