

Administrative Policy

Policy Title: Campus Closings
Policy Number: LC-2601
Date Adopted: 12/18/2003
Version: 4.0
Review Cycle: Biennially
Date Last Reviewed: 6/25/2024
Office Responsible: President's Office/Safety and Security
Reviewing Committee: Leadership
Related Policies: NA
Related Laws: NA

Policy Summary:

Jackson College is committed to the safety of its employees and students. To this end the College will evaluate severe weather conditions and determine the appropriateness of closing the facility.

Scope:

This policy applies to all physical JC locations.

Policy Statement:

In the case of severe weather conditions, emergencies and/or other situations, the President, or designee, will determine if College locations will be closed and/or classes cancelled. When severe weather conditions exist in the morning, the President may consult with JC Safety and Security personnel and when possible, make the determination no later than 5:00am. If the College is open and severe weather or other conditions develop, the conditions will be evaluated and if possible, a decision regarding the cancellation of evening classes will be made, whenever possible, by 2:00PM. Any individual location or all campus locations may be closed and/or classes cancelled.

Change Log:

<u>Date Of Change</u>	<u>Description of Change</u>	<u>Responsible Party</u>
2/13/2013	Updated	C. Allen
4/27/2015	Biannual Review	C. Allen
09/24/18	Review	C. Allen
06/25/24	Review	C Allen/D Sullivan

