

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
October 14, 2019

The regular meeting of the Board of Trustees of Jackson College was held on Monday, October 14, 2019 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Board Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

Board Members Present: Sam Barnes, Trustee/Chairman; John Crist, Trustee/Vice-Chairman; Donna Lake, Trustee/Treasurer; Matt Heins, Trustee; Philip Hoffman, Trustee and, Sheila Patterson, Trustee/Secretary and Dr. Ed Mathein, Trustee.

Others Present: Dr. Daniel J. Phelan, Dr. Kate Thirof, Jason Valente, Jeremy Frew, Sara Perkin, Lee Hampton and Kelly Chambers.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest on the agenda noted by Trustees.

ADOPTION OF MINUTES

The minutes of the Regular Board Meeting on September 9, 2019 and were considered and moved into the record by Chairman Barnes on behalf of the Trustees.

OWNERSHIP LINKAGE

Public Comments

There were no public comments.

Ownership Linkage Committee Update

Committee Chairwoman/Trustee Lake and Trustee Crist provided a brief update on the progress of the Ownership Linkage Committee.

GOVERNANCE PROCESS ITEMS FOR DECISION

Fall Planning Session – Draft Agenda

President Phelan shared an overview of the draft agenda for the Board's Fall Planning Session scheduled for November 6, 2019. No additional changes were requested.

Policy Drafts

President Phelan shared draft policies from consultant Rose Mercier. These will be reviewed in greater detail at the November 6th Fall Planning session. President Phelan asked for the Board to send any suggested changes by October 28th and these will be incorporated prior to the planning session.

INFORMATION REQUESTED BY THE BOARD

Treasurer's Report: FY '20 Q1

President Phelan provided an overview of the Q1 FY 2020 Treasurer's Report.

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

This agenda item provided an opportunity for the Board to reflect on how well Policy Governance principles were incorporated into each meeting. No comments were offered.

ADJOURN

MOTION BY TRUSTEE LAKE "To adjourn." **MOTION PASSED UNANIMOUSLY**, Meeting adjourned at 6:50PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, October 14, 2019 were approved at the regular meeting of the Board held on November 11, 2019.

Sheila Patterson

Secretary

Samuel R Barnes

Chairman