



#### **Academic Policy**

<b>Policy Title:</b>	Course Review
<b>Policy Number:</b>	AC-1010
<b>Date Adopted:</b>	01/9/2013
<b>Version:</b>	8.00
<b>Review Cycle:</b>	Biennially
<b>Date Last Reviewed:</b>	09/08/2023
<b>Office Responsible:</b>	Academic Deans
<b>Reviewing Committee:</b>	Academic Council
<b>Related Policies:</b>	Program Review
<b>Related Laws:</b>	NA

#### **Policy Summary:**

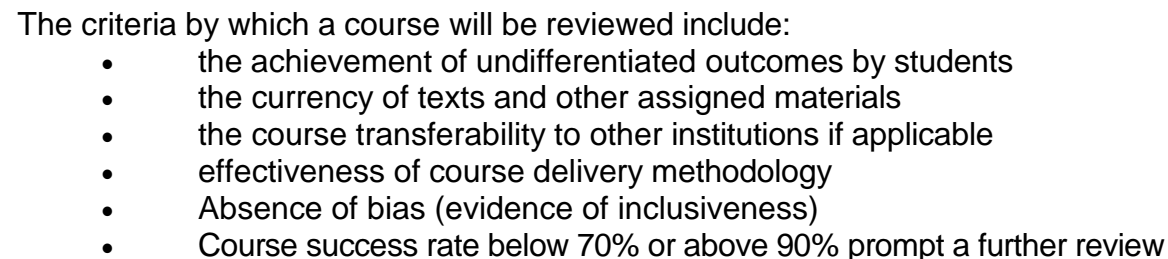
It is the policy of Jackson College (JC) to review all academic courses on a recurring basis, following the same 5-year cycle as program/discipline review, to ensure the academic integrity, course currency, transferability, accessibility, and relevance.

**Scope:** This policy applies to all credit bearing courses offered at JC. Lab and embedded clinical components are incorporated within the appropriate course review.

#### **Policy Statement:**

Course reviews have the following primary objectives:

- **Course Quality:** The curriculum design is clear, and appropriate and achieves its learning outcomes; is an engaging learning experience for students; the assessment system is clearly linked to course outcomes; the assessment data is used to improve student learning and student success at the desired level as evidenced by course success rates.
- **Course Relevance:** Stakeholders confirm that the course is meeting expectations.
- **Course Contribution:** That the course contributes appropriately to the certificate(s) or degree(s) that include the course in the program of study; for courses that are designated as serving a GEO, ensure that the course contributes to student achievement of that GEO as evidenced by assessment data which is reported annually via the relevant reporting process.

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