



#### Academic

<b>Policy Type:</b>	Academic Program Review
<b>Policy Number:</b>	1035
<b>Date Adopted:</b>	9/5/13
<b>Date Last Reviewed:</b>	11/5/2020
<b>Version:</b>	4.0
<b>Office Responsible:</b>	Academic Deans
<b>Related Policies:</b>	New Academic Program Development and Change; Course Review

**Policy Summary:** It is the policy of Jackson College (JC) to review all academic programs and disciplines on a recurring basis to ensure the academic integrity and currency of the program.

JC's academic program review will ensure compliance of the Higher Learning Commission's requirement that the institution demonstrate responsibility for the quality of its educational programs by maintaining a practice of regular program reviews. (Criterion 4.A).

**Scope:** This policy applies to all academic programs and disciplines offered at JC.

**Policy Statement:** Jackson College aims to maintain and strengthen its academic offerings through a systematic assessment of curriculum, sequencing and resources, as well as its mission, strength and challenges. The self-study will be based on analysis of both quantitative and qualitative criteria, including but not limited to leadership, workforce, performance indicators, sustainability, curriculum and student learning outcomes. Program review will ensure that the program or discipline is designed to meet the current and future needs of students and external stakeholders, has academic integrity, provides a coherent sequence of courses and has a mission and goals aligned with the mission and strategic goals of JC, the goals of the department and the APRPs of the faculty in the program.

Programs will normally be reviewed every five years. New programs will be reviewed every other year for the first five years before following a five-year rotation. The program review report must follow the format outlined in the Program Review Template. The Program Review calendar will be maintained by the Academic Council.



**Change Log:**

<b><u>Date Of Change</u></b>	<b><u>Description of Change</u></b>	<b><u>Responsible Party</u></b>
9/5/13	Initial Release	C. DeGroote
11/13/13	Review by AC	R. Woods
4/9/14	Edits from Provost	Provost
11/5/20	Edits	VP of Academics and Student Services