



Administrative

Policy Type:	Graduation Requirements
Policy Number:	1039
Date Adopted:	02/13/2012
Date Last Reviewed:	10/8/20
Version:	2.0
Office Responsible:	Student Services – Registrar
Reviewing Committee:	Academic council
Related Policies:	Degree Program Standards, Associate Degree Outcomes

Policy Summary:

To maintain the integrity of its academic program Jackson College establishes minimum graduation requirements. This policy establishes the minimum expectations for a student to successfully complete graduation requirements.

Scope:

This policy applies to all JC graduation applicants.

Definitions (if applicable):

Catalog of Entry: A new catalog takes effect at the beginning of the academic year, the beginning of the Fall semester. The catalogue in place the year of the student's entry, providing continuing enrollment, is considered the Catalog of Entry and shall serve as the basis for graduation eligibility determination or any subsequent catalog issued.

Catalog of Re-Entry: If a student has an enrollment break for more than one year, the catalogue in place at the time of re-enrollment and continuing enrollment toward graduation will be used to determine program completion and graduation eligibility.

Policy Statement:

JC students have five years from the last date of attendance to apply for graduation. Students must meet all minimum requirements to be deemed eligible for graduation including:

1. Timely completion of the Application for Graduation;
2. Successful completion of all program required courses from the catalogue of entry/re-entry;
3. A minimum cumulative grade point average (GPA) of 2.0;
4. A minimum grade of 2.0 in each course that applies toward the requested credential;
5. Completion of the program minimum number of credits; and



6. Completion of 15 credits or more from the requested associate or certificate program, earned at JC.
7. Completion of 30 credits or more from the requested bachelor program, earned at JC.
8. Completion of course work not considered foundational beginning 2011 Fall. After 2011 Fall, foundational courses start with “0”. These courses carry academic credit and grades earned are included in calculating the student’s grade point average. The credits for these courses, however, do not count towards additional graduation requirements beyond the total number of credits required for an associate degree or certificate.
9. Additional credits are required for additional degrees (12 for each associate degree and 6 for each certificate).
10. Multiple degrees may be conferred in the same graduation period

Graduation Honors:

Students who have earned bachelor degrees, associate degrees, and certificates with the following cumulative GPA will have honors conferred on their transcripts and diploma:

3.0 to 3.49 = Recognition

3.5 to 3.79 = Honors

3.8 to 4.0 = High Honors

Note: Honor cords are given only to those students that participate in the Commencement Ceremony.

Source: The New Criteria for Accreditation, The Higher Learning Commission, February 24, 2012.

Change Log:

<u>Date Of Change</u>	<u>Description of Change</u>	<u>Responsible Party</u>
TBD	Initial Release	R. Klee
04/09/13	Removed “Community”, summarized DE courses, cleared up additional graduation requirements.	D. Vainner
10/8/20	Update to include Bachelor Language. Remove JCC reference. Removing DE listings.	Z.McNitt