



Academic Policy

Policy Title:	Assessment of Student Learning
Policy Number:	1104
Date Adopted:	2/18/2014
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Office Responsible:	Academic Deans
Reviewing Committee:	Academic Council
Related Policies:	
Related Laws:	

Policy Summary: Assessment of Student Learning

It is the policy of Jackson College to assess student learning at the course, program and degree levels on a regular basis to promote continuous improvement of student learning, as required for accreditation and mandated by the Board of Trustees. Jackson College's assessment of student learning ensures compliance of the Higher Learning Commission's requirement that the institution demonstrates a commitment to education achievement and improvement through ongoing assessment of student learning (criterion 4.B).

Scope

This policy applies to the College, courses, faculty and students.

Definitions

Higher Learning Commission's Core Component 4.B requires the following:

The institution demonstrates a commitment to education achievement and improvement through ongoing assessment of student learning.

1. The institution has clearly stated goals for student learning and effective processes for assessment of student learning and achievement of learning goals.
2. The institution assesses achievement of the learning outcomes that it claims for its curricular and co-curricular programs.
3. The institution uses the information gained from assessment to improve student learning.
4. The institution's processes and methodologies to assess student learning reflect good practice, including the substantial participation of faculty and other instructional staff members.

Policy Statement

Jackson College engages in assessment as an ongoing process designed to enhance continuous improvement of student learning. Assessment supports faculty in improving student learning by documenting what students are learning and where improvement should occur.

The three main levels of assessment include the following:

- **Course:** To what extent do students learn what they are supposed to learn in this course? How do we know?
- **Program/Discipline:** How well does this program/discipline prepare students for work or transfer? How do we know?
- **Institution:** At graduation, to what extent have students achieved the transcendent abilities defined by the college (known as our General Education Outcomes)? How do we know?

All full-time and part-time faculty will collect and report assessment data for identified learning outcomes once per year. Data will be reported to lead faculty, who are responsible for reporting data for all sections of the course. Faculty are responsible for incorporating any resulting improvements and/or adjustments to courses, programs and degrees based on assessment outcomes.

For full details related to the assessment of student learning at Jackson College, please refer to <https://www.jccmi.edu/assessmentofstudentlearning/>.

Date Of Change	Description of Change	Responsible Party
10/4/13	Initial Release	C. DeGroote
2/19/14	Edits from Leadership Council	Chief of Staff
12/10/18	Clarified levels of assessment, added link to Assessment webpage	K. Thirolf