



Administrative Policy

Policy Type:	Background Checks for Housing Residents
Policy Number:	AC-1407
Date Adopted:	5/5/2016
Version:	6.0
Review Cycle:	Annually
Date Last Reviewed:	7/12/24
Office Responsible:	Safety and Security
Reviewing Committee:	Leadership Council
Related Policies:	Housing Acceptance Criteria, Minors in Housing
Related Laws:	NA

Policy Summary:

Housing services shall be administered in accordance with Jackson College's (JC) mission, vision, values, and beliefs with a focus on student success. This policy provides clear expectations for criteria of all persons residing in housing at JC.

Scope: The policy applies to all residents of Campus View Housing including students, spring/summer residents, employees and others who may be residing with an employee.

Policy Statement:

All persons residing within Jackson College Housing, including Tiny Homes, must have a clear criminal background check. Any student who has been designated as a sexually violent offender, sexually oriented offender, sexual predator, child-victim predator, habitual sex offender, or habitual child-victim offender, or of any similar classification by any state or country, is not eligible for housing in any residence hall.

Definitions:

Clear Criminal Background Check - An individual's completed background check is returned free from identification on the Public Sex Offender Registry; free from any felony convictions; and free from any violent or repeat misdemeanor offenses or violent or repeat disciplinary action from another educational institution that occurred within one year of application to housing.



Change Log:

Date Of Change	Description of Change	Responsible Party
4.15.15	New policy	R. Woods
9.24.15	Updated language	K. Hottenstein
5.5.16	Reviewed definitions	R. Woods
8/17/18	Review	C. Allen
1/07/20	Updated language	VP of Administration and HR, C. Allen
7/12/24	Review	D. Sullivan/C. Allen