



Administrative Policy

Policy Title:	Academic Amnesty/Forgiveness
Policy Number:	2807
Date Adopted:	2/15/2005
Version:	5.0
Review Cycle:	Biannual
Date Last Reviewed:	2/4/2021
Office Responsible:	Student Services/Registrar
Reviewing Committee:	Academic Council
Related Policies:	Obsolete Policy, Repeat Policy
Related Laws:	N/A

POLICY SUMMARY:

Jackson College (JC) supports that a student should be given academic amnesty/forgiveness for grades related to courses deemed obsolete. Award of academic amnesty results in the course being removed from the cumulative grade point average (GPA) calculation. The purpose of this policy is to encourage students to return to college without being damaged by an academic history that cannot be improved by repeating courses.

SCOPE:

Applies to all students

DEFINITIONS:

Obsolete Course: A course that is inactivated for five or more years.

POLICY STATEMENT:

Students may request that a grade of a course be excluded and identified with an academic amnesty notation from the cumulative GPA for courses that are no longer offered and deemed obsolete. Courses with a Withdrawal as the final grade are not eligible for academic amnesty/forgiveness. Student must request the exclusion in writing to the College Registrar.

Academic Amnesty can be granted one time only. All obsolete courses below credit 2.0 during the student's previous attendance may be included when Academic Amnesty is declared. All previous coursework will continue to appear on the student's transcript; however, the excluded coursework will not be included in the calculations for the cumulative GPA.

The Registrar shall maintain appropriate procedures to assure timely decision, transcript modification and notice to the student. The Registrar shall provide written notice to the student upon decision. The Registrar shall provide the student with an



updated copy of their transcript if it is modified per the request for academic amnesty. If the student request is denied they shall be afforded due process through the non-academic appeal process.

Change Log:

<u>Date Of Change</u>	<u>Description of Change</u>	<u>Responsible Party</u>
08/13/12	Updated language to 4/24/06 approved policy – removed returning students. This policy applies to all students who have coursework they cannot repeat to improve their cumulative GPA.	R. Klee
7/21/2014	Updated logo and College Name	Z. McNitt
06/09/16	Reviewed	Z. McNitt
7/19/18	Courses with a withdrawal	Z.McNitt
11/12/20	Review	Registrar