

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
June 10, 2019

The regular meeting of the Board of Trustees of Jackson College was held on Monday, June 10, 2019 at Jackson College's Central Campus located at 2111 Emmons Road, Jackson, Michigan 49201.

Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee; Philip Hoffman, Treasurer, Donna Lake; Secretary, Sheila Patterson and Trustee Dr. Ed Mathein.

Board Member Absent: Matt Heins, Trustee

Others Present: Dr. Daniel J. Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jeremy Frew, Michael Masters, Randy Bentley, Julie Hand, Chas Lietaert; Nate Venske and Alana Tuckey.

ADOPTION OF AGENDA

The agenda for the meeting was presented and accepted by the Chairman on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest on the agenda noted by Trustees.

ADOPTION OF MINUTES

The minutes of the regular Board meeting on May 13, 2019 were moved into the record by Chairman Barnes on behalf of the Trustees.

OWNERSHIP LINKAGE

President Phelan provided a brief update on work that has been completed regarding community affinity groups as part of College's community service work, but also as an opportunity to expand upon the Board's current Ownership Linkage work.

GOVERNANCE PROCESS ITEMS FOR DECISION

Consideration of Fall Planning Session Date

Chairman Barnes confirmed that the Board selected November 6 as the fall planning session date. **MOTION BY TRUSTEE LAKE** "to approve November 6 as the 2019 Fall Planning Session date." **MOTION PASSED UNANIMOUSLY.** The Meeting will be held in the Community Rooms in Bert Walker Hall on the Central Campus.

Selection of Representatives to the MCCA Board of Directors

Vice Chairman Crist volunteered to continuing serving as the College's representative for the MCCA Board of Directors, as Trustee-Director. Chairman Barnes will serve as the Trustee-Director Alternate, and Dr. Phelan will serve as President-Director.

Consideration of Ownership Linkage Committee Members

Trustees Lake and Crist both volunteered to participate in the Ownership Linkage Committee. Dr. Phelan noted that they will coordinate a meeting prior to a board meeting, similar to the structure of the audit committee.

MONITORING CEO PERFORMANCE

Student Success Monitoring Report

Dr. Kate Thirolf, Vice President for Instruction presented the Student Success Monitoring Report.

Talent Development & Employee Impact Monitoring Report

Cindy Allen, Vice President of Administration and Talent presented highlights from the Talent Development & Employee Impact Monitoring Report.

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

Chairman Barnes provided an explanation for this section on the agenda. This time will provide an opportunity for the Board to reflect on how well Policy Governance principles were incorporated into each meeting.

INFORMATION REQUESTED BY THE BOARD

Administrative Personnel Practices Manual/Compensation

President Phelan shared the revised administrative personnel practices manual/compensation. Very minor changes were made including an update to wages to reflect performance recognition and some language change regarding Personal Management Interviews.

Wayne State University Partnership

President Phelan provided an update on the partnership work in progress with Wayne State University. He shared that they are in process of reviewing a memorandum of understanding with the expectation that WSU will be in their new space on the Central Campus by beginning of the fall semester FY '20.

Closed Session

As provided by Public Act §15.268, Section 8, sub-section (c) President Phelan requested a closed session of the Board for the purpose of discussing contract negotiations. **MOTION BY TRUSTEE LAKE** "To move into closed session for the purpose of discussing contract negotiations." **ROLL CALL VOTE: TRUSTEES LAKE, MATHEIN, BARNES, CRIST, PATTERSON AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board moved into closed session at 7:16PM.

MOTION BY TRUSTEE CRIST "To move back into open session". **TRUSTEES MATHEIN, LAKE, BARNES, CRIST, PATTERSON AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board reconvened to open session at 7:21PM.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY,** Meeting adjourned at 7:21PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, June 10, 2019 were approved at the regular meeting of the Board held on August 12, 2019.

Sheila Patterson

Secretary

Samuel R Barnes

Chairman