

**BOARD OF TRUSTEES
SUMMER RETREAT
Jackson College**

**Wickwire House
1135 Wickwire Road
Jackson, Michigan
June 21, 2019**

The retreat of the Board of Trustees of Jackson College was held on Friday, June 21, 2019 at Jackson College's Wickwire House, 1135 Wickwire Road, Jackson, Michigan 49201.

Chairman Barnes called the meeting to order at 9:01am Eastern Daylight Savings Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake, Trustee; Philip Hoffman, Secretary, Sheila Patterson and Trustee Dr. Ed Mathein.

Board Member Absent: Trustee; Matt Heins

Others Present: Dr. Daniel J. Phelan, Sara Perkin and Rose Mercier.

AUDIT

Vice Chairman Crist provided a overview of the Audit Committee Meeting held on June 10, 2019 including a summary of those organizations that submitted a proposal, as part of the Request for Proposals to serve as the College's auditing firm, starting FY 2020. This will be an action item at the August 12, 2019 meeting.

Chairman Barnes reminded the Board that they will be discussing the President's performance and contract at the August board meeting.

POLICY GOVERNANCE TRAINING

Rose Mercier, Senior Consultant with The Governance Coach, consulted the Board regarding ENDS policy development.

The Board will be considering revised ENDS policies at the August meeting. The timeline discussed for a completed policy review is November 2019. Rose will be on hand at the Board's Fall Planning Session for continued development related to Policy Governance practices.

PLUS/DELTA

Trustee Lake shared that her 'plus' for the day was time with the consultant, Rose Mercier; her 'Delta' was that it was unfortunate that not everyone was present. It was suggested that for future retreat meetings, Friday's should be avoided. Chairman

Barnes appreciated the collegiality and comradery of the Board. The interactive activities were also appreciated.

ADJOURN

Chairman Barnes declared the meeting adjourned at 1:48PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Friday, June 21, 2019 were approved at the regular meeting of the Board held on August 12, 2019.

Sheila Patterson

Secretary

Samuel R. Barnes

Chairman