

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College
Virtual/Electronic Meeting – Via Zoom Video Communications
August 10, 2020

The regular meeting of the Board of Trustees of Jackson College was held on Monday, August 10, 2020 electronically on the Zoom video platform.

Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee; Matt Heins, Trustee; Philip Hoffman, Secretary, Sheila Patterson and Trustee Dr. Ed Mathein.

Board Member Excused Absence: Trustee Donna Lake

Others Present: Dr. Daniel J. Phelan, Cindy Allen, Sara Perkin, Darrell Norris, Lee Hampton, Jim Jones, Jason Valente, Alana Tuckey, Kelly Chambers, Glenn Richards and Michael Masters.

ADOPTION OF MINUTES

The minutes of the regular Board meeting of June 8, 2020 were moved into the record, without change, by Chairman Barnes on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interested expressed by Trustees.

OWNERSHIP LINKAGE

There were no public comments.

BOARD-CEO DELEGATION ITEM

Presidents Evaluation [Closed Session]

As provided by Public Act §15.268, Section 8, sub-section (a) to consider a periodic personnel evaluation of a public officer President Phelan requested a closed session of the Board.

MOTION BY TRUSTEE MATHEIN “To move into closed session for the purpose of a periodic personnel evaluation of a public officer.” **ROLL CALL VOTE: TRUSTEES PATTERSON, HEINS, CRIST, MATHEIN, HOFFMAN AMD BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board moved into closed session at 6:35PM.

MOTION BY TRUSTEE CRIST “To move back into open session”. **TRUSTEES PATTERSON, CRIST, HEINS, MATHEIN, HOFFMAN AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board reconvened to open session at 6:51PM.

Consideration of Presidents Contract

For the current year, President Phelan has requested to not have any increase made to his compensation. The Chairman noted that this 0% increase is not reflective of the President's performance, but is due to the current pandemic. On behalf of the Board, the Chairman will sign a contractual amendment that will reflect this change.

MOTION BY TRUSTEE HOFFMAN "To approve an amendment that will indicate a 0% increase to President Phelan's compensation for this year." **ROLL CALL VOTE: PATTERSON, CRIST, HEINS, MATHEIN, HOFFMAN AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

EXECUTIVE LIMITATIONS ITEM

JC/JCD Resolution

President Phelan presented a resolution that transfers the title of Jackson College Dormitories to Jackson College. This will allow the College to manage the debt service and avoid future requirements of the funders regarding the management of the CV3 property.

MOTION BY TRUSTEE MATHEIN "To approve the JC/JCD resolution." **ROLL CALL VOTE: TRUSTEES HOFFMAN, MATHEIN, CRIST, HEINS, PATTERSON AND BARNES. MOTION PASSED UNANIMOUSLY.**

GOVERNANCE PROCESS ITEMS FOR DECISION

Review Board Bylaws

The board reviewed the Bylaws as part of the annual Policy Governance planning cycle. No changes were recommended.

MOTION BY TRUSTEE CRIST "To approve the bylaws as presented." **ROLL CALL VOTE: TRUSTEES PATTERSON, HEINS, HOFFMAN, MATHEIN, CRIST AND BARNES. MOTION PASSED UNANIMOUSLY.**

INFORMATION REQUESTED BY THE BOARD

JPEC Preparedness Plan

President Phelan presented the JPEC COVID-19 Preparedness and Response Plan, the JPEC COVID-19 Workplace Preparedness Response Plan and the resolution approving the plans by the JPEC Board, which he initially approved for submission to the State, per prior authorization from the Board to manage the authorizer responsibilities of the Board. He requested the Board's affirmation of that prior approval.

MOTION BY TRUSTEE HEINS "To approve the enclosed JPEC Preparedness Plan." **ROLL CALL VOTE: TRUSTEES PATTERSON, HEINS, HOFFMAN, MATHEIN, CRIST AND BARNES. MOTION PASSED UNANIMOUSLY.**

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING


This agenda item provided an opportunity for the Board to reflect on how well Policy Governance principles were incorporated into each meeting.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY**,
Meeting adjourned at 7:07PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, August 10, 2020 were approved at the regular meeting of the Board held on September 14, 2020.


Secretary


Chairman