

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
September 9, 2019

The regular meeting of the Board of Trustees of Jackson College was held on Monday, September 9, 2019 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Board Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

Board Members Present: Sam Barnes, Trustee/Chairman; John Crist, Trustee/Vice-Chairman; Donna Lake, Trustee/Treasurer; Matt Heins, Trustee; and Dr. Ed Mathein, Trustee.

Board Member Absent: Philip Hoffman, Trustee and, Sheila Patterson, Trustee/Secretary.

Others Present: Dr. Daniel J. Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jim Jones, Jason Valente, Lee Hampton, Kelly Chambers, Josnelly Aponte, Wendy Barnes, Lindsey Mercer, Chas Lietaert, Glen Richards, Jazmin Cleveland, Jessica Thomas and Sarah Parker.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest on the agenda noted by Trustees.

ADOPTION OF MINUTES

The minutes of the Regular Board Meeting on August 12, 2019 and were considered and moved into the record by Chairman Barnes on behalf of the Trustees.

OWNERSHIP LINKAGE

Public Comments

There were no public comments.

Ownership Linkage Committee Update

Trustee Lake provided a brief update following the first meeting of the Ownership Linkage Committee, which she and Trustee Crist are co-chairing. They will be meeting in September and October and working to formulate a three year plan. They may also meet with consultant Rose Mercier in November following the planning session. They will keep the rest of the Board updated on progress.

Introduction of Josnelly Aponte, New, Jackson College-appointed member of the JPEC Board of Governors

President Phelan introduced Josnelly Aponte to the Board and invited Governor Aponte to offer brief comments. Ms. Aponte shared is excited to be on the JPEC Board and is also planning on participating on the JPEC Finance Committee as well, which is her area of expertise.

GOVERNANCE PROCESS ITEMS FOR DECISION

Fall Planning Session – Draft Agenda

President Phelan shared an overview of the draft agenda for the Board's Fall Planning Session scheduled for November 6, 2019. Chairman Barnes shared he will not be able to attend this meeting. President Phelan requested permission to poll the Board for another date that may work for everyone.

EXECUTIVE LIMITATION ITEM FOR DECISION

Consideration of Best Practices Resolution

President Phelan provided an overview of the proposed resolution **MOTION BY TRUSTEE CRIST** "To approve the Best Practices Resolution as presented." **MOTION PASSED UNANIMOUSLY,**

REQUIRED APPROVALS AGENDA

Consideration of Liquor License

President Phelan reviewed a Certificate of Resolution required by the State of Michigan as part of the process to issue a Liquor License for the upcoming raffle and sportsman's banquet. He noted that such an item would not normally fall into a Policy Governance consideration and that he would normally address the request. However, the State does not recognize this board structure and consequently needed board action. To that end, it was placed on the Required Approvals Agenda, where such items will be placed going forward. **MOTION BY TRUSTEE HEINS** "To approve the resolution to apply for a special license for the raffle and sportsman's banquet." **ROLL CALL VOTE. TRUSTEES LAKE, MATHEIN, HEINS, BARNES AND CRIST VOTING AYE. MOTION PASSED ANANOMOUSLY.**

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

This time provides an opportunity for the Board to reflect on how well Policy Governance principles were incorporated into each meeting. No comments were offered.

ADJOURN

MOTION BY TRUSTEE LAKE "To adjourn." **MOTION PASSED UNANIMOUSLY,** Meeting adjourned at 6:48PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, September 9, 2019 were approved at the regular meeting of the Board held on October 14, 2019.

Sheila Patterson

Secretary

Samuel D. Barnes

Chairman