



## **SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Jackson College

Central Campus, George Potter Center, Boardroom

11.08.23

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A Special Meeting of the Board of Trustees of Jackson College was held on Wednesday, 11.8.23, 4:45pm, at the Central Campus of Jackson College, George Potter Center, Boardroom.

*Board Members Present:* Chairperson John Crist, Vice-Chairperson Sheila Patterson, Trustee Donna Lake, Trustee Matt Heins, and Trustee Christopher Simpson

*Board Member Absence:* Trustee Philip Hoffman

*Others Present Include:*

Dr. Daniel Phelan, Keith Everett Book, Jason Valente, William Abbott, Leland Bassett, Cindy Allen, Stephanie Waffle-Stephenson, Karin Evans, Na'Tiyah Jones-Montgomery, Emily Matko, Jacob Sinkoff, Danielle Mackey, Teshna Thomas

Chairperson John Crist called the meeting to order at 4:47PM Eastern Standard Time.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest expressed by Trustees for items appearing on the agenda for the meeting.

### **OWNERSHIP LINKAGE**

#### ***PUBLIC COMMENTS:***

Chairperson Crist invited attending members of the public (who registered to speak, via the form provided at the Board Room entrance table, prior to this portion of the agenda) to offer their comments to the Board of Trustees (up to five minutes each).

Na'Tiyah Jones-Montgomery (Current JC Student) – Jones-Montgomery shared a paper entitled Na'Tiyah's Vision with the Board. She also expressed that no one has failed her; we live and we learn, as she reported.

#### ***BOARD COMMENTS:***

Vice-Chairperson Patterson shared that she and Trustee Lake participated in Spooktacular (the annual Halloween celebration provided by Jackson College for the Jackson community). The event was well attended by approximately 3,600, back pre-COVID numbers. She thanked all those that participated and volunteered.

Vice-Chairperson Patterson also shared that she has reached to the Board's legal counsel to request further understanding of how the external investigation will operate.

Trustee Lake shared her appreciation for the Spooktacular event as well, along with her attendance at the Milan Correctional Facility Graduation Ceremony on 11.2.

Chairperson Crist shared his equal appreciation for the Milan ceremony and celebrating the graduates. CEO Phelan noted that the relationships Jackson College enjoys with the Michigan Department of Corrections (MDOC) and the facilities themselves is an exemplary source of pride. He praised the advancement in corrections educational programing shepherded by MDOC Director Heidi Washington.

Vice-Chairperson Patterson described her positive experience serving on K-12 institutions at an early age with immediate family members working at said institutions in the same district, as she reported.

## **ITEMS FOR DECISION**

### **GOVERNANCE PROCESS**

#### *INTERVIEWS WITH TRUSTEE VACANCY CANDIDATES:*

Trustees interviewed three candidates for the Trustee seat vacancy: Danielle Mackey, Jacob Sinkoff, and Teshna Thomas. Each candidate was asked 10 similar questions and provided 3 minutes to respond to each.

Danielle Mackey's interview started at 5:01pm and ended at 5:42pm.

The Trustees took a 5-minute recess, and then began Jacob Sinkoff's interview at 5:48pm. His interview ended at 6:12pm.

The Trustees then took a 35-minute recess, followed by Teshna Thomas' interview starting at 6:47pm and ending at 7:03pm

#### *CONSIDERATION OF TRUSTEE CANDIDATE TO APPOINTMENT:*

The Board deliberated who to appoint to the Board to serve until 12.31.24, though they may run for election in November 2024. Should they win that election, they will continue their term for another 6 years.

### **MOTION BY TRUSTEE HEINS TO APPOINT TESHNA THOMAS TO THE BOARD.**

**TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, PATTERSON, LAKE, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.**

## **SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING**

### *Principles of Policy Governance:*

Members considered the Policy Governance principles of monitoring institutional performance, executive limitations, and governance process, agreeing by general consensus that the Board followed the principles of Policy Governance during this meeting.

## **MEETING CONTENT REVIEW**

Trustees expressed that the content was sufficient.

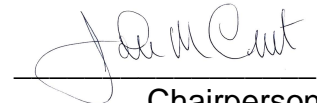
## **ADJOURN**

**MOTION BY TRUSTEE LAKE “To adjourn.”**

**TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, PATTERSON, LAKE, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.**

Meeting Adjourned at 7:20pmET.

The foregoing minutes for the special meeting of the Board of Trustees held on Wednesday, November 8, 2023 were approved at the regular meeting of the Board of Trustees on Monday, November 13, 2023.

  
Chairperson