

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
February 4, 2019

The regular meeting of the Board of Trustees of Jackson College was held on Monday, February 4, 2019 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Vice Chairman John Crist called the meeting to order at 6:30pm Eastern Standard Time.

Board Members Present: Vice Chairman, John Crist; Treasurer, Donna Lake; Trustee; Matt Heins, Trustee; Philip Hoffman, Trustee and Trustee Dr. Ed Mathein.

Board Members Absent: Chairman, Sam Barnes and Secretary, Sheila Patterson

Others Present: Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jason Valente, Jim Jones, Michael Masters, Randy Bentley, Dr. Dennis Baskin, Alana Tuckey, Teresa Choate, Kelly Crum, Nathan Venske, Jolene Chapman and Dotty Karkheck.

COMMUNICATIONS

Guest Comments

There were no visitor comments.

Board Comments

There were no conflicts of interest.

Trustee Hoffman commented that he will be attending the ACCT Legislative Summit together with Trustees Mathein and Vice Chairman Crist. President Phelan offered his thanks to Trustee Hoffman for setting up dinner with Congressman Walberg while at the event.

Trustee Lake commented that she was very proud of the recent MLK events held.

Consideration of Minutes

The minutes of the regular Board meeting on January 14, 2019 were moved into the record by Vice Chairman Crist on behalf of the Trustees.

Marketing Report

Dotty Karkheck, Director of Marketing provided the marketing report and addressed questions from the Board.

CONSENT AGENDA

President Phelan introduced a revision to the standard meeting agenda. The *consent/required approvals agenda* item allows the Board to take action on items that

would not formally fall within the purview of Policy Governance, though certain external bodies still require proof of board action and do not recognize the Board's authority delegated to the President & CEO of the College.

ENDS PERFORMANCE MONITORING REPORT

Leadership

Sara Perkin, Chief of Staff at Jackson College, presented the Leadership ENDS Monitoring Report. She provided highlights of the report on a PowerPoint slide deck and addressed questions from the Board. A complete copy of the report is located on the Board's webpage: <https://www.jccmi.edu/institutional-research/performance-monitoring/>

ACTION ITEMS

Consideration of Recipient of 2019 Crockett Award

Jason Valente, Foundation President presented a recommendation on behalf of the Foundation Board for the 2019 Crockett Award. **MOTION BY TRUSTEE MATHEIN** "to approve Dr. Fred Slete as the 2019 Crockett Award recipient" **MOTION PASSED UNANIMOUSLY**

Selection of Presenter's for Commencement

President Phelan requested that the Board consider presenters for the Crockett Award and the Distinguished Service Award. Trustee Mathein requested to present the Crockett Award. The Board will determine the presenter for the Distinguished Service Award next month once the recipient is determined.

INFORMATION ITEMS

Consideration of Distinguished Service Nominations

President Phelan shared brief biographies for names that have been brought forward thus far for consideration of this recognition. One recent addition for consideration was Senator Mike Shirkey. Discussion ensued.

Policy Governance Professional Development

President Phelan provided an overview of the policy governance professional development opportunities being planned leading up to the Spring Planning Session, as well as for the Summer Retreat.

First Reading

President Phelan shared the By-Laws for first reading. This policy will be brought forward for second reading in March.

Presidents Report

Jason Valente was on hand to provide an update on the Jackson College Foundation. President Phelan shared a brief update on legislative happenings and shared upcoming events.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY,**

Meeting adjourned at 7:30PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, February 4, 2019 were approved at the regular meeting of the Board held on March 11, 2019.

Sheila Patterson
Secretary

Samuel R. Barnes
Chairman