

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**Jackson College – Central Campus**  
**Jackson, Michigan**  
**March 11, 2019**

The regular meeting of the Board of Trustees of Jackson College was held on Monday, March 11, 2019 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Chairman Barnes called the meeting to order at 6:30pm Eastern Daylight Savings Time.

*Board Members Present:* Chairman, Sam Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake; Secretary, Sheila Patterson; Trustee; Matt Heins, Trustee; Philip Hoffman, Trustee and Trustee Dr. Ed Mathein.

*Others Present:* Dr. Daniel J. Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jim Jones, Teresa Choate, Nathan Venske, Dr. Todd Butler, Dr. Jim Goenner, Mark Weinberg, Jon Williams, Shane Malmquist, Kelly Chambers, Dr. Stephen Young, John Warfield, Julie Warfield and Jennifer Brocket.

**COMMUNICATIONS**

*Guest Comments*

There were no visitor comments.

*Board Comments*

There were no conflicts of interest.

Trustee Crist shared that he attended the Phi Theta Kappa Awards luncheon in Lansing last week and it was an amazing event acknowledging our students. Trustee Lake, who also attended the PTK event, appreciated the opportunity to chat with staff during the luncheon. She also commented that it was a great opportunity to listen to Governor Whitmer, who was on the Central Campus last Friday.

*Consideration of Minutes*

The minutes of the regular Board meeting on February 4, 2019 were moved into the record by Chairman Barnes on behalf of the Trustees.

*Marketing Report*

Cindy Allen, Vice President of Administration and Human Resources provided the marketing report and addressed questions from the Board.

**CONSENT AGENDA**

There were no consent agenda items.

**ENDS PERFORMANCE MONITORING REPORT**

### *Planning and Innovation*

Sara Perkin, Chief of Staff at Jackson College, presented the Planning and Innovation ENDS Monitoring Report. She provided highlights of the report in PowerPoint and addressed questions from the Board. A complete copy of the report is located on the Board's webpage: <https://www.jccmi.edu/institutional-research/performance-monitoring/>

### **ACTION ITEMS**

#### *Consideration of Recipient of 2019 Distinguished Service Award*

President Phelan shared a list of potential nominees for the Distinguished Service Award for 2019. Discussion followed. **MOTION BY TRUSTEE HOFFMAN** "to approve Senator Mike Shirkey as the 2019 Distinguished Service Award recipient" **MOTION PASSED UNANIMOUSLY.**

#### *Selection of Presenter for Commencement*

President Phelan requested that the Board consider a presenter for the Distinguished Service Award. Trustee Hoffman agreed to present the award to Senator Mike Shirkey.

#### *Second Reading: By-Laws*

President Phelan presented the By-Laws policy for consideration. **MOTION BY TRUSTEE LAKE** "to approve the By-Laws policy" **MOTION PASSED UNANIMOUSLY.**

#### *Consideration of Purchase of Building*

President Phelan shared that the College would like to purchase the building currently occupied by DaVinci. Their intention is to relocate to another community property. Darrell Norris shared that the College would borrow from itself to purchase the building. This funding stream would be amortized over eight years. In addition to purchase of the building, the College estimates an additional cost of \$300,000 in repairs needed make the building code compliant for JPEC in the fall. **MOTION BY TRUSTEE HOFFMAN** "to approve the purchase and remodel of the building currently occupied by Davinci for \$1,254,000 million" **ROLL CALL VOTE. TRUSTEES LAKE, MATHEIN, HEINS, BARNES, CRIST, PATTERSON AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.**

### **INFORMATION ITEMS**

#### *The Authorizer Role*

Dr. Jim Goenner from National Charter School Institute (NCSI) provided an overview of the authorizer role that the Jackson College Board of Trustees holds in relation to Jackson Preparatory & Early College.

#### *Economic Impact Analysis*

Sara Perkin, Chief of Staff provided an overview of the Emsi Economic Impact Study recently completed for the College.

#### *Presidents Report*

President Phelan shared legislative updates including highlights of the President's proposed budget. He also provided College updates, including an article from the

Exponent regarding the re-election of the Board and a recent newsletter for JPEC families and upcoming events.

**CLOSED SESSION:**

As provided by Public Act §15.268, Section 8, sub-section (c) President Phelan requested a closed session of the Board for the purpose of discussing contract negotiations. **MOTION BY TRUSTEE CRIST** "To move into closed session for the purpose of discussing contract negotiations." **ROLL CALL VOTE: TRUSTEES LAKE, MATHEIN, HEINS, BARNES, CRIST, PATTERSON AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board moved into closed session at 7:58PM.


**MOTION BY TRUSTEE CRIST** "To move back into open session". **TRUSTEES LAKE, MATHEIN, HEINS, BARNES, CRIST, PATTERSON AND HOFFMAN VOTING AYE. MOTION PASSED UNANIMOUSLY.** The Board reconvened to open session at 8:06PM.

**ADJOURN**

**MOTION BY TRUSTEE HOFFMAN** "To adjourn." **MOTION PASSED UNANIMOUSLY,** Meeting adjourned at 8:07PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, March 11, 2019 were approved at the regular meeting of the Board held on April 8, 2019.

  
Secretary

  
Chairman