



BOARD OF TRUSTEES LEGISLATIVE DINNER

Jackson College

Central Campus, Bert Walker Hall Community Rooms

04.10.23

[DRAFT & UNOFFICIAL]

The Board of Trustees of Jackson College Legislative Dinner was held on Monday, 04.10.23, 4:40pm, at the Central Campus of Jackson College, Bert Walker Hall Community Rooms.

Board Members Present: Chairman John Crist, Vice-Chairwoman Sheila Patterson, Trustee Donna Lake, Trustee Matt Heins, and Trustee Christopher Simpson

Board Member Excused Absence: Trustee Philip Hoffman, Trustee Sam Barnes

Michigan Legislative Members Present: Representative Kathy Schmaltz, Representative Jennifer Conlin, Senator Jonathan Lindsey, Representative Andrew Fink, and Senator Sue Shink.

Others Present Include: Dr. Daniel Phelan, Ms. Cindy Allen, Mr. Doug Yenor, Mr. Jeremy Frew, and Mr. Keith Everett Book.

Chairperson John Crist called the meeting to order at 4:40PM Eastern Standard Time.

INTRODUCTIONS, DINNER & CONVERSATION

Regional Michigan Legislative House and Senate Members joined the Jackson College Board of Trustees and the Executive Committee of the Leadership Council for dinner and conversation in the Bert Walker Community Rooms of Jackson College. This was an opportunity for legislators to learn more about Jackson College legislative proposals, relative to the Governor's budget recommendations for consideration, and to address any questions that members may have.

OVERVIEW OF JACKSON COLLEGE

CEO Phelan presented an overview of Jackson College to the group, highlighting TCS²; celebrating 95 years of love, care, and service to others; Jackson College Global, the College's groundbreaking Corrections Education Program, and dual enrollment.

LEGISLATIVE PRIORITIES & REQUESTS

CEO Phelan led the group through a list of FY '24 Executive Budget Recommendations on behalf of Jackson College and Michigan's Community Colleges.

FY24 Executive Budget Recommendations

Community College Operations & Institutional Aid

- **Community College Operations:** 4% increase ongoing, \$13.6 million SAF distributed through the current funding formula
- **MPSERS:** \$30.9 million, bringing the total to \$136 million
- **North American Indian Tuition Waiver:** \$972,500
- **Renaissance Zone Tax Reimbursement:** \$2.2 million

Infrastructure, Technology, Equipment, and Maintenance (ITEM): \$58.7 million allocated to community colleges by enrollment (SAF, FY '23 supplemental)

Boilerplate: Reorganizes and streamlines annual reporting requirements for community colleges, removing duplicative reporting where possible, while maintaining high standards for transparency and evidence-driven decision making.

Tuition Restraint: 4.5%

Student Financial Aid

- **Reconnect Expansion for MI Residents over age 21:** \$140 million (federal, one-time; FY '23 supplemental)
- **Reconnect Continuation:** \$65.2 million (general fund)- a \$10.2 million increase
- **FASFA Completion Incentives:** \$15 million (federal, one-time) to K12 districts
- **Michigan Achievement Scholarship:** \$350 million total - a \$100 million increase
 - \$50 million ongoing, \$50 million one-time deposit
 - Boilerplate changes allow Treasury to use existing scholarship funding for outreach and communications.

Student Success

- **Student basic needs support:** \$30 million (general fund)
 - Eligible institutions: Public colleges and universities and tribal colleges
 - Eligible services: Emergency housing solutions, childcare, on-campus food pantries, emergency grants, mental health services, and to resolve institutional barriers that are preventing re- enrollment.
- **College Success Fund:** \$25 million (general fund)
 - To provide competitive grants to public institutions of higher education and tribal colleges to adopt national best practices in strategies shown to

improve retention and completion rates.

- **Student Wellness Fund:** \$55 million (SAF, one-time, FY '23 supplemental)
 - \$16.2 million of the total amount would go to assist community colleges with evaluating, identifying, and addressing student wellness needs on campus.

FY '24 Budget Priorities for Michigan's Community Colleges:

- Increase in operational support for Michigan's community colleges.
- Continue investing in Michigan Reconnect, a program that provides a tuition-free pathway to a certificate or associate degree for Michiganders that are 25 or older.
- Expand Reconnect to Michigan residents over age 21 and make this permanent.
- Funding for infrastructure, technology, equipment and maintenance (ITEM) improvements to ensure students have industry-current equipment and technology to learn with. Distribute by headcount.
- Support for capital outlay projects at community colleges. Making investments in community college infrastructure will continue to serve students for decades to come. ***Jackson College's request is \$45MM for McDivitt Hall (STEM Education) for FY '23, and \$50.5MM for Whiting Hall Building Upgrade for FY '24. Our highest priority is McDivitt Hall.***
- Dedicated funding for student basic needs beyond financial aid
- Extend the sunset on Michigan New Jobs Training Program (MNJTP) and regionalize the wage threshold to allow more companies to take advantage of low-cost training programs for new jobs that pay a good wage. It currently ends on 12.31.23
- Remove tuition restraint. Community colleges continue to be the most accessible and affordable option for thousands of students. We should respect the decision-making authority of locally-elected community college trustees.
- Provide one-time funding to meet student housing needs at 10 community colleges through a matching grant program (\$63M).
- Revise Michigan Achievement Scholarship boilerplate to clarify the scholarship covers the actual cost of tuition including contact hours and baccalaureate program rates. Eliminate the full-time requirement for summer semesters.

- Support executive's proposal around streamlining compliance reporting requirements.

Representative Fink requested further details on the tiny homes at Jackson College for his own work on creativity in housing.

Senator Shink requested data on how helpful the CEP is for those re-entering society after incarceration.

Representative Conlin requested information on how many students are coming to Jackson College via the Michigan New Jobs Program.

Representative Fink asked how the dual enrollment program has changed over the years. Mr. Frew reported positive growth that is now highly promoted by the superintendents and is saving parents significant money.

Representative Schmaltz shared that higher education budget increases in all areas are expected.

Representative Fink and CEO Phelan discussed the impact of Michigan Reconnect.

ADJOURN

MOTION BY TRUSTEE LAKE “To adjourn.”

TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

Legislative Dinner Adjourned at 6:00pm ET.



REGULAR MEETING OF THE BOARD OF TRUSTEES

Jackson College

Central Campus, George E. Potter Center, 2nd Floor,
Boardroom

04.10.23

[DRAFT & UNOFFICIAL]

The Regular Meeting of the Board of Trustees of Jackson College was held on Monday, 04.10.23, 6:36pm, at the Central Campus of Jackson College, George E. Potter Center, 2nd Floor, Boardroom.

Board Members Present: Chairman John Crist, Vice-Chairwoman Sheila Patterson, Trustee Donna Lake, Trustee Matt Heins, and Trustee Christopher Simpson

Board Member Excused Absence: Trustee Philip Hoffman, Trustee Sam Barnes

Others Present Include: Dr. Daniel Phelan, Ms. Cindy Allen, Mr. Doug Yenor, Ms. Ashley Van Heest, Mr. Keith Everett Book, Ms. Julie Hand, Ms. Heather Ruttkofsky, and Dr. Todd Butler.

Chairperson John Crist called the meeting to order at 6:36PM Eastern Standard Time.

ADOPTION OF MINUTES

The draft minutes of the Regular Meeting of the Board of Trustees on 03.13.23 were reviewed by the Board and moved into the permanent record by Chairperson Crist, on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest expressed by Trustees for items appearing on the agenda for the meeting.

CAREHOLDERSHIP LINKAGE

PUBLIC COMMENTS:

None

CEO COMMENTS:

None

BOARD COMMENTS:

Trustee Lake noted that College-created new nature walk at the intersection of the Emmons and Brown's Lake Road, is beautiful.

Dr. Phelan noted that the terminology, “*Ownership Linkage*” will be referred subsequently to as “*Careholdership Linkage*” going forward. Further, he noted that all previous references to “*Owner*” will be changed to “*Careholder*”.

Vice-President Patterson shared participation at, and enjoyment of, the Easter Egg Hunt held at Jackson College on April 8th. She noted that the event was well run and organized and thoroughly enjoyed by many who had never been to the campus.

Chairperson Crist shared that the legislative dinner held prior to the Board Meeting was highly successful. He further encouraged the Board to host these dinners at least once a year.

Vice-Chairperson Patterson stated that she had spent time on the ACCT Central Region Zoom meeting earlier today, representing Michigan and Jackson College.

CAREHOLDERSHIP LINKAGE COMMITTEE STATUS:

Trustee Lake and CEO Phelan discussed revisiting careholdership activity scheduling. She suggested that there could be an opportunity for a gathering prior to the upcoming ribbon cutting and ground-breaking ceremonies on campus this May and June.

ITEMS FOR DECISION

CLOSED SESSION: Contract Negotiations:

Chairperson Crist requested a closed hearing at 6:43pm for purposes of contract negotiations with the support staff union.

MOTION BY TRUSTEE HEINS TO GO INTO CLOSED SESSION AS PROVIDED BY PUBLIC ACT 15.268, SECTION 8, SUB-SECTION (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, PATTERSON, LAKE AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

CEO Phelan asked Chairperson Crist if Ms. Cindy Allen could be included in the closed session, which was approved.

At 6:50pm, Chairperson Crist requested a motion to move out of closed session.

MOTION BY TRUSTEE LAKE TO MOVE OUT OF CLOSED SESSION AS PROVIDED BY PUBLIC ACT 15.268, SECTION 8, SUB-SECTION (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, PATTERSON, LAKE AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

The Closed Session adjourned at 6:50pm. No Board Action was taken.

GOVERNANCE PROCESS ITEMS: BCD-05 President Succession – Policy Review:
Policy BCD-05 was considered by the Board for its regularly scheduled review.

GOVERNANCE PROCESS ITEMS: GP-03 Board Planning Cycle & Agenda Control – Policy Review:

Policy GP-03 was considered by the Board for its regularly scheduled review. Chairperson Crist noted that the word “Ownership” needs to be changed to “Careholdership” throughout this and all policies.

MOTION BY TRUSTEE SIMPSON TO APPROVE POLICY BCD-05 PRESIDENT SUCCESSION WITHOUT AMENDMENTS AND POLICY GP-03 BOARD PLANNING CYCLE & AGENDA CONTROL WITH AMENDMENTS . TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

EXECUTIVE LIMITATIONS ITEMS: EL-05 Asset Protection – Policy Review:
Policy EL-05 was considered by the Board for its regularly scheduled review.

CEO Phelan recommended some minor clarifying changes for the Board’s consideration. Trustee Simpson asked if the purchasing ceiling has always been at \$100K, to which CEO Phelan explained that 3 years prior the ceiling had been \$50K.

MOTION BY TRUSTEE SIMPSON TO APPROVE POLICY EL-05 ASSET PROTECTION AS AMENDED. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

EXECUTIVE LIMITATIONS ITEMS: EL-06 Investments – Policy Review:
Policy EL-06 was considered by the Board for its regularly scheduled review.

CEO Phelan recommended some minor clarifying changes for the Board’s consideration.

MOTION BY TRUSTEE LAKE TO APPROVE POLICY EL-06 INVESTMENTS AS AMENDED. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

EXECUTIVE LIMITATIONS ITEMS: EL-05 Asset Protection – Interpretations Review:
CEO Phelan presented his clarified interpretation recommendations for Policy EL-05 to the Board for their regularly scheduled review.

Trustee Simpson asked how often the insurance coverage is reviewed. CEO Phelan noted that it is checked at least yearly.

MOTION BY TRUSTEE HEINS THAT THE BOARD HAS ASSESSED CEO PHELAN'S AMENDED INTERPRETATIONS OF POLICY EL-05 ASSET PROTECTION AND FINDS THAT THEY DEMONSTRATE A REASONABLE INTERPRATION OF THE POLICY. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

EXECUTIVE LIMITATIONS ITEMS: EL-06 Investments – Interpretations Review:
CEO Phelan presented his clarified interpretation recommendations for Policy EL-06 to the Board for their regularly scheduled review.

MOTION BY VICE CHAIRPERSON PATTERSON THAT THE BOARD HAS ASSESSED CEO PHELAN'S AMENDED INTERPRETATIONS OF POLICY EL-06 INVESTMENTS AND FINDS THAT THEY DEMONSTRATE A REASONABLE INTERPRATION OF THE POLICY. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

EXECUTIVE LIMITATIONS ITEMS: EL-12 Land Use – Interpretations Review – Part II:
CEO Phelan presented further clarified interpretation recommendations for Policy EL-12, a modification of those interpretations approved at the 03.13.23 regular Board meeting for the Board's review.

MOTION BY TRUSTEE LAKE THAT THE BOARD HAS ASSESSED CEO PHELAN'S AMENDED INTERPRETATIONS OF POLICY EL-12 LAND USE AND FINDS THAT THEY DEMONSTRATE A REASONABLE INTERPRATION OF THE POLICY. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

CONSENT / REQUIRED APPROVAL AGENDA
N/A

MONITORING CEO PERFORMANCE

MONITORING CEO PERFORMANCE: EL-12 Land Use – Evidence Review:

CEO Phelan presented the evidence (i.e., monitoring report) for Policy EL-12 Land Use indicating partial compliance according to his previously approved interpretations. Full compliance will be realized with the Master Plan in Fall of 2023.

MOTION BY TRUSTEE SIMPSON THAT THE BOARD HAS ASSESSED THE MONITORING REPORT FOR POLICY EL- 12 LAND USE AND FINDS THAT IT DEMONSTRATES COMPLIANCE WITH A REASONABLE INTERPRETATION OF THE POLICY. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS,

PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

MONITORING CEO PERFORMANCE: CEO Monitoring Compliance Schedule & Summary:

CEO Phelan provided an update on reports, presented to the Board over the preceding 12 months with the compliance status noted. He also provided a schedule of policy, interpretation, and evidence reviews for calendar year 2023.

Following recommendations by CEO Phelan, and subsequent discussion, Board members concluded that they will take responsibility to review these policies directly going forward. The Board will undertake this work following procedural discussion at the Board's Summer Retreat on June 23rd.

MONITORING BOARD PERFORMANCE

MONITORING BOARD PERFORMANCE: GP-02 Board Job Contributions:

Chairman Crist presented the aggregate responses from Board members to a Self-Evaluation Survey of GP-02 Board Job Contributions. Brief discussion ensued as full compliance was mutually agreed upon.

Answers from Board members to the question of compliance with decisions regarding change of organizational name or identity in the community were slightly confusing and will be reviewed further at the Summer Retreat. The reason for the confusion is likely due to different interpretations of the question. CEO Phelan noted that law is in place to keep any naming from happening without going through the Board.

A point of fact and law may be added where it applies on surveys going forward to help with the ambiguity of survey questions.

MONITORING BOARD PERFORMANCE: GP-04 Role of Board Chair:

Chairman Crist presented the aggregate responses from Board members to a Self-Evaluation Survey of GP-04 Role of Board Chair. Brief discussion ensued as full compliance was mutually agreed upon.

MONITORING BOARD PERFORMANCE: GP-10 Investment in Governance:

Chairman Crist presented the aggregate responses from Board members to a Self-Evaluation Survey of GP-10 Investment in Governance. Brief discussion ensued as full compliance was mutually agreed upon.

Where there are variations of 3 or more answers on the surveys, the Board will review those questions further at the Board's Summer Retreat.

INFORMATION REQUEST BY THE BOARD

Next Board Meeting Topics – May 8, 2023:

President Phelan provided the members a portend of items that are to come at the 5.08.23, Jackson College Board of Trustees Meeting and took agenda suggestions.

Below are the currently anticipated topics:

- Policy & Interpretations Review: EL-03 Planning
- Policy Review: GP-09 Board Code of Conduct
- Evidence Review: EL-05 Asset Protection
- Evidence Review: EL-06 Investments
- Survey Results Review: BCD-05 President Succession
- Survey Results Review: GP-03 Board Planning Cycle & Agenda Control
- Board Consideration: Summer Retreat Agenda
- FY 2023 Q3 Financial Report
- Closed Session – Contract negotiations for support staff
- Proposed FY'24 Budget

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

Principles of Policy Governance:

Members noted that, in their view, the meeting went per plan utilizing the 10 principles of Policy Governance.

MEETING CONTENT REVIEW

Trustees expressed that the content was sufficient.

ADJOURN

MOTION BY VICE-CHAIRPERON PATTERSON “To adjourn.”

TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, PATTERSON, LAKE, CRIST, AND SIMPSON VOTING AYE. MOTION PASSED UNANIMOUSLY.

Meeting Adjourned at 7:26pm ET.