



## **REGULAR MEETING OF THE BOARD OF TRUSTEES**

Jackson College

Central Campus, Sheffer Music Hall, and Via Zoom Video Communications

April 12, 2021

---

The regular meeting of the Board of Trustees of Jackson College was held on Monday, April 12, 2021 at the Central Campus of Jackson College, Sheffer Music Hall, and also electronically on the Zoom video conferencing platform.

*Board Members Present:* Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee; Donna Lake, Trustee; Philip Hoffman, Trustee, Matt Heins and Trustee Dr. Ed Mathein.

*Board Member Excused Absence:* Secretary, Sheila Patterson

*Others Present:* Dr. Daniel J. Phelan, Sara Perkin, Jeremy Frew, Cindy Allen, Lee Hampton, and Randy Bentley.

Chairman Sam Barnes called the meeting to order at 6:30pm Eastern Daylight Time.

### **ADOPTION OF MINUTES**

The minutes of the Regular Board Meeting of March 8, 2021 were reviewed by the Board. The minutes were moved into the record by Chairman Barnes, on behalf of the Trustees.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest expressed by Trustees.

### **BOARD COMMENTS**

Trustee Crist commented that it is nice to see everyone in person. Trustee Mathein commented how safe and thorough the process is getting onto campus and made a recommendation for advanced technology to help in the process.

### **MONITORING BOARD PERFORMANCE**

*Board Self-Monitoring Worksheet of GP-02 Board Job Contributions and GP-04 Role of Board Chair*

The Board discussed the self-monitoring worksheet they completed for GP-02 Board Job Contributions and GP-04 Role of Board Chair.

### **GOVERNANCE PROCESS**

*Policy Review: GP – 02 Board Job Contributions and GP-04 Role of Board Chair*

The board held a policy review of policies GP-02 Board Job Contributions and GP – 04 Role of Board Chair.

**MOTION BY TRUSTEE HOFFMAN** “To approve policy GP-02 Board Job Contributions and GP-04 Role of Board Chair as presented.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

### **EXECUTIVE LIMITATIONS**

*Consideration of Appointment of JPEC Governor Suzanne Jones*

President Phelan shared the recommendation to appoint Suzanne Jones to fill the vacant JPEC Governor seat.

**MOTION BY TRUSTEE CRIST** “To approve the appointment of JPEC Governor Suzanne Jones.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

*Policy Change Recommendations: EL-12 Land Use*

President Phelan presented proposed changed to policy EL-12 Land Use.

**MOTION BY TRUSTEE MATHEIN** “To approve policy EL-12 Land Use as presented.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

### **MONITORING CEO PERFORMANCE**

*EL-12 Land Use*

President Phelan presented highlights from the EL-12 Land Use monitoring report and discussion followed. Trustee Heins requested that the Master Plan be shared with the Board once completed.

**MOTION BY TRUSTEE MATHEIN** “That the Board agrees with President’s interpretation as noted herein and that the President is in partial compliance with EL-12 Land Use.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

### **INFORMATION REQUESTED BY THE BOARD**

*Diversity, Equity and Belonging Practices*

Executive Vice President Cindy Allen and Vice President Lee Hampton were present to provide updates related to Diversity, Equity and Belonging practices for employees and students. Questions from the Board were addressed.

*Q3 Financial Review*

President Phelan provided an overview of the Q3 Financial Review.

### **SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING**

Trustee Hoffman felt the Board was spot on during this meeting.

### **MEETING CONTENT REVIEW**

Feedback for the next meeting was to have the temperature a little cooler for the next meeting. Trustee Hoffman shared that he feels the on-campus regulations are a little too much and would like some further explanation at the next meeting.

**ADJOURN**

**MOTION BY TRUSTEE HOFFMAN "To adjourn." ROLL CALL VOTE: TRUSTEES PATTERSON, HOFFMAN, LAKE, MATHEIN, CRIST AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 8:07PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, April 12, 2021 were approved at the regular meeting of the Board held on May 10, 2021.



---

Secretary



---

Chairman