

SPRING PLANNING SESSION OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
April 3, 2019

The Spring Planning Session of the Board of Trustees of Jackson College was held on Monday, April, 2019 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Chairman Barnes called the meeting to order at 8:00am Eastern Daylight Savings Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake; Secretary, Sheila Patterson; Trustee; Matt Heins, Trustee; and Philip Hoffman, Trustee.

Board Member Excused Absence: Trustee Dr. Ed Mathein

Others Present: Dr. Daniel J. Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jim Jones, Rose Mercier, Jonathan Williams and Lee Hampton.

Welcome and Discussion & Review of Day

Chairman Barnes and President Phelan provided opening comments and reviewed goals for the day.

Operational & Budgetary Assumptions

President Phelan provided an overview of his 7 planning assumptions which included Accountability, Competition, Talent, Value Proposition, Students, Service and Environment as a context for budget and institutional advancement planning. Additionally, President Phelan share an overview of the Emsi investment information regarding the econometric impact of Jackson College on the region.

FY '19 Performance to Date

Darrell Norris, Vice President of Finance, provided an overview of the FY '19 budget to date.

Facilities Master Plan

Darrell Norris, Vice President of Finance, provided an overview of the Facilities Master Plan for the balance of FY '19 and FY '20.

Government Budget Recommendation & Legislative Action

Darrell Norris, Vice President of Finance, provided an overview of the Governor's Budget Recommendation including the performance funding formula and it's methodology for calculation, tuition restraint recommendations of the Governor's budget recommendation, and an update on federal legislation affecting Pell. President Phelan noted that he is working to have prison education included in our calculation.

Property Discussion

President Phelan provided a brief overview on the history of Wickwire House, its current use and related improvements, as well as four potential options for future consideration related to the property. This topic will be brought back for the Summer Board Retreat for additional conversation and with greater detail for each option.

Long Term Debt Schedule

Darrell Norris, Vice President of Finance, provided an overview and updated regarding the long-term debt schedule, which is planned to sunset in 2028.

Proposed FY '20 Budget Targets

Darrell Norris, Vice President of Finance, provided an overview of the proposed FY '20 budget targets that will be brought forward for the Board's consideration in June.

Trustee Hoffman asked the President to keep Board be kept up to date on any legislative changes affecting the proposed budget targets.

North Carolina Opportunity

President Phelan noted that he has been providing some assistance to North Carolina State University and the rebirth of their Community College Leadership Program. He mentioned that he currently serves on the NC State Advisory Board. He spoke to the Board about a modest increase in his involvement with them as they make use of a Belk Foundation grant and launch mid-level, senior, president and trustee training/education programs. He noted a number of benefits that would accrue to Jackson College.

Trustees expressed support, and asked for the President to share the level of his involvement profession in all areas at the April Board meeting.

Policy Governance with Rose Mercier

President Phelan noted that he was unable to advance the Board's policy goal of continuing improvement with Policy Governance given a reluctance by other colleges to participate, as well as a realization that benchmarking was proving ineffectual. With the Board Chair's permission, he invited Rose Mercier, from *Govern from Impact* to provide an overview of the Policy Governance methodology and the College's current utilization. She shared insight following a 'desk top' review on the board's current policies and operations. She will be coming back for additional training on Board ENDS at the Board's Summer Retreat in June, to be held at the Wickwire House.

Plus/Delta

The Board continues to appreciate meeting on campus in Walker Hall Community room 145 for Planning Sessions, but would like to meet at the Wickwire House for the Summer Retreat. Trustees noted, with appreciation, the help of Rose Mercier.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY**, Meeting adjourned at 2:49PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, March 11, 2019 were approved at the regular meeting of the Board held on April 8, 2019.

Sheila Patterson
Secretary

Samuel R. Barnes
Chairman