



## **REGULAR MEETING OF THE BOARD OF TRUSTEES**

Jackson College

Central Campus, Sheffer Music Hall

May 10, 2021

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The regular meeting of the Board of Trustees of Jackson College was held on Monday, May 10, 2021 at the Central Campus of Jackson College, Sheffer Music Hall.

*Board Members Present:* Chairman, Sam Barnes; Vice Chairman, John Crist; Secretary, Sheila Patterson; Trustee; Philip Hoffman, Trustee, Matt Heins and Trustee Dr. Ed Mathein.

*Board Member Excused Absence:* Donna Lake, Trustee

*Others Present:* Dr. Daniel J. Phelan, Sara Perkin, Jeremy Frew, Cindy Allen, Jason Valente, Wendy Barnes, Alana Tuckey and Michael Masters.

Chairman Sam Barnes called the meeting to order at 6:30pm Eastern Daylight Time.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest expressed by Trustees.

### **ADOPTION OF MINUTES**

The minutes of the Regular Board Meeting of April 12, 2021 and the Planning Session of April 22, 2021 were reviewed by the Board. The minutes were moved into the record by Chairman Barnes, on behalf of the Trustees.

### **BOARD COMMENTS**

Trustee Patterson asked for clarification on slide #2 from Diversity presentation in April and about a breakdown of staff in departments. Trustee Hoffman was appreciative of the JC masks that the Board was provided.

### **MONITORING BOARD PERFORMANCE**

*Board Self-Monitoring Worksheet of BCD - 05 President Succession*

The Board discussed the self-monitoring worksheet they completed for GP-05 Presidents Succession.

### **BOARD CEO DELEGATION**

*Policy Review: BCD - 05 President Succession*

The board held a policy review of policy BCD - 05 President Succession.

**MOTION BY TRUSTEE HEINS** “To approve policy BCD – 05 President Succession as presented.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**  
**EXECUTIVE LIMITATIONS**

*Consideration of New Foundation Board Members*

President Phelan asked for the board to consider the approval of two new JC Foundation Board members, Tony Baker and Charles Birney.

**MOTION BY TRUSTEE PATTERSON** “To approve the appointment of Tony Baker and Charles Birney to the JC Foundation Board.” **ALL TRUSTEES VOTING AYE.**  
**MOTION PASSED UNANIMOUSLY.**

*Consideration of Foundation Bylaws*

President Phelan presented updated Foundation Bylaws for the Boards consideration.

**MOTION BY TRUSTEE MATHEIN** “To approve the Foundation Bylaws as presented.” **ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.** Trustee Hoffman supported getting rid of term limits.

**MONITORING CEO PERFORMANCE**

*EL-06 Investments*

President Phelan presented highlights from the EL-06 Investments monitoring report and discussion followed.

**MOTION BY TRUSTEE MATHEIN** “That the Board agrees with the President’s interpretation as noted herein and that the President is in full compliance with EL-06 Investments.” **ROLL CALL VOTE: TRUSTEES MATHEIN, HOFFMAN, PATTERSON, CRIST, HEINS AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

**SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING**

Trustee Heins expressed appreciation for the staffs work behind the scene to make the Board meetings possible.

**MEETING CONTENT REVIEW**

There were no comments or discussion.

**ADJOURN**

**MOTION BY TRUSTEE HOFFMAN** “To adjourn.” **ROLL CALL VOTE: TRUSTEES PATTERSON, HOFFMAN, MATHEIN, HEINS, CRIST AND BARNES VOTING AYE.**  
**MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 7:09PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, May 10, 2021 were approved at the regular meeting of the Board held on June 14, 2021.

*Samuel R. Barnes*

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Chairman