



## **SPECIAL MEETING OF THE BOARD OF TRUSTEES**

Jackson College

Central Campus, Sheffer Music Hall

6.21.21

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The special meeting of the Board of Trustees of Jackson College was held on Monday, June 21, 2021 at the Central Campus of Jackson College, Sheffer Music Hall.

*Board Members Present:* Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee; Philip Hoffman, Trustee, Matt Heins, Trustee Lake and Trustee Dr. Ed Mathein.

*Board Member Excused Absence:* Trustee Sheila Patterson

*Others Present:* Dr. Daniel J. Phelan, Jeremy Frew, Cindy Allen, Jason Valente, Darrell Norris, Alana Tuckey, and Wendy Barnes

Chairman Sam Barnes called the meeting to order at 6:30PM Eastern Daylight Time.

### **DECLARATION OF CONFLICT OF INTEREST**

There were no conflicts of interest expressed by Trustees.

### **ADOPTION OF MINUTES**

The minutes of the Regular Board Meeting of June 14, 2021 were reviewed by the Board. With no changes the minutes were moved into the record by Chairman Barnes, on behalf of the Trustees.

### **BOARD COMMENTS**

No Board comments.

### **MONITORING BOARD PERFORMANCE – N/A**

### **BOARD CEO DELEGATION – N/A**

### **EXECUTIVE LIMITATIONS**

*Review of FY '22 Tuition and Fee Rates:*

President Phelan reviewed the FY '22 tuition rates that were presented and approved by the Board at the 6.14.21 Board meeting.

- In-District tuition at \$168.00 (was \$163.46 in FY '21) a 2.8% increase

- Out-District at \$190.00 (was \$245.19 in FY '21) a 22.5% decrease (113% of In-District)
- Out-of-State/International at \$327.00 (was \$326.91 in FY '21) a 0.0% increase
- Student Service Fee will be \$46.00 for billing contact hour was \$46.00 a 0.0% increase

*FY '22 Budget Presentation:*

President Phelan detailed the proposed FY '22 budget and provided a power-point which illustrated a very conservative budget. There was concern about the budget being too modest so as to limit achievement of goals, however, President Phelan reminded the Board that a future, special meeting could be called at any time to review the budget and make adjustments if needed.

**MOTION BY TRUSTEE LAKE, ROLL CALL VOTE: TRUSTEES LAKE, MATHEIN, HEINS, CRIST, HOFFMAN, AND BARNES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

**MONITORING CEO PERFORMANCE – N/A for June Special Meeting**

**INFORMATION REQUESTED BY THE BOARD**

- President Phelan provided documentation regarding staff numbers at Jackson College that was requested at the Board meeting on June 14, 2021. He noted that from a financial perspective, Jackson College will be minimally affected by inflation.
- President Phelan also provided HEERF funding and expenditures documentation that was requested at the Board meeting on June 14, 2021.

**SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING – N/A**

**MEETING CONTENT REVIEW**

There were no comments or discussion.

**ADJOURN**

**MOTION BY TRUSTEE HOFFMAN “To adjourn.” ALL TRUSTEES VOTING AYE. MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 6:42PM.

The foregoing minutes of the special meeting of the Board of Trustees held on Monday, June 21, 2021 were approved at the regular meeting of the Board held on August 9, 2021.



Chairman