



SPECIAL MEETING OF THE BOARD OF TRUSTEES

Jackson College

Central Campus, George E. Potter Center, 2nd Floor,
Boardroom

07.17.23

The Special Meeting of the Board of Trustees of Jackson College was held on Monday, 07.17.23, 7:30pm, at the Central Campus of Jackson College, George E. Potter Center, 2nd Floor, Boardroom.

Board Members Present: Chairman John Crist, Trustee Donna Lake, Trustee Matt Heins, Trustee Philip Hoffman, Trustee Sam Barnes, and Trustee Christopher Simpson

Board Member Absence: Vice-Chairwoman Sheila Patterson

Others Present Include: Dr. Daniel Phelan, Ms. Cindy Allen, Mr. Jeremy Frew, and Mr. Keith Everett Book.

Chairperson John Crist called the meeting to order at 7:31PM Eastern Standard Time.

ADOPTION OF MINUTES

The draft minutes of the Regular Meeting of the Board of Trustees on 06.12.23 and the Board Summer Retreat on 06.23.23 were reviewed by the Board. Trustee Hoffman offered a correction to the Board Summer Retreat on 06.23.23 minutes, correcting a typo to “Representative Moolenaar”, from “Representative Mueller”. With that amendment, both sets of minutes were moved into the permanent record by Chairperson Crist, on behalf of the Trustees.

DECLARATION OF CONFLICT OF INTEREST

There were no conflicts of interest expressed by Trustees for items appearing on the agenda for the meeting.

OWNERSHIP LINKAGE

PUBLIC COMMENTS:

None

ITEMS FOR DECISION

CONSIDERATION OF MILLAGE QUESTION:

Board members considered a resolution proposing a Headlee Override Millage request that would restore Jackson College’s millage rate to its original 1.33, up from its current

rate of 1.1327, an increase of 0.1973 mills. This request would be submitted for placement on the November 2023 ballot.

MOTION BY TRUSTEE LAKE TO APPROVE A HEADLEE OVERRIDE MILLAGE REQUEST TO RESTORE JACKSON COLLEGE'S MILLAGE RATE TO ITS ORIGINAL 1.33, UP FROM ITS CURRENT RATE OF 1.1327, AN INCREASE OF 0.1973 MILLS, TO BE SUBMITTED FOR PLACEMENT ON THE NOVEMBER 2023 BALLOT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

Trustee Barnes began a discussion of the specific ballot proposition language. A robust discussion ensued, including a review of the Jackson College millage election history since 1962.

CEO Phelan noted that the resolution and ballot proposition language were constructed with the legal counsel of Thrun Law Firm in Lansing, who does similar work for many community colleges in the state, and has worked with us in the past.

The Board's discussion culminated into a proposal to further specify the Headlee Override Millage purpose in the ballot proposition language. Instead of just "for college purposes" the Board proposed indicating "for security, infrastructure, and cyber security".

MOTION BY TRUSTEE HEINS TO APPROVE THE HEADLEE OVERRIDE MILLAGE REQUEST BALLOT PROPOSITION LANGUAGE AS AMENDED TO INDICATE "FOR SECURITY, INFRASTRUCTURE, AND CYBER SECURITY INSTEAD OF "FOR COLLEGE PURPOSES". TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

Signed resolution on following pages.

Jackson College, Michigan (the "College")

A special meeting of the board of trustees of the College (the "Board") was held in the Boardroom of George Potter Center on Central Campus, within the boundaries of the College, on the 17th day of July, 2023, at 7:30 o'clock in the p.m. (the "Meeting").

The Meeting was called to order by John M. Crist, Chairperson.

Present: Trustees Christopher A. Simpson, Donna L. Lake, Philip E. Hoffman, Matthew R. Heins, Sam R. Barnes, John M. Crist

Absent: Trustees Sheila A. Patterson

The following preamble and resolution were offered by Trustee John M. Crist and supported by Trustee Donna L. Lake:

WHEREAS:

1. This Board intends to submit a proposition at a special election to be held on Tuesday, November 7, 2023.
2. On or before 4:00 p.m. on Tuesday, August 15, 2023, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the college district (the "Election Coordinator").

NOW, THEREFORE, BE IT RESOLVED THAT:

1. A special election of the electors of the College be called and held on Tuesday, November 7, 2023.
2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.
3. The Election Coordinator is requested to:
 - a. Utilize Jackson Citizen Patriot, a newspaper published or of general circulation within the college district, for publication of notices in accordance with the election law requirements.
 - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
 - c. Provide a proof copy of the ballot to the College and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. The College President or designee is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the College district by 4:00 p.m., on Tuesday, August 15, 2023.

5. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.

Ayes: Trustees Christopher A. Simpson, Donna L. Lake, Philip E. Hoffman,
Matthew R. Heins, Sam R. Barnes, John M. Crist

Nays: Trustees

Resolution declared adopted.


Chairperson, Board of Trustees

The undersigned duly qualified and acting Chairperson of the Board of Trustees of Jackson College, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at the Meeting, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the Meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).


Chairperson, Board of Trustees

CJI/clw

THRUN
LAW FIRM, P.C.

EXHIBIT A

JACKSON COLLEGE MILLAGE PROPOSAL

This proposal will allow the college to restore its originally authorized charter millage rate of 1.33 mills on all property for security, infrastructure and cyber security.

Shall the limitation on the amount of taxes which may be assessed against all property within the community college district boundaries of Jackson College, Michigan, be increased by 0.1973 mill (\$0.1973 on each \$1,000 of taxable valuation), to be levied in perpetuity, to provide funds for security, infrastructure, and cyber security; the estimate of the revenue the college will collect if the millage is approved and levied in 2024 is approximately \$1,151,810 (this millage is to restore millage previously lost as a result of the reduction required by the Michigan Constitution of 1963)?

THRUN
LAW FIRM, P.C.

EXHIBIT B

SUMMARY OF BALLOT PROPOSITION TO BE INSERTED IN THE
NOTICES OF LAST DAY OF REGISTRATION AND ELECTION:

JACKSON COLLEGE
MILLAGE PROPOSAL
0.1973 MILL IN PERPETUITY TO RESTORE HEADLEE REDUCTION

Full text of the ballot proposition may be obtained at the administrative offices of Jackson College, 2111 Emmons Road, Jackson, Michigan 49201-8335, telephone: (517) 787-0800.



CLOSED SESSION: Contract Negotiations:

Chairperson Crist requested a closed hearing at 8:00pm for purposes of contract negotiations with the support staff union.

CEO Phelan requested permission for Jeremy Frew and Cindy Allen to attend the closed session, which was approved by Chairperson Crist.

MOTION BY TRUSTEE LAKE TO GO INTO CLOSED SESSION AS PROVIDED BY PUBLIC ACT 15.268, SECTION 8, SUB-SECTION (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

At 8:08pm, Chairperson Crist requested a motion to move out of closed session.

MOTION BY TRUSTEE HOFFMAN TO MOVE OUT OF CLOSED SESSION AS PROVIDED BY PUBLIC ACT 15.268, SECTION 8, SUB-SECTION (C) FOR STRATEGY AND NEGOTIATION SESSIONS CONNECTED WITH THE NEGOTIATION OF A COLLECTIVE BARGAINING AGREEMENT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

The Closed Session adjourned at 8:08pm. No Board Action was taken.

CONSIDERATION OF UNION CONTRACT

The Trustees considered approval of the proposed and ratified support staff 3-year union contract agreement.

MOTION BY TRUSTEE SIMPSON TO APPROVE THE PROPOSED AND RATIFIED SUPPORT STAFF 3-YEAR UNION CONTRACT AGREEMENT. TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

SELF-EVALUATION OF GOVERNANCE PROCESS & BOARD PERFORMANCE AT THIS MEETING

Principles of Policy Governance:

Members noted that, in their view, the meeting went per plan utilizing the 10 principles of Policy Governance.

MEETING CONTENT REVIEW

Trustees expressed that the content was sufficient.

ADJOURN

MOTION BY TRUSTEE HOFFMAN “To adjourn.”

TRUSTEES VOTED BY ROLL CALL VOTE: TRUSTEES HEINS, SIMPSON, LAKE, BARNES, HOFFMAN, AND CRIST VOTING AYE. MOTION PASSED UNANIMOUSLY.

Meeting Adjourned at 8:13pm ET.

The foregoing minutes for the special meeting of the Board of Trustees held on Monday, July 17, 2023 were approved at the regular meeting of the Board of Trustees on Monday, August 14, 2023.


Chairperson