

Jackson College Board of Trustees Special Meeting

Regular Meeting

April 18, 2022 09:00 AM



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(*) Indicates a roll-call item



**Jackson College System-Wide COVID-19 Mitigation Response Step-down Plan
February 28, 2022**

	Phase 1 - Reduction Initiation	Phase 2
As a matter of College Policy, at all times, all students, employees and visitors are required to remain off campus if they are exhibiting any level of illness, whether or not they believe it to be COVID-19. NOTE: Phases may be rescinded at any time should medical and safety needs warrant.		
Timing	Phase 1 begins 03.14.22	Phase 2 begins 04.25.22
Checkpoint/ Daily Screening	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: Temperature Scan at checkpoint discontinued. ▪ Discontinue use of the health screening app prior to arriving on campus. ▪ Check point will verbally/visually screen for symptoms and travel. ▪ <u>Unvaccinated</u>: No longer required to quarantine if in close contact, but must wear a mask for 10 days after exposure and test within 3-5 days. 	<ul style="list-style-type: none"> ▪ Checkpoint use is discontinued. ▪ Emmons Road Entrance opened
Testing	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: Recent Travel or large gatherings get tested 3-5 days after. Self-monitor for symptoms. Test again as needed for 10 days. ▪ <u>Unvaccinated</u>: required weekly testing is discontinued 	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: Continue to test 3-5 days after travel or large gatherings
Vaccination	<ul style="list-style-type: none"> ▪ Required for Resident Students 	<ul style="list-style-type: none"> ▪ Recommended COVID-19 vaccination for residents, employees and students ▪ Employees with vaccination designation on their ID, may request new ID without it.
COVID-19 Positive	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: COVID-19 positive students and employees must remain off campus for 5 days. Employees may utilize a combination of their standard hybrid working hours and PTO/Vacation time to fulfill their quarantine time or that of their dependents. ▪ <u>If there is a positive case in a classroom</u> only the student who is ill is removed from the class for 5 days. Class continues as normal. ▪ <u>Unvaccinated</u>: No need to quarantine if someone at home is ill, but must test within 3-5 days of exposure and wear a mask for 10 days. 	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: COVID-19 positive students and employees must remain off campus for 5 days. Employees may utilize a combination of their standard hybrid working hours and PTO/Vacation time to fulfill their quarantine time or that of their dependents. ▪ <u>Students</u>: Positive case in classroom, student is confined for 5 -days post wellness, though class will continue. ▪ <u>Unvaccinated</u>: Return to dining in the lower commons.
Face Coverings	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: Masks are still required 	<ul style="list-style-type: none"> ▪ <u>Everyone</u>: Masks are encouraged in larger spaces (e.g., fieldhouse, community rooms, dining area, etc.). Masks may be required in certain areas such as Health Clinic and specific work spaces. Signs will be posted.
Physical Distancing	<ul style="list-style-type: none"> ▪ Additional seating is restored in dining commons (but not at full capacity during the day), classrooms remain physically-distanced ▪ <u>Residential students</u>: Allowed to go between Gold and Maroon Halls to visit friends. 	<ul style="list-style-type: none"> ▪ Physical distancing no longer required. ▪ Guests may visit residential students inside the halls. ▪ Full capacity is restored in dining commons and theaters. ▪ Full capacity in classrooms is restored.

BOARD OF TRUSTEES SPECIAL MEETING
Action & Information Report
Board Meeting Date: April 18, 2022



TO: Jackson College Board of Trustees
FROM: Dr. Daniel J. Phelan, President & CEO

Subject to be Discussed and Policy Reference:
1.0 Call to Order & Pledge of Allegiance of the United States (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-13 Special Rules of Order)
Description:
Board Chairperson John Crist will call all Trustees to Order in preparation for the Board Meeting, followed by a recitation of the Pledge of Allegiance: "I pledge allegiance to the flag of the United States of America and to the Republic for which it stands, one Nation under God, indivisible, with liberty and justice for all".
Resource Impact:
None
Requested Board Action:
Come to order, stand, and recite the Pledge of Allegiance to the United States.
Action Taken:

<p>BOARD OF TRUSTEES SPECIAL MEETING Action & Information Report Board Meeting Date: April 18, 2022</p>



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Subject to be Discussed and Policy Reference:
2.0 Declaration of Conflict of Interest (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-09 Board Code of Conduct)
Description:
Consistent with Board Policy and By-laws, this item is placed on the agenda for members to formally consider, and disclose any item on the agenda wherein they may have any apparent or actual conflict of interest. Should a conflict be present, it is requested that the member note the item in question, and abstain from any action concerning said item. A roll call vote is required for this item.
Resource Impact:
None
Requested Board Action:
Roll Call Consideration of any actual or perceived conflict of interest with agenda items.
Action Taken:



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Subject to be Discussed and Policy Reference:
3.0 Ownership Linkage 3.1 Public Comments (limit of 5 minutes per person) (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-11 Board Linkage with Ownership)
Description:
This item is placed on the agenda for any citizen to provide comments to the Board of Trustees. This agenda item represents the only period during the Board Meeting wherein persons may address the Board directly. Comments are limited to five (5) minutes, unless a significant number of people plan to speak, and, in that instance, the Board Chair may limit a person’s comments to less than five (5) minutes. The Chairperson may offer the following statement prior to persons offering comment: <i>“When addressing the Board, speakers are asked be respectful and civil. Should speakers, who wish to address the Board on matters of an individual, personnel or student nature, are requested to first present such matters to the appropriate College department, in advance of presenting them to the Board.</i> <i>Be advised that, as an on-going practice, the Board does not respond in this Board Meeting setting when the matter presented concerns personnel, student issues, or matters that are being addressed through the established grievance or legal processes, or otherwise are a subject of review by the Board of Trustees”.</i>
Resource Impact:
None
Requested Board Action:
Receive comments from persons wishing to address the Board.
Action Taken:

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TO: Jackson College Board of Trustees
FROM: Dr. Daniel J. Phelan, President & CEO

Subject to be Discussed and Policy Reference:
3.0 Ownership Linkage 3.2 Board Comments (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-11 Board Linkage with Ownership)
Description:
This item is placed on the agenda for any Board member to provide comments to the Board of Trustees on topics that may not be on the agenda.
Resource Impact:
None
Requested Board Action:
Receive comments from Board members wishing to address the Board.
Action Taken:



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TO: Jackson College Board of Trustees
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Subject to be Discussed and Policy Reference:
<p>4.0 Items for Decision</p> <p style="padding-left: 20px;">4.1 Governance Process</p> <p style="padding-left: 40px;">4.1.1 Consideration of Trustee Nominations & Interview Process</p> <p style="padding-left: 40px;">(<u>BOARD POLICY</u>: BOARD BYLAWS)</p>
<p>Upon the accepted resignation of Dr. Ed Mathein at the April 11, 2022 Regular Meeting of the Jackson College Board of Trustees, a special meeting was called by Trustee Patterson and Lake to discuss possible candidates for the Board to fill the unexpired term of Dr. Mathein (i.e., through December 31st).</p> <p>Ideally, at this meeting, members will select candidates for interview, and set a date for that interview. Resumes of nominated Trustees were to be sent to me by days end on Friday, April 15th.</p> <p>Resumes of nominated Trustees can be found in the Resources of Diligent Boards.</p>
Resource Impact:
None
Requested Board Action:
Consideration and selection of nominated Trustees to be interviewed. Selection of dates and times to schedule such interviews prior to the regular meeting of the Board on May 9, 2022, at which point new Trustee nominations will be voted upon.
Action Taken:

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TO: Jackson College Board of Trustees
FROM: Dr. Daniel J. Phelan, President & CEO

Subject to be Discussed and Policy Reference:
<p>5.0 Self-Evaluation of Governance Process & Board Performance at this Meeting 5.1 Principles of Policy Governance</p> <p>(<u>BOARD POLICY</u>: GOVERNANCE PROCESS: GP-01 Governing Style)</p>
<p>This time has been set aside for the Board, as part of our continuous improvement work in order, to assess the Board’s work and commitment towards the ten Policy Governance principles, as well as its governance practice.</p> <p>The URL link below will provide an overview of the Policy Governance principles that you can use for determining the effectiveness and efficacy of the Board’s work both in terms of this meeting and in general governance practice.</p> <p>https://governforimpact.org/resources/principles-of-policy-governance.html</p>
Resource Impact:
None
Requested Board Action:
Define particular areas for improvement in the governance process.
Action Taken:

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TO: Jackson College Board of Trustees
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Subject to be Discussed and Policy Reference:
6.0 Meeting Content Review (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-01 Governing Style)
This item on the agenda provides the Board the opportunity to give the Board Chairperson and the President feedback on the quality of the content provided during this Board Meeting. We would appreciate receiving suggestions wherein you would like to see changes made to future Board Meetings.
Resource Impact:
None
Requested Board Action:
Consideration of areas for meeting content improvement
Action Taken:

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Subject to be Discussed and Policy Reference:
7.0 Adjourn (<u>BOARD POLICY:</u> GOVERNANCE PROCESS: GP-13 Special Rules of Order)
Board action is required to adjourn the meeting.
Resource Impact:
None
Requested Board Action:
Meeting Adjournment
Action Taken: