

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College – Central Campus
Jackson, Michigan
October 3, 2018

The fall planning session of the Board of Trustees of Jackson College was held in room 145 in Bert Walker Hall on Wednesday, October 3, 2018 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson, Michigan 49201.

Chairman Barnes called the meeting to order at 8:30AM Eastern Daylight Time.

Board Members Present: Chairman, Sam Barnes; Vice Chairman, John Crist; Trustee, Philip Hoffman (9:30AM); Trustee, Dr. Ed Mathein; Treasurer, Donna Lake and Secretary, Sheila Patterson.

Board Member Absent: Trustee, Matt Heins

Others Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jeremy Frew, Jason Valente, Lee Hampton and Dr. Kate Thirolf.

Review of Mission, Vision, Beliefs and Values

A review of the College's mission documents was held. Chairman Barnes suggested the addition of another Values Statement that would address added the College's commitment to "Equity." Discussion followed with President Phelan noting that it would be brought forward for Board consideration at a future meeting.

New Balanced Scorecard: TCS2 Report

President Phelan and Chief of Staff, Sara Perkin provided an overview of a proposed new College Scorecard. He noted that the draft presented represented his commitment to update the current instrument in favor of a tool that was aligned with TCS2. Conversation addressed specific improvements that included including adding percentages to the pie charts and sharing comparison data from at the state and national levels. In addition to the scorecard, trend data will continue to be brought forward as part of ENDS monitoring reports.

Status of Strategic Agenda

President Phelan and Leadership Council members provided final outcomes from the FY '18 strategic agenda initiatives and introduced the new FY '19 initiatives.

Status of HLC Open Pathway Transition

Sara Perkin provided an overview of the transition with the Higher Learning Commission (HLC) from the AQIP Pathway to the Open Pathway.

Facilities

Jim Jones, Vice President of Facilities and Information Technology, provided an update on campus master planning, deferred building and site maintenance plan, concerns

regarding the Dahlem Center and related plans, construction plans including the west beltway improvements, and the campus mall project. In addition, President Phelan introduced the concept of a Tiny Village, a housing prototype space that would provide housing for single parents married students, seniors and other possible uses. Mr. Jones provided an update on the Photovoltaic Array Test Site on the Central Campus, immediately west of the wind generator

Economic Development & TBL Update

President Phelan provided an update on College efforts related to the Triple Bottom Line (TBL). Additionally, he shared information related to recent meetings with community partners focused on economic development and the potential for the College's expanded involvement.

Second Chance Pell Update

Jeremy Frew and Dr. Kate Thirolf provided updates on the Prison Education Initiative (PEI) including enrollment, Phi Theta Kappa and conversations with the New York based Vera Institute of Justice. Also shared were enrollment goals, as well as the transition of PEI from Instruction to Student Services, and expansion of PEI instruction into other State prison facilities.

ACCT Equity Action Agenda Report

President Phelan shared the ACCT Equity Action Agenda Report with the Trustees and asked if they were other areas they would like the College to address. Lee Hampton, Chief Diversity Officer, shared equity efforts underway at Jackson College. Cindy Allen shared practices related to hiring to ensure equity is part of the practice.

Popcorn Topics

Leadership Council members provided brief updates from their respective works. Cindy Allen shared that work on Title IX continues; Darrell Norris shared a couple of recommendations from the auditors; and Jim Jones provided updates on cyber security efforts. Board of Trustee's shared brief updates as well. Trustee Lake reminded the group of the upcoming Oktoberfest; Trustees Crist and Patterson expressed their appreciation for the work being done; and Trustee Hoffman confirmed that additional legislators were attending the upcoming pre-board meeting dinner.

TCS2: Serving the Whole Student

President Phelan provided an overview on the work being done serving the Whole Student. He noted that the primary focus right now is food insecurity, though there is significant concurrent work underway. This work has included conversations with employees and departments as well as external partners.

Board Operating Items

Sara Perkin inquired on board preferences for setting both the Spring Planning Session Date and Christmas Dinner Date as well as shared the dates for the 2019 National Legislative Summit in February.

Trustee Hoffman stated that he will be co-presenting at the upcoming ACCT Leadership Congress.

Plus/Delta

The Board liked the space and setup for the meeting, however, hearing folks on the opposite end of the table was a little difficult.

Adjournment

Meeting adjourned at 1:12PM.

The foregoing minutes of the fall planning session of the Board of Trustees held on Wednesday, October 3, 2018 were approved at the regular meeting of the Board held on October 8, 2018.



Secretary



Chairman