

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College
Central Campus
Jackson, Michigan
March 12, 2018

The regular meeting of the Board of Trustees of Jackson College was held in the Boardroom on Monday, March 12, 2018 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson Michigan 49201.

Chairman Barnes called the meeting to order at 6:30PM Daylight Savings Time (EST).

Board Members Present: Chairman, Samuel Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake; Secretary, Sheila Patterson; Trustee, Matt Heins; Trustee, Philip Hoffman; and Trustee, Dr. Ed Mathein.

Others Present: Dr. Daniel Phelan, Dr. Kate Thirolf, Cindy Allen, Sara Perkin, Darrell Norris, Jeremy Frew, Jason Valente, Dotty Karkheck, Brian Johnson, Justin Gaeta, Jonathan Marowelli, Debbie Schissler, Deb Holt, Shane Malmquist and Martha Petry.

COMMUNICATIONS

Citizen Comments

There were no citizen comments.

Employee Comments

There were no employee comments

Board Comments

There were no conflicts of interest

Trustee Mathein shared he is thrilled with the announcement of Jackson County Early College (JCEC).

Student/Student Government Comments

Student Government members were on hand to introduce themselves, as well as provide a brief update on activities.

Consideration of Minutes

The minutes of the regular Board meeting on February 5, 2018 were moved into the record by Chairman Barnes on behalf of the Trustees.

Marketing Report

Dotty Karkheck, Director of Marketing provided the marketing report. She shared the YouTube website for alumni videos and showcased one for the Board.

ENDS PERFORMANCE REPORT

Planning and Innovation Board Monitoring Report

President Phelan presented the Planning and Innovation Monitoring Report together with highlights of the report on a PowerPoint slide deck and addressed questions from the Board. A complete copy of the report is located on the Board's webpage: <https://www.jccmi.edu/institutional-research/performance-monitoring/>

ACTION ITEMS

Second Reading: Governance Commitment and Governing Style

President Phelan presented the Governance Commitment and Governing Style policies.

MOTION BY TRUSTEE MATHEIN "To approve the Governance Commitment and Governing Style policies." **MOTION PASSED UNANIMOUSLY.**

Consideration of Distinguished Service Award

President Phelan provided recommendations for the Board's consideration of the 2018 Distinguished Service Award. Trustee Hoffman requested biographies for the recommendations to assist with making a decision. The Board agreed to carry this agenda item over to the April meeting to provide the opportunity for review of the biographies.

Selection of Presenter's for Commencement

The Board agreed to carry this item over until next month pending the selection of the Distinguished Service Award Recipient.

Consideration of FY '19 Tuition Rates for Second Chance Pell Program

President Phelan provided a proposal for subscription tuition for the prison education program. Dr. Kate Thirolf, Jeremy Frew and Darrell Norris shared additional details on this pilot model. This model would provide a way to meet the limitations faced as well as provide us the opportunity to achieve our 1,305 inmate allocation under Second Chance Pell. Darrell shared the proposed rates of 3-5 credit hours costs \$740, 6-8 hours costs \$1,480, 9-11 credit hours cost \$2,220 and 12 credit cost would be \$2,960. This model would be effective immediately and would conclude at the end of FY 19, the same time the Second Chance Pell Pilot program concludes. **MOTION BY TRUSTEE HOFFMAN** "To approve the subscription pricing model for prison education effective immediately and to conclude the end of FY 19 when the Second Chance Pell Pilot concludes." **ROLL CALL VOTE: TRUSTEES HOFFMAN, PATTERSON, CRIST, BARNES, MATHEIN AND LAKE VOTING AYE. TRUSTEE HEINS VOTING NAY. MAJORITY VOTES PASSES.**

INFORMATION ITEMS

First Reading: Board Job Description and Chairperson's Role

The Board Job Description and Chairperson's Role policies were shared for first reading. The policies were moved to second reading consideration next month.

JPEC Update

Shane Malmquist, President of JPEC and Jonathan Marowelli, Dean of Students provided updates on JPEC to the Board.

President's Report

President Phelan provided brief college updates to the Board and shared upcoming events.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 8:23PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, March 12, 2018 were approved at the regular meeting of the Board held on April 9, 2018.



Secretary



Chairman