

**REGULAR MEETING OF THE BOARD OF TRUSTEES
CENTRAL CAMPUS
Jackson, Michigan
July 10, 2017**

The regular meeting of the Board of Trustees of Jackson College was held on Monday, July 10, 2017 at 2111 Emmons Road, Jackson Michigan 49201.

Chairman Barnes called the meeting to order at 6:30PM Daylight Savings Time (DST).

Board Members Present: Chairman, Samuel Barnes; Vice Chairman, John Crist; Trustee, Philip Hoffman; Treasurer, Donna Lake; Secretary, Sheila Patterson; Trustee, Matt Heins and Trustee, Dr. Ed Mathein.

Others Present: Dr. Daniel Phelan, Dr. Rebekah Woods, Cindy Allen, Sara Perkin, Darrell Norris, Jeremy Frew, Kelly Chambers and Dotty Karkheck.

COMMUNICATIONS

Citizen Comments

There were no citizen comments.

Employee Comments

Dr. Rebekah Woods introduced math instructor Erik Brown.

Board Comments

No trustee conflicts with agenda items were noted.

Trustee Donna Lake shared that she was honored to attend the Free Community College Day and was very impressed with Chef David Hooper and Dr. Becky Roberts.

Trustee Dr. Ed Mathein shared kudos on the student recently drafted to the Pittsburgh Pirates. He also shared an experience wherein he met a newly enrolled student who was enthusiastic about her program with Professor Agy. He then told her who he was and offered her his JC business card for support.

Trustee Sheila Patterson, Trustee Donna Lake and Chairman Barnes shared how uplifting and gratifying their experience of attending the prison education graduation ceremonies was.

Student/Student Government Comments

There were no updates from Student Government.

Consideration of Minutes

The minutes of the regular Board meeting on June 12, 2017 and Board Retreat on June 1, 2017 were moved into the record by Chairman Barnes on behalf of the Trustees.

Marketing Report

Dotty Karkheck, Director of Marketing, provided highlights from the Marketing report for the month including a video highlighting the College's Work Based Learning Program.

ENDS PERFORMANCE REPORT

Workforce Board Monitoring Report

Cindy Allen, Vice President of Administration, Human Resources and Talent Development presented the Workforce Board Monitoring Report and addressed questions from the Board.

Treasurer's Report FY 17 Q4

Darrell Norris, Vice President of Finance presented highlights of the FY 17 Q4 report and addressed questions from the board.

ACTION ITEMS

Fall Planning Session Date

Sara Perkin, Chief of Staff asked the board to approve the proposed date of November 1, 2017 for the Fall 2017 Board Planning Session. **MOTION BY TRUSTEE PATTERSON** "To approve November 1, 2017 for the Fall 2017 Board Planning Session. **MOTION PASSED UNANIMOUSLY.**

Second Reading: Board of Trustees By-Laws

President Phelan presented the Board of Trustees By-Laws. **MOTION BY TRUSTEE LAKE** "To approve the Board of Trustees By-Laws policy." **MOTION PASSED UNANIMOUSLY.**

INFORMATION ITEMS

Board Policy First Reading Items: Monitoring Presidential Performance and Policy Governance

The Monitoring Presidential Performance and Policy Governance were presented for the Board's first consideration. The policies was moved to second reading consideration.

President's Report

President Phelan provided brief college updates to the Board. Additionally, Dr. Rebekah Woods, Provost provided updates on Jackson Preparatory & Early College (JPEC) and Jackson College Foundation President Jason Valente shared updates on the Foundation.

ADJOURN

MOTION BY TRUSTEE HOFFMAN "To adjourn." **MOTION PASSED UNANIMOUSLY.** Meeting adjourned at 7:46PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, July 10, 2017 were approved at the regular meeting of the Board held on August 14, 2017.

Sheila Patterson

Samuel R. Barnes

Chairman