

**REGULAR MEETING OF THE BOARD OF TRUSTEES
CENTRAL CAMPUS
Jackson, Michigan
September 11, 2017**

The regular meeting of the Board of Trustees of Jackson College was held in the Boardroom on Monday, September 11, 2017 at Jackson College's Central Campus, located at 2111 Emmons Road, Jackson Michigan 49201.

Chairman Barnes called the meeting to order at 6:30PM Daylight Savings Time (DST).

Board Members Present: Chairman, Samuel Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake; Secretary, Sheila Patterson; Trustee, Matt Heins and Trustee, Dr. Ed Mathein.

Board Member Excused Absence: Trustee, Philip Hoffman

Others Present: Dr. Daniel Phelan, Dr. Rebekah Woods, Cindy Allen, Sara Perkin, Darrell Norris, Jeremy Frew, Jim Jones, Kelly Chambers, Michael Masters, Nancy Peters Lewis, Alana Tuckey, Liz Andrews, Melisa Merkel, Chas Lietaeart, Heather Bateman, Anthony Forsyth, Nick Radziewicz, Jamar Corlzer-Lowe, Anthony Forsyth, Dakota Strahan, Sarah Holda, and Dotty Karkheck.

COMMUNICATIONS

Citizen Comments

Nancy Peters Lewis, Executive Director of the College and Career Access Center of Jackson was on hand to provide a brief update on the work the Center does and the collaboration with Jackson College.

Employee Comments

Alana Tuckey provided a brief update on the Jackson Chorale, a group in which she sings.

Board Comments

No trustee conflicts with agenda items were noted.

- Trustee Lake commented that the Starry Starry Night event was a success.
- Trustee Patterson shared that the BBQ during Jet Jam was a nice effort and that she was able to attend the Men of Merit and Sisters of Strength kickoff luncheon.

Student/Student Government Comments

Chas Lietaeart introduced the new Student Government Association members who provided a brief update to the Board. The new student president is Nick Radziewicz.

Consideration of Minutes

The minutes of the regular Board meeting on August 14, 2017 were moved into the record by Chairman Barnes on behalf of the Trustees.

Marketing Report

Dotty Karkheck, Director of Marketing, provided highlights from the Marketing report for the month. Dotty was also recognized by President Phelan as having received recognition from NCMPR for career achievement with the 2018 D. Richard Petrizzo Award.

ENDS PERFORMANCE REPORT

Customer Board Monitoring Report

Jeremy Frew, Vice President for Enrollment Services, presented the Customer Board Monitoring Report and addressed questions from the Board. A complete copy of the report is on the Board's webpage: <https://www.jccmi.edu/institutional-research/performance-monitoring/>

ACTION ITEMS

Second Reading: Delegation to the President and President's Job Description

President Phelan presented the Delegation to the President and President's Job Description. **MOTION BY TRUSTEE CRIST** "To approve the Delegation to the President and President's Job Description policies." **MOTION PASSED UNANIMOUSLY.**

Consideration of SBA Bond Issuance

Darrell Norris shared that the State Building Authority is working to issue Bonds related to the Bert Walker Hall project. **MOTION BY TRUSTEE CRIST** "To approve the SBA Bond Issuance and By Laws Certification. **ROLL CALL VOTE: TRUSTEES LAKE, MATHEIN, HEINS, BARNES, CRIST AND PATTERSON VOTED AYE. MOTION PASSED UNANIMOUSLY.**

Consideration of State Required Best Practices Resolution

President Phelan presented the Best Practices Resolution, a requirement of Michigan Public Act 108 of 2017, the Education Omnibus Appropriations Act. This section contains the qualifications that must, in part, be met in order to receive \$12,590,100 of appropriations from the State of Michigan. **MOTION BY TRUSTEE HEINS** "To approve the Local Strategic Values Resolution as presented." **ROLL CALL VOTE: TRUSTEES LAKE, MATHEIN, HEINS, BARNES, CRIST AND PATTERSON VOTED AYE. MOTION PASSED UNANIMOUSLY.**

INFORMATION ITEMS

General Executive Constraints and Human Relationships

The General Executive Constraints and Human Relationships policies were presented for the Board's first consideration with no changes. The policies was moved to second reading consideration. In addition, a Statement of Equity was also presented to the Board as a first reading. This Statement of Equity was approved to move forward as a second reading.

President's Report

President Phelan provided brief college updates to the Board including an update on the colleges HLC Liaison, the Prison Education Program and upcoming events. Particular concern was expressed by the President regarding the delay in operationalizing the fall semester in the prisons, given the hold placed upon the Second Chance Pell by MDOC Director Heidi Washington.

ADJOURN

MOTION BY TRUSTEE PATTERSON "To adjourn." MOTION PASSED

UNANIMOUSLY.

Meeting adjourned at 7:53PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, September 11, 2017 were approved at the regular meeting of the Board held on October 9, 2017.



Secretary



Chairman