

REGULAR MEETING OF THE BOARD OF TRUSTEES
Jackson College, Central Campus Boardroom
Jackson, Michigan
March 13, 2017

The regular meeting of the Board of Trustees of Jackson College, Jackson County, Michigan, was held on Monday, March 13, 2017 at 2111 Emmons Road, Jackson Michigan 49201.

Chairman Barnes called the meeting to order at 6:30PM Daylight Savings Time (DST).

Board Members Present: Chairman, Samuel Barnes; Vice Chairman, John Crist; Trustee, Matt Heins; Trustee, Philip Hoffman and Trustee, Dr. Ed Mathein.

Board Member Excused Absence: Treasurer, Donna Lake; Secretary, Sheila Patterson;

Others Present: Dr. Daniel Phelan, Dr. Rebekah Woods, Cindy Allen, Sara Perkin, Darrell Norris, Dr. Kristi Hottenstein, Kelly Chambers, Alana Tuckey and Dotty Karkheck.

COMMUNICATIONS

Citizen Comments

There were no citizen comments.

Employee Comments

Cindy Allen shared that we received an award on the work the college is doing related to building culture.

Board Comments

There were no board conflicts.

Dr. Mathein shared that JPEC was at his Lions Club meeting today and they did an excellent job presenting but shared that it may have been useful if they had a tip sheet handy.

Trustee Crist shared information from the ACCT National Legislative Summit in Washington DC.

Student/Student Government Comments

There were no updates from Student Government.

Consideration of Minutes

There being no proposed modifications, the minutes of the regular Board meeting on February 6, 2017 were moved into the record by Chairman Barnes on behalf of the Trustees.

Marketing Report

Dotty Karkheck, Director of Marketing, provided highlights from the Marketing report for the month. She shared video on accreditation.

ENDS PERFORMANCE REPORT

Leadership Board Monitoring Report

Sara Perkin, Chief of Staff presented the Leadership Board Monitoring Report and addressed questions from the Board.

ACTION ITEMS

Second Reading: Governance Commitment and Governing Style

President Phelan presented the Governance Commitment and Governing Style policies.

MOTION BY TRUSTEE CRIST “to approve the Governance Commitment and Governing Style policies as presented.” **MOTION PASSED UNANIMOUSLY.**

Consideration of Recipient of Distinguished Service Award

President Phelan asked for the Board to consider Bart and Karen Hawley as the 2017

MOTION BY TRUSTEE HEINS “To name Bart and Karen Hawley as the 2017 recipient of the Distinguished Service Award.” **MOTION PASSED UNANIMOUSLY.**

INFORMATION ITEMS

First Reading: Board Job Description and Chairperson’s Role

The Board Job Description and Chairperson’s Role policies were presented for the Board’s first consideration. Both policies were moved to second reading status with minor corrections.

President’s Report

President Phelan provided an update of significant College initiatives, future events, legislative and academic matters.

ADJOURN

MOTION BY TRUSTEE HOFFMAN “To adjourn.” **MOTION PASSED UNANIMOUSLY.**

Meeting adjourned at 7:14PM.

The foregoing minutes of the regular meeting of the Board of Trustees held on Monday, March 13, 2017 were approved at the regular meeting of the Board held on April 10, 2017.



Secretary



Chairman