

**SUMMER RETREAT OF THE BOARD OF TRUSTEES**  
**Jackson College - Wickwire House, 1135 Wickwire Road**  
**Jackson, Michigan**  
**June 1, 2017**

The Jackson College Board of Trustees Summer Retreat was held on Thursday, June 1, 2017 at the Wickwire House, 1135 Wickwire Road, Jackson, Michigan 49201.

Chairman, Samuel Barnes called the meeting to order at 8:00AM Eastern Daylight Savings Time.

*Board Members Present:* Chairman, Samuel Barnes; Vice Chairman, John Crist; Treasurer, Donna Lake; Secretary, Sheila Patterson, Trustee Matt Heins, Trustee Dr. Ed Mathein and Trustee, Philip Hoffman.

*Others Present:* Dr. Daniel Phelan and Sara Perkin.

**MILLAGE DISCUSSION**

The Board discussed potential options for pursuing a Headlee rollback or an increased millage at some point in the future. When it seems viable to proceed, President Phelan will provide a project timeline and talking points for Trustees.

**BOARD-STAFF RELATIONS**

Conversation regarding this aspect of Policy Governance was undertaken by the Board. The group agreed that they enjoy participating in lunches with new employees, graduation, and other related activities. The President mentioned that the 'staff' component of this policy related to the President only, and not College employees. He further noted that he has asked the Leadership Council, and other employees to always be professional in addressing the Board. Discussion was had around the 12 monitoring reports and the efficacy. President Phelan shared that the reports will be reviewed for relevancy and suggestions for change will be brought forward at the fall planning session for discussion. He noted that, most likely, two would be recommended for change. In each case, all Monitoring Reports will have clear metrics, trend and normative data, and provide professional judgement and goals.

**Generative Thinking**

President Phelan noted that the Board had indicated previously that they wished to have more involvement in the generative thinking regarding the future of the College. To that end, Dr. Phelan suggested that the Board should take more leadership in Community Development and Economic Development in the area. He subsequently provided a number of ideas for the board to discuss. Following feedback from the Board, these initiative ideas will be brought back for additional discussion at the fall planning session, after additional research and due diligence is conducted by the President.

**PROFESSIONAL DEVELOPMENT**

The Board discussed the books "Humble Inquiry" and "The No A#@hole" rule as part of a professional development opportunity.

**OPEN DISCUSSION**

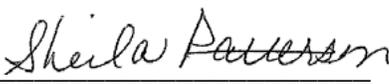
The Board discussed technology needs for future Board meetings.

**PLUS-DELTA**

The Board appreciated the opportunity for generative thinking. Regarding email communication, Dr. Phelan will include any important items within his Trustee Briefings to trim down the number of emails sent to members. The Board will continue to receive the College weekly announcements from Sara Perkin.

Meeting adjourned at 2:30PM.

The foregoing minutes of the Board of Trustees Retreat was held on Thursday, June 1, 2017 were approved at the regular meeting of the Board held on July 10, 2017.

  
\_\_\_\_\_  
Secretary

  
\_\_\_\_\_  
Chairman