Student ID #_____

2021-2022 CONTINUED ELIGIBILITY APPEAL FORM

Michigan Reconnect or Future for Frontliners Appeal: In order to be eligible for these scholarships, students must meet the program standards set by the state of Michigan. To meet these standards, students must meet the following academic and attempted credit standards:

Academic Standards

- Maintain a cumulative 2.0 grade point average (GPA) or better by the end of each 12-month period in the courses you take towards your associate degree or skill certificate as a Michigan Reconnect or Futures for Frontliners participant.
- Be enrolled at least half-time (6 credits) in at least 2 semesters in your program in a 12-month period. The credits must be in your associate degree or skill certificate program. The semesters do not need to be consecutive.

If a student is not meeting these requirements, they may not be eligible for these scholarships.

An appeal based on enrollment can be filed by completing these steps:

- Fill out the Financial Aid Appeal Form **completely**.
- Applications must meet the criteria as on next page and include supporting documentation.
- Financial aid appeals can take 10 to 15 business days for processing.

All applications for financial aid appeals must be submitted to:
Jackson College · Ombudsman Office · E-mail: Ombudsman@jccmi.edu

First Name: _____ M.I. _____ Last Name: _____

Birth Date: _____ Address: _____

Apt/Box #:_____City: _____State: ___Zip: _____

Phone Number:_____(Note: By providing a phone number I consent to JC leaving messages (voicemail, text messages and/or verbal messages with any person who answers at the number) with specific information related to JC (course enrollment, appointments, advising, financial aid, payments, admission, etc.).

Major/Program of Study _____

Student Signature: _____

Revised Date 12/15/2021

Complete for Michigan Reconnect or Future for Frontliners appeal:

Check which fits your situation:	**Include this documentation:**
☐ Death of an immediate family member (spouse, child, parent, sibling or legal guardian of the student).	Obituary or death certificate which includes your relationship to the deceased.
☐ Return to work (from a lay-off)/change in working hours that occurred after the semester began and that substantially interferes with your ability to attend class *Starting/Accepting a new job is not applicable.	Your employer must provide a letter of support on official company letterhead specifying exactly how your change in work interferes with your ability to attend class. The letter must be signed by your supervisor or higher company manager. **Students must make every effort to find options to complete the semester before an exception is considered**
☐ Medical: Provide a doctor's letter that states your condition or injury prevents you from completing classes.	The statement must be on the physician's letterhead and include expected start and end dates of the medical condition. The doctor must verify in the statement that you cannot attend any class as the medical condition is very serious and prevents you from participation in employment, education, and other major life activities for the duration of the semester.
☐ Call to military duty. *Voluntary enlistment and subsequent call to duty during enrolled semester of appeal not applicable. *	Submit a copy of your military orders with dates.
☐ Other Extenuating Circumstances (i.e., hardship, rolling admission or waitlist into second admit programs at JC, issues with obtaining an internship, religious commitment expected of all students of that faith, etc.)	Submit documentation that verifies how the situation inhibited your ability to register and/or attend class (i.e., waitlist letter, doctor's note, etc.)

Appeal Terms and Conditions: <u>PLEASE</u> <u>READ CAREFULLY</u>

- I understand that all communication, including the outcome of the appeal, will be sent via email to my JC email address.
- I understand that any misrepresentation of the facts can result in formal disciplinary action.
- I understand that incomplete appeals will be denied.

2021 Fall Semester: End of October
2022 Spring Semester: End of March
2022 Summer Semester: End of July

I (Student Name), _____ have read and understand all the above terms and conditions.

Student Signature: _____ Date: _____

Description/Explanation

Must include 'Why you failed to make the enrollment requirement and explain what will allow you to meet it in the future.' (Use the back of the form or an attachment if necessary)
***Appeals are not accepted for the GPA requirement.**

Please add additional paper if you need more space to write your appeal

Student Signature: _____ Date: _____