2023–2024 Verification Worksheet
Dependent Student- Tracking Group V-4

D-V4

Your 2023-2024 Free Application for Federal Student Aid (FAFSA) has been selected by the Department of Education for a process called verification. Therefore, we are required to confirm the information reported on your FAFSA. To verify that you provided correct information, the Office of Financial Aid will compare your FAFSA with the information on this worksheet and any other required documents and make corrections as needed to the Federal Student Aid processor. Title IV awards will not be processed until all documents are verified. If you have questions about verification, please contact the Jackson College Office of Financial Aid at (517) 796-8410.

STEP 1: Dependent Student's Information

Student's Last Name _____ Student's First Name _____ Student's M.I. _____ Student's Jackson College ID Number _____

Student's Street Address (Include Apt. #) _____ Student's Date of Birth _____

City _____ State _____ Zip Code _____ Student's Primary Phone # (Include Area Code) _____

Parent Email Address _____

STEP 2: Choose **EITHER** Option 1 (sign with Jackson College employee) **OR** Option 2 (sign with notary):

Option 1: Identity/Statement of Educational Purpose:

You must also bring the following (**original**) documentation so the Jackson College employee can make a copy.

SOURCE DOCUMENTATION	RECEIVED BY JC EMPLOYEE	JC EMPLOYEE INITIALS
Unexpired valid government-issued photo identification (ID), i.e., driver's license, state identification card, or passport.	☐ Yes	

I certify that I _____ am the individual signing this Statement of Educational
(Print Student's Name)
Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Jackson College for the 2023-2024 award year.

Student's Signature _____ Date _____ Parent's Signature _____ Date _____

I verified the applicant's identity in person and received the above information directly from the applicant.

Jackson College Authorized Individual-*Print* _____ Jackson College Authorized Individual-*Signature* _____ Date _____

Option 2: Identity/Statement of Educational Purpose: **JC Student ID #: _____**

(Must be Signed by Notary)

Original document with copy of a valid government-issued photo identification (ID) that is acknowledged in **the notary statement** below, such as but not limited to a driver's license, other state-issued ID, or passport must be submitted.

I certify that I _____ am the individual student signing this form and certify that
(Print Student's Name)
the Federal student financial assistance I may receive will only be used for educational purposes to pay the cost of attending Jackson College for the 2023-2024 award year.

_____ _____
Student's Signature (Required) Date Parent's Signature (Required) Date

Notary's Certificate of Acknowledgement

State of _____ City/County of _____ on _____,
(Date)

before me, _____ personally appeared
(Notary's Name)

_____, and provided to me on basis of satisfactory
(Printed Name of Student)

evidence of identification _____ to be the above-named person who
(Type of government-issued ID provided)
signed the foregoing instrument.

WITNESS my hand and official seal _____
(seal) (Notary Signature)

My commission expires on _____
(Date)

Continue to Step 3:

STEP 3: Certification and Signatures: **JC Student ID #:** _____

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

By signing this worksheet, you certify that all of the information reported on it is complete and correct.

Student's Signature:_____Date_____

Parent's Signature:_____Date_____

STEP 4: Submit Completed Documentation:

To submit documentation please use our secure document site: www.jccmi.edu/securedocuments.

1. Choose Financial Aid under the Central Campus Departments heading.
2. Choose "Click here to select files from your computer" and select the required documents.
3. Click "Start Upload" and wait for your documents to be uploaded to Iron Box.
   - Each document MUST include your name and JC ID number.
   - Documentation submitted after August 1, 2023, will take longer to process due to increased volume and will therefore delay your financial aid award for the 2023-2024 academic year.