

## 2024-2025 Verification Worksheet

### Dependent Student- Tracking Group V-5

# D-V5

Your 2024-2025 Free Application for Federal Student Aid (FAFSA) has been selected by the Department of Education for a process called verification. Therefore, we are required to confirm the information reported on your FAFSA. To verify that you provided correct information, the Office of Financial Aid will compare your FAFSA with the information on this worksheet and any other required documents and make corrections as needed to the Federal Student Aid processor. Title IV awards will not be processed until all documents are verified. If you have questions about verification, please contact the Jackson College Office of Financial Aid at (517) 796-8410.

### STEP 1: Dependent Student's Information

Student's Last Name	Student's First Name	Student's M.I.	Student's Jackson College ID Number
Student's Street Address (Include Apt. #)			Student's Date of Birth
City	State	Zip Code	Student's Primary Phone # (Include Area Code)
Parent Email Address			

### STEP 2: Dependent Student's Family Information:

List below the people in your **parents' household**. Include:

- Yourself
- Your parent(s), (including a stepparent), **even if you do not live with your parent(s).**
- Your parents' other children if they meet one of the two standards below, even if they do not live with your parents:
  - Your parents will provide more than half of their support from July 1, 2024, through June 30, 2025.
  - If the other children would be required to provide parental information if they were completing a 2024-2025 FAFSA.
- Do NOT include foster children.
- Other people if they now live with your parents **and** your parents provide more than half of their support and will continue to provide more than half of their support through June 30, 2024.
- Include the name of the postsecondary institution for any household member (under 24 years of age) who will be enrolled, **at least half-time**, in a degree, diploma, or certificate program any time between ***July 1, 2024, and June 30, 2025.***

Full Name	Age	Relationship
<i>Missy Jones (example)</i>	<i>18</i>	<i>Sister</i>
		<i>Self</i>

**STEP 3: Income Information to be Verified:**
**JC Student ID #:** \_\_\_\_\_

**Must be completed, check one option each for student and parent**

Student	Parent
<input type="radio"/> Student filed taxes	<input type="radio"/> Parent filed taxes
<input type="radio"/> Student had <b>no</b> income, did <b>not</b> file taxes	<input type="radio"/> Parent had <b>no</b> income, did <b>not</b> file taxes
<input type="radio"/> Student <b>had</b> income, did <b>not</b> file taxes: W-2's attached	<input type="radio"/> Parent <b>had</b> income, did <b>not</b> file taxes: W-2's attached.

**Only complete this section if the student/parent earned income but did not file a 2022 income tax return with the IRS.**

Please list below the names of **all** employers in 2022 and provide a W-2 for each.

Employer's Name	2022 Amount Earned	Student or Parent Income
<i>Suzy's Auto Body Shop (example)</i>	<i>\$2,000.00 (example)</i>	<i>Student/Parent</i>

**STEP 4: Choose EITHER Option 1 (sign with Jackson College employee) OR Option 2 (sign with notary)**
**Option 1: Identity/Statement of Educational Purpose:**

You must also bring the following (**original**) documentation so the Jackson College staff can make a copy.

SOURCE DOCUMENTATION	RECEIVED BY JC EMPLOYEE	JC EMPLOYEE INITIALS
Unexpired valid government-issued photo identification (ID), i.e., driver's license, state identification card, or passport.	<input type="checkbox"/> Yes	

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Jackson College for the 2024-2025 award year.

(Print Student's Name)

Student's Signature

Date

Parent's Signature

Date

***I verified the applicant's identity in person and received the above information directly from the applicant.***

Jackson College Authorized Individual-Print

Jackson College Authorized Individual-Signature

Date

**Option 2: Identity/Statement of Educational Purpose:**

**JC Student ID #** \_\_\_\_\_

(Must be Signed by Notary)

Original document with copy of a valid government-issued photo identification (ID) that is acknowledged in **the notary statement** below, such as but not limited to a driver's license, other state-issued ID, or passport must be submitted.

I certify that I \_\_\_\_\_ am the individual signing this Statement of Educational  
(Print Student's Name)

Purpose and that the Federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Jackson College for the 2024-2025 award year.

\_\_\_\_\_  
Student's Signature (Required)                      Date

\_\_\_\_\_  
Parent's Signature (Required)                      Date

**Notary's Certificate of Acknowledgement**

State of \_\_\_\_\_ City/County of \_\_\_\_\_ on \_\_\_\_\_,  
(Date)

before me, \_\_\_\_\_ personally appeared  
(Notary's Name)

\_\_\_\_\_, and provided to me on basis of satisfactory  
(Printed Name of Student)

evidence of identification \_\_\_\_\_ to be the above-named person who  
(Type of government-issued ID provided)  
signed the foregoing instrument.

**WITNESS my hand and official seal** \_\_\_\_\_  
(seal)    (Notary Signature)

My commission expires on \_\_\_\_\_  
(Date)

**Continue to Step 5:**

**STEP 5: Certification and Signatures:**

**JC Student ID #:** \_\_\_\_\_

**WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.**

By signing this worksheet, you certify that all the information reported on it is complete and correct.

Student's Signature: \_\_\_\_\_ Date \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date \_\_\_\_\_

**STEP 6: Submit Completed Documentation:**

If notarized, please mail your completed form and copy of your State ID or driver's license to:

Jackson College Office of Financial Aid  
2111 Emmons Road  
Jackson, Michigan 49201