

2018–2019 Verification Worksheet

Dependent Student- Tracking Group V-4

D-V4

Your 2018-2019 Free Application for Federal Student Aid (FAFSA) was selected for a process called verification. Before awarding Federal Student Aid (FSA), we are required to confirm the information you and your parents reported on your FAFSA. To verify that you provided correct information, the financial aid office will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may be corrected by our office. **You and the parent listed on your FAFSA must complete and sign this worksheet, attach any required documents, and submit the form and other required documents to the JC Office of Financial Aid.** We may ask for additional information. If you have questions about verification, please contact the JC Office of Financial Aid at 517.796.8410.

STEP 1: Dependent Student’s Information

Student’s Last Name	Student’s First Name	Student’s M.I.	Student’s Social Security Number
Student’s Street Address (Include Apt. #)			Student’s Date of Birth
City	State	Zip Code	Student’s Primary Phone # (Include Area Code)
Student’s Preferred Email Address			Student’s JC ID Number

STEP 2: High School Completion Status

Provide **one** of the following documents that indicate the student’s high school completion status when the student will begin college in 2018-2019:

- High school diploma or high school transcript including graduation date. –Continue to **STEP 3**
- Official documentation from high school counselor stating your graduation date and reason why high school diploma/transcript is unavailable. –Continue to **STEP 3**
- General Education Development (GED) Certificate. –Continue to **STEP 3**
- Academic transcript of a successfully completed two-year program acceptable for full credit toward a bachelor’s degree. –Continue to **STEP 3**
- If you are a homeschooled student, a transcript or equivalent, signed by parent or guardian, listing secondary school courses you have completed and documentation that you have successfully completed secondary school education. –Continue to **STEP 3**
- If you are a homeschooled student, a secondary school completion credential provided under State law. –Continue to **STEP 3**

*****If the student is unable to obtain the documentation listed above, he or she must contact the Office of Financial Aid.**

STEP 3: Identity/Statement of Educational Purpose: Choose **EITHER** Option 1 (Sign at JC) **OR** Option 2 (Sign with Notary)

Option 1: Complete this Page in Person at JC

You must present this form to **JC in person**. You must also bring the following **original** documentation/information so the JC staff can make a copy.

SOURCE DOCUMENTATION	RECEIVED/ MADE COPY BY JC STAFF	JC STAFF INITIALS
Valid government-issued photo identification, i.e., driver's license, state identification card, military identification or passport.	<input type="checkbox"/> Yes	
High school diploma or General Educational Development (GED) certificate. If you were homeschooled, you must submit high school transcripts. A transcript must be signed by the parent or guardian and list the secondary school courses completed by the applicant. A secondary school completion credential, for homeschool, provided for under State law, is also acceptable.	<input type="checkbox"/> Yes	

In-Person Statement of Educational Purpose

I certify that I, _____, am the individual signing this Statement of Educational
(Print Student's Name)

Purpose and that the federal student financial assistance I may receive will only be used for educational purposes and to pay the cost of attending Jackson College for the 2018-2019 award year.

 Student's Signature

 Date

 Parent's Signature

 Date

I verified the applicant's identity in person and received the above information directly from the applicant.

JC Authorized Individual-Print

JC Authorized Individual-Signature

Date

STEP 3: Identity/Statement of Educational Purpose:

Option 2: If the student is unable to appear in person at JC to verify his or her identity, the student must complete this page in the presence of a notary and provide:

- (a) A copy of the valid government-issued photo identification (ID) that is acknowledged in **the notary statement** below, such as but not limited to a driver’s license, other state-issued ID, or passport; and
- (b) The **original notarized Statement of Educational Purpose** provided below with ink signatures, **copies will not be accepted:**

Not In-Person at Jackson College Statement of Educational Purpose
(Must Be Signed by Notary)

I certify that I, _____, am the individual student signing this form and certify that
(Print Student’s Name)
the Federal student financial assistance I may receive will only be used for educational purposes to pay the cost of attending Jackson College for the 2018-2019 award year.

_____ Date _____ Parent’s Signature (Required) _____ Date _____
Student’s Signature (Required)

Notary’s Certificate of Acknowledgement

State of _____ City/County of _____ on _____,
(Date)

before me, _____ personally appeared
(Notary’s Name)

_____, and provided to me on basis of satisfactory
(Printed Name of Student)

evidence of identification _____ to be the above-named person who
(Type of government-issued ID provided)

signed the foregoing instrument.

WITNESS my hand and official seal _____
(seal) (Notary Signature)

My commission expires on _____
(Date)

STEP 4: Certification and Signatures

WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, sentenced to jail, or both.

Each person signing this worksheet certifies that all of the information reported on it is complete and correct. The student and one parent must sign and date. **A parent and student signature is required.**

_____ Date _____
Student’s Signature (Required) JC Student ID #

_____ Date _____
Parent’s Signature (Required)

*Do not mail this worksheet to the U.S. Department of Education Submit this worksheet to the JC Office of Financial Aid for processing.
You should make a copy of this worksheet for your records.*