



APPLICATION FOR ADMISSION TO THE JC DENTAL HYGIENE PROGRAM FOR Associate in Applied Science

DENTAL HYGIENE Winter 2022

Program Application Fee: \$50.00 Once a Year Must be paid at the JC Business Office

I wish to be considered for acceptance into the Associate in Applied Science, Dental Hygiene Program, for Fall semester: (APPLICATION DEADLINE: SEPTEMBER 15TH)

NAME First Name MI Last Name

PREVIOUS LAST NAME(S)

ADDRESS

CITY ZIP BIRTH DATE

STUDENT # HOME/MESSAGE PHONE(s) (Over Please)

WORK/CELL PHONE EMAIL ADDRESS Only student's JC E-mail address will be used

APPLIED PREVIOUSLY TO THE JC DH PROGRAM? Y/N WHEN

THIS PROGRAM IS COMPETITIVE. Minimum Grades DO NOT Guarantee Admission.

Must have a minimum grade of 2.0 in the following classes:

ENG 131 MAT 133 PSY 140 CEM 131 COM 231 or COM 240

Met with DH Program Director:

Must have a minimum grade of 2.5 in the following classes:

BIO 220 BIO 132 or (Average) BIO 253 & BIO 254

ALL SCIENCE PREREQUISITES MUST be completed at the time of application!

ALL TRANSCRIPTS MUST BE RECEIVED BY THE APPLICATION DEADLINE (September 15) ADMISSION IS NOT GUARANTEED

Students MUST consult with a Student Success Navigator. The Navigator's signature indicates that the point system has been reviewed with the applicant. The student's signature verifies that all the admission requirements have been met.

Student Signature Date Student Success Navigator Signature Date

JC Catalog of Entry: Fee collected, and receipt attached: Y/N



Permission to Contact Student with JC Messages

Jackson College is committed to providing the best customer service possible while protecting our students' privacy. Exemplary customer service can include friendly reminders and messages.

By providing this phone number, I consent to JC leaving messages (voicemail, text messages and/or verbal messages with any person or automated device who answers at this number) with specific information related to JC (course enrollment, appointments, advising, financial aid, payments, admission, etc.).

Phone Number _____

Signature _____

Name _____

Date _____

DENTAL HYGIENE – ASSOCIATE IN APPLIED SCIENCE

As a graduate of the Jackson College Dental Hygiene program, the student will have the knowledge and skills to provide preventive and periodontal treatment. The responsibilities of a registered dental hygienist generally include: scaling and root debridement, delivery of local anesthesia, nitrous oxide sedation, topical fluoride, antibiotic and antimicrobial medicament placement, impressions, diagnostic models, dental radiographs, dental education, nutritional counseling, and various laboratory procedures. The treatments and services are prescribed under the supervision of the dentist.

The Dental Hygiene program at Jackson College is accredited by the Commission on Dental Accreditation of the American Dental Association (CODA). CODA is a specialized accrediting body recognized by the Council on Postsecondary Accreditation and the U.S. Department of Education.

A copy of the appropriate accreditation standards and/or the Commission's policy and procedures for submission of complaints may be obtained by contacting the Commission at 211 East Chicago Avenue, Chicago, IL 60611 or by calling 1-800-621-8099 extension 4653.

Initial accreditation granted on: February 1, 2018

Upon successfully completing the CODA accredited Dental Hygiene program at Jackson College, the student will be eligible to take the National, Regional and State Board Examinations for Dental Hygiene licensure.

There are various employment opportunities for the registered dental hygienist. The registered hygienist may choose employment in a general or specialty dental practice, schools, clinics, hospitals, HMOs, public health, or governmental agencies. The dental hygienist may also be employed in the area of management, research, sales, consulting or education.

- Job prospects are expected to remain excellent. Employment of dental hygienists is projected to grow 19 percent until 2024, much faster than the average for all occupations. Ongoing research linking oral health to general health will continue to spur demand for preventative dental services, which are often provided by dental hygienists.
- Opportunities for part-time work and flexible schedules are common.

The program starts every winter semester and continues for a total of five semesters after the student has completed the prerequisite courses.

Jackson College Mission Statement

The mission of the Jackson College Dental Hygiene program is to advance the mission of the college by creating an environment that respects the individual, encourages learning, and promotes the success of the person. It is the expectation that this environment exists to meet the needs of the community and the profession of dentistry by providing a quality entry-level dental hygiene program.

Jackson College Dental Hygiene Program Philosophy

The day-to-day activities of the Dental Hygiene program reflect our mission. All individuals deserve to be treated with respect in all our interactions, whether in the classroom, among peers, or assisting a client in the dental hygiene clinic. Respect for the individual creates a trust between students, faculty, and staff that will be felt far beyond the classroom walls.

The Dental Hygiene program is committed to the value of lifelong learning by cultivating an environment that encourages the advancement of knowledge for all of the program's stakeholders: students, faculty, staff, members of the dental community, and the public served by the program. The needs of all stakeholders will be tempered with the understanding that the program exists for the students. All resources will be managed for the purpose of developing caring dental hygiene professionals that will prove to be valuable assets to society.

Jackson College Dental Hygiene Program Goals

1. Graduate clinically competent and ethical dental hygienists prepared as primary oral health care providers.
2. Inspire the dental hygiene student to assume a leadership role as a resource person within the community by participating in service-learning opportunities and to advance the profession of dental hygiene in a rapidly changing health-care conscious society.
3. Understand that recognized standards of care evolve and change, and that continuing education is a primary responsibility of health care providers.
4. Educate students to use evidence-based problem solving and ethical reasoning to assess, diagnose, plan, implement and evaluate dental hygiene services to a diverse patient population in a variety of educational settings.
5. Implement curricula to prepare graduates to successfully pass Dental Hygiene board exams and obtain licensure in the State in which they will practice dental hygiene.

Learning Disabilities

It is important to contact the Center for Student Success prior to the start of the semester in order to receive accommodations in a timely manner. While we will make every effort to coordinate accommodations in a timely manner, failure to self-identify prior to the start of the semester may delay notification to instructors and timeliness of acquiring accommodations. Accommodations do not automatically carry over to the next semester.

Discrimination Policy

Please use the following link to learn more about the Jackson College Policy on Non-Discrimination:

<https://www.jccmi.edu/wp-content/uploads/1712.pdf>

Course Transferability

Courses taken by the student in the dental hygiene program are transferable to various college and university educational institutions. While in the program the student will be presented with completion of **bachelor's degree articulation at several institutions. Opportunities for completion of a bachelor's degree at other colleges or universities, and in health-related areas of study will be discussed with the students.**

Immunization Requirements

According to the Center for Disease Control (CDC), all healthcare personnel (HCP) must show evidence of immunity to measles, mumps, rubella and varicella. In addition, due to the potential exposure to blood or bodily fluids and risks related to direct patient contact, the CDC recommends that HCP protect themselves with vaccinations against Hepatitis B and Tetanus/Diphtheria/Pertussis and be screened for Tuberculosis. Jackson College students must provide documentation of compliance with the CDC Healthcare Personnel Recommendations. Documentation of immunity must be a copy of an official immunization record or copies of lab reports indicating positive titers (self-reporting or **parent's record of disease or vaccinations is not acceptable**). See the back of this for a listing of immunization requirements.

Environmental Conditions/Standard Precautions

Upon acceptance into the Dental Hygiene Program students will be notified regarding a mandatory online OSHA Blood-Borne Pathogen and Standard Precautions training session. This must be complete prior to the start of the program.

As a Dental Hygiene student you can expect exposure to blood, body tissues and fluids. There is the potential of exposure to electrical hazards, hazardous waste materials, radiation, poisonous substances, chemicals, loud or unpleasant noises and high stress emergency situations. Students enrolled in the Dental Hygiene Program are at a slight risk for exposure to blood and body fluids and the potential does exist for transmission of blood-borne and other infectious diseases during patient care activities. The risk of HIV disease transmission from dental patients to members of the dental team are extremely low. Nevertheless, there is some small potential for this to occur. The Americans with Disabilities Act forbids discrimination against patients with HIV; therefore, students are required to treat all patients assigned, regardless of the disease state of the patient.

Applicants/students who are HIV/AIDS or HBV (Hepatitis) positive will not be barred from attending classes or

clinic or participating in college sponsored activities, unless the applicant/student is unable to follow *Standard Precautions. All decisions will be made on a case-by-case basis. (*Standard Precautions are defined as: Consideration of all patients as being infected with pathogens and therefore applying infection control procedures to the care of all patients.)

Overview of the Dental Hygiene - Associate in Applied Science Curriculum

- Minimum credits: 76
- Minimum cumulative GPA: 2.0
- Minimum grades: 2.5 in BIO 220 and BIO 132 (OR BIO 253 & 254 can be taken instead of BIO 132)
2.5 In Dental Hygiene Courses
2.0 In all other courses
- Minimum JC credits: 44
- MACRO agreement: No

Science Prerequisite Courses *MUST* be Completed Prior to Beginning the Program.

<u>PREREQUISITE COURSES</u>		
<u>SCIENCE COURSES</u>		
Human Biology	BIO 132	4
OR		
Human Anatomy and Physiology I	BIO 253	4
Human Anatomy and Physiology II	BIO 254	4
Microbiology	BIO 220	4
Fundamentals of Chemistry <i>(chemistry courses taken at another institution that do not transfer into Jackson College as CEM 131 will be evaluated on an individual basis)</i>	CEM 131	4
<u>GENERAL EDUCATION COURSES:</u>		
Introduction to Psychology	PSY 140	4
A Writing Experience	ENG 131	3
Communication Fundamentals OR Interpersonal Communication	COM 231 or 240	3
Introduction to Probability and Statistics	MAT 133	4

(If you are planning to transfer to another college or university, check with student navigator to see which Chemistry course will transfer).

TO EARN AN ASSOCIATE IN APPLIED SCIENCE-DENTAL HYGIENE DEGREE, STUDENTS MUST MEET THE FOLLOWING REQUIREMENTS:

GENERAL EDUCATION OUTCOMES (30-36 credits) - required for graduation from Jackson College:

(Courses with a * symbol must be taken as prerequisites)

- GEO 1: Write clearly, concisely and intelligibly (3 credits)
*ENG 131 Writing Experience I (3 credits)

- GEO 2: Speak clearly, concisely and intelligibly
*COM 231 Communications Fundamentals (3 credits)
or COM 240 Interpersonal Communication
- GEO 3: Demonstrate computational skills and mathematical reasoning (4 credits)
*MAT 133 Intro to Probability & Statistics (preferred)/or higher
- GEO 4: Demonstrate scientific reasoning (4 credits)
*BIO 220 Microbiology (4 credits)
- GEO 5: Understand human behavior and social systems, and the principles which govern them. (4 credits)
*PSY 140 Introduction to Psychology (4 credits)
- GEO 6: Understand aesthetic experience and artistic creativity (3 credits)
Choose one of the following:
ART 111 Art History: Prehistoric – 1400
ART 112 Art History: Renaissance – Present
ENG 210 Introduction to Film
ENG 242 Sports in Film and Literature
ENG 246 Short Story & Novel
ENG 247 Poetry and Drama
ENG 252 Shakespeare
ENG 254 Children’s Literature
ENG 255 American Literature 19th Century
ENG 256 American Literature 20th Century
HUM 131 Cultural Connections
MUS 131 Understanding Music
MUS 132 History of American Popular Music
PHL 231 Introduction to Philosophy
THR 116 Introduction to Theatre
- GEO 7: **Understand and respect the diversity and interdependence of the world’s** peoples and cultures (1-3 credits)
HIS 211 Minority Groups in America
SOC 236 Women in a Changing Society
SOC 246 Marriage and Family
SOC 112 Service Exploration and Social Issues
SOC 122 Service in Action

DENTAL HYGIENE COURSE REQUIRMENTS: _____ (44 credits)

- DHY 101 Principles in Dental Hygiene I (2 credits)
DHY 102 Preclinical Dental Hygiene (2 credits)
DHY 103 Orofacial Anatomy, Histology & Embryology (4 credits)
DHY 104 Biochemistry & Nutrition (2 credits)
DHY 105 Medical Emergencies in the Dental Office (1 credit)
DHY 111 Principles in Dental Hygiene II (2 credits)
DHY 113 Radiology (3 credits)
DHY 114 Periodontics (3 credits)
DHY 115 Clinical Dental Hygiene I (3 credits)
DHY 120 Dental Materials (3 credits)
DHY 121 Pharmacology (2 credits)
DHY 201 Principles in Dental Hygiene III (2 credits)

DHY 205 Clinical Dental Hygiene III (3 credits)
DHY 203 Pain Management (2 credits)
DHY 204 Oral Pathology (2 credits)
DHY 211 Principles in Dental Hygiene IV (2 credits)
DHY 213 Community Dental Health (2 credits)
DHY 215 Clinical Dental Hygiene IV (4 credits)

- ◆ Students are encouraged to work closely with their Student Success Navigator when developing a plan of study. The course load in dental hygiene is very demanding and it may be in the **student's best interest** to any general education courses prior to admission.
- ◆ All science classes must be taken within 8 years of application to the program. Withdrawals and repeats also have an 8-year limit.
- ◆ Dental Hygiene courses must be taken in sequence.
- ◆ Additional clinical/course costs are factored into course fees. See estimated program expenses on the Jackson College dental hygiene website.

The Dental Hygiene Department reserves the right to change admission requirements, the curriculum, program requirements and policies at any point in time. Students who remain in good standing will complete requirements in their catalog of entry.

SAMPLE CURRICULUM FOR DENTAL HYGIENE AAS

<u>Course Number</u>	<u>Course Title</u>	<u>Credit Hours</u>	<u>Clock Hours/Week</u>		
			Lec.	Lab.	Clinical
<u>Prerequisites:</u>					
Semester 1					
CEM 131	Fundamentals of Chemistry*	4	3	2	0
ENG 131	A Writing Experience	3	3	0	0
MATH 133	Introduction to Probability and Statistics	4	4	0	0
COM 231 or COM 240	Communication Fundamentals or Interpersonal Communication	3	3	0	0
<i>*(chemistry courses taken at another institution that do not transfer into Jackson College as CEM 131 will be evaluated on an individual basis)</i>					
		14			
Semester 2					
BIO 132	Human Biology	4	3	3	0
BIO 253	OR Anatomy & Physiology I	4	3	3	0
BIO 220	Microbiology	4	3	2	0
PSYCH 140	Introduction to Psychology	4	4	0	0
		12			
Semester 3					
BIO 254	Anatomy & Physiology II (if needed)	4	3	3	0
		4			
TOTAL NUMBER OF PRE-REQUISITE HOURS		26-30			
<u>DH Program:</u>					
First Term: Winter					
DHY 101	Principles in Dental Hygiene I	2	2	0	0
DHY 102	Preclinical Dental Hygiene	2	0	8	0
DHY 103	Orofacial Anatomy, Histology & Embryology	4	3	2	0
DHY 105	Medical Emergencies in the Dental Office	1	1	0	0
DHY 113	Dental Radiography	3	2	4	0
		12			
Second Term: Spring/Summer					
DHY 104	Biochemistry & Nutrition	2	2	0	0
DHY 111	Principles in Dental Hygiene II	2	2	0	0
DHY 114	Periodontics	3	3	0	0
DHY 115	Clinical Dental Hygiene I	3	0	0	12
DHY 121	Dental Pharmacology	2	2	0	0
		12			
Third Term: Fall					
DHY 120	Dental Materials	3	2	4	0
DHY 201	Principles in Dental Hygiene III	2	2	0	0
DHY 203	Pain Management	2	.5	2	0
DHY 204	Oral Pathology	2	2	0	0
DHY 205	Clinical Dental Hygiene II	3	0	0	12

		12			
Fourth Term: Winter					
DHY 211	Principles in Dental Hygiene IV	2	2	0	0
DHY 213	Community Dental Health	2	2	0	0
DHY 215	Clinical Dental Hygiene IV	4	0	0	16
	Elective	4	4	0	0
		12			
TOTAL NUMBER OF DH HOURS		44			
GRAND TOTAL OF HOURS FOR DH AAS		76-80			

APPLICATION INFORMATION

Students must apply for admission to the Dental Hygiene program and must do so by the application deadline. (September 15th)

Admission to the dental hygiene is highly competitive and is not guaranteed. **The selection process considers academic and non-academic qualities. Assessment of an applicant's academic qualities is based on the applicant's Science GPA, overall GPA and numbers of repeat/withdrawals.** Non-academic criteria considers qualities such as work ethic, knowledge of the profession, motivation, compassion, integrity, communication skills, leadership and desire to contribute to society. Rubrics are used to assess each non-academic criteria. Non-academic criteria are: Essay, Interview, Community Service Activity, Letters of Recommendation, and Previous dental experience. Students with the highest points will be admitted based on space availability. The selection process is subject to change. **It is required** that a student interested in applying for the Dental Hygiene program meet with the Program Director. <https://www.jccmi.edu/dental-hygiene/dental-hygiene-faculty-contact/> Contact information is on the JC Dental Hygiene website. Please call or email to set up an appointment. (See page 13 for specific information about the selection process).

A Student Success Navigator's signature is required on the application form. The navigator's signature and student's signature on the application indicates that the selection process has been explained by the navigator and the student understands the application process. Navigators are available in Student Services and at all Extension Centers. Students may contact JC Advising at 796-8425 or JCA Advising@jccmi.edu for an appointment.

Students are expected to meet with a navigator prior to beginning required courses and each semester thereafter.

The program for which you are applying requires that you successfully complete clinical requirements in an onsite clinic. **A provider's license** may be jeopardized if the State of Michigan learns through the required criminal history background clearance that they or an adult age 18 and over who is employed by them or in practicum with them, has a pending criminal charge or has been convicted of any of certain various crimes. Clinical sites are subject to ACT 303 of the Public Acts of 2002, amended April 1, 2006, of the State of Michigan which restricts persons with certain criminal convictions from having access to vulnerable populations. Therefore, Jackson College requires that as a condition of admission, all students will be subject to a fingerprint-based criminal background check, including an FBI check. Exclusions for convictions can range from one year to permanent exclusion. Following graduation, applicants for licensure as a Registered Dental Hygienist will also be asked about criminal convictions and this could **impact the individual's ability to become licensed.**

If you have questions about this requirement, contact Jeff Whipple, Facilities Safety and Security Coordinator at 517-796-8620.

In addition, all dental hygiene students must pass a drug screen as a condition of admission to the Dental Hygiene program. While enrolled in the program, a student may be asked to submit to a drug test if there is reason to believe the student is under the influence of alcohol or other drugs.

If there is evidence that a student is under the influence of alcohol or other drugs while in the classroom or during a clinical session, the dental hygiene student will be:

- *Removed from the classroom or clinical area immediately;*
- *Subject to drug & alcohol testing*
- *Experience disciplinary action - up to and including dismissal from the program.*

Students Bear the Cost of any Drug Screen.

Students will register and pay for the drug screen, fingerprinting, and background check through CastleBranch.

APPLICATION PROCEDURE – BE SURE TO COMPLETE ALL STEPS

- 1) Submit to Student Services a completed JC admission application online, via fax or mail and indicate “Dental Hygiene - **Associate in Applied Science**” as the JC program of study. It is important the program major is coded properly in the college computer system. Applicants must be a high school graduate or have high school equivalency such as a G.E.D.
- 2) Meet with a JC Student Success Navigator. Students may contact JC Advising at 796-8425 or JCAdvising@jccmi.edu for an appointment.
- 3) As directed by the navigator, complete the JC course placement assessments in writing, reading and **math**. Utilize the results to register for appropriate classes. Students with limited or no prior science studies may need to take additional courses to prepare for the required science pre-requisite courses. Be advised, students without withdrawals, repeats or course failures are more likely to be selected for entry into the dental hygiene program.
- 4) Send official transcripts from ALL colleges previously attended to the JC Enrollment Services Office in Student Services. Transcripts are due by September 15th of the application year

It is the student’s responsibility to confirm that transcripts have arrived.

Call the Records Department at 796-8425 to confirm their arrival.

- 5) All Pre-requisite Science courses must be completed by application deadline. Students are encouraged to complete all other pre-requisite courses as well, but it is not required.
- 6) After your Student Success Navigator has signed the Dental Hygiene Application, (top sheet of this information packet), the navigator will submit the first two pages of the application to the Allied Health office electronically. *The \$50.00 program application fee receipt will be submitted electronically as well.*
- 7) The application fee will be good for 1 year for any other Allied Health program.
- 8) If you are not admitted and wish to be reconsidered for the next program year, you must complete a new Program Application Form and pay the \$50.00 application fee. *Your application and application fee will NOT automatically be rolled over.*
- 9) Application Deadline: September 15th
- 10) Meet Technical Standards for Admission to the Dental Hygiene Program, outlined later in this packet.

ACCEPTANCE PROCESS

- The order of acceptance of qualified applicants will be determined by total points achieved. Those with the highest point totals who have met all criteria are offered a seat.
- If more than one qualified applicant achieves the same point total in the point system for the last remaining seats, the following criteria will be used:
 - a) Number of repeat/withdrawal of courses
 - b) All pre-requisite courses completed
 - c) GPA of required science courses
- If an applicant has **no prior experience** working in the dental field, **8 hours** of observation in a dental office must be completed before application is submitted. Documentation **MUST** be provided. Please use the template located on page 16. Template must be copied on provider letterhead to be accepted.

- Applicants will be notified of acceptance or denial during the month of October for Winter admission.
- A mandatory new student orientation will be held the last week of November or first week of December. Do not make any travel arrangements for those weeks until you know the new student orientation date. This orientation is mandatory and if you are unable to attend, you will not be accepted into the Dental Hygiene Program and will need to reapply for the following winter start.
- If a student who has been accepted into the program does not achieve the required grades in pre-requisite courses in the semester prior to admission, the student will be denied admission and will need to re-apply following successful completion of the courses. If a student chooses not to accept a seat in the program for that semester, he/she will need to re-apply for the next semester and compete with the candidates for that semester.
- Upon acceptance into the Dental Hygiene program, an applicant must register with CastleBranch to ensure compliance with immunizations, fingerprinting, drug screen, CPR certification and background checks.
 - a) Upload to CastleBranch your **“Professional Level”** CPR Certification. The course that meets this criterion is offered by the American Heart Association (CPR for the Health Care Provider).
Students may not participate in any pre-clinical or clinical sessions if their health data and CPR certification are not continuously up to date.
Students may not progress in the program without satisfactory completion of the clinical portion of all dental hygiene courses.
- If a student has a change in any demographic information (name, address, telephone number) from the information submitted on their application, he/she must inform the Allied Health Office and Student Services in writing.
- The Dental Hygiene Department sends all electronic correspondence to students via their JC student e-mail accounts. No personal e-mail addresses will be used.

Selection process

When evaluating an applicant for admissions, the Dental Hygiene Admissions Committee considers both his/her academic and non-academic qualities. In assessing an applicant's academic qualities, the committee members ask, *“How likely is it that this applicant will be able to successfully complete the rigorous, science-based dental hygiene curriculum?”* Answering this question begins by considering the applicant's Science GPA and overall GPA and number of repeats/withdrawals.

Academic criteria (Maximum 20 points)

	Science GPA	Overall GPA
Level 1	3.60 - 4.00 (10 points)	3.70 - 4.00 (10 points)
Level 2	3.10 - 3.50 (7 points)	3.40 – 3.60 (7 points)
Level 3	2.50 - 3.00 (4 points)	2.50 – 3.30 (4 points)

- Level 1 applicants contain excellent academic records based upon these GPA criteria. The applicants have had zero withdrawals or repeated course work.
- Level 2 applicants have good academic records based upon their academic indices. Applicants have no more than two repeated courses and/or withdrawals.
- Level 3 applicants are those who meet the minimum required GPA for consideration into the program.

Level 3 applicants have greater than two repeated courses and/or withdrawals.

Non-academic criteria

The fundamental question the admissions committee poses to evaluate an applicant's non-academic qualities is, "Does the applicant possess the qualities of a good dental hygienist?" In order to answer this question, the committee considers various non-academic criteria, such as work ethic, knowledge of the profession, motivation, compassion, integrity, communication skills, leadership and desire to contribute to society. In addition, the committee will assess an applicant's resiliency, willingness to accept responsibility and maturity. Rubrics are used to assess each non-academic criteria. Please see the Jackson College Dental Hygiene website for more information on the rubrics used to evaluate applicants.

Volunteer service activity (Maximum 5 points)

Volunteer service activities are viewed as an indication of an applicant's desire to contribute to society. These activities do not need to be directly affiliated with dentistry/dental hygiene. The applicant should clearly and succinctly describe his/her level of participation in these activities. The template for volunteer service activity should be submitted when the application is submitted. (See page 15 for template). The admissions committee reserves the right to check contact information. Point calculation is based on: Time history of community volunteering (i.e., were the examples within the last year or were they spread out over several years) Number of hours devoted to volunteer service or was it a paid or volunteer position? Was there a variety of experiences? Please see rubric for complete breakdown of criteria.

Letters of recommendation (Maximum 5 points)

Each applicant should obtain two letters of recommendation – one academic (from a faculty member or adviser) and one professional (from an employer or a person you volunteered with) – to assist the admissions committee in measuring the applicant's personal character. Individuals best chosen to complete an applicant's evaluation are those who know the applicant well enough to provide meaningful detailed comments. In addition, evaluations should come from individuals who can evaluate and speak to the background of the applicant. The admissions committee reserves the right to check references for verification and accuracy. ALL LETTERS OF RECOMMENDATION MUST BE SUBMITTED with all other application materials by the application deadline.

Dental Experience (Maximum 10 points)

Prior experience in a dental related field is another criteria that can help predict a student's successful completion of the dental hygiene program. Examples of dental experience can include but are not limited to:

- Employment in a dental office
- Attendance and completion of a high school vocational dental assisting program
- Attendance and completion of a post-secondary dental assisting program
- Job shadowing in a dental office. (*You do not need to job shadow if you have worked in a dental office*)
- ANY TYPE OF DENTAL EXPERIENCE MUST BE DOCUMENTED AND SUBMITTED WITH YOUR APPLICATION MATERIALS BY THE APPLICATION DEADLINE
 - Documentation MUST include:
 - Letter from employer on office letterhead
 - Length of time of employment, hours worked per week
 - PAYSTUBS WILL NOT BE ACCEPTED!

Interview (Maximum 10 points)

The interview portion of the application is a candidate's opportunity to make a case as to why he or she is the best possible candidate for the dental hygiene program at Jackson College. It is a chance to set yourself apart from other candidates, give the application committee background information that might not otherwise be included in the application, explain special situations or circumstances that have influenced you as a person and where you see yourself in the future. The interview is conducted by an interview committee. Each applicant will be asked the same questions. Applicants who successfully complete the application process will be notified about interview date and time.

Essay (Maximum 10 points)

Applicants will complete a **timed** essay assignment at the Jackson College testing center. The Essay should be limited to one page in length. Instructions and criteria for completing the essay assignment will be distributed at the time of an applicant's essay appointment time. Applicant's completed essay will be submitted to the Allied Health Department by a Testing Center employee. Applicants who successfully complete the application process will be notified about instructions for essay submission.

Other ways to earn points:

- 3.0 or higher in Seminar in Life Pathways (SEM 140) (2 points)
- Earned Associates Degree in a Health Field or Science OR Earned Bachelor's Degree (Copy of unofficial transcript must be attached) (4 points)
- Earned Bachelor's Degree in a Health Field or Science Earned Master's degree (Copy of unofficial transcript must be attached) (6 points)

VOLUNTEER SERVICE ACTIVITY SHEET

APPLICANT NAME _____

DATE	DESCRIPTION OF ACTIVITY	ORGANIZATION NAME	CONTACT INFORMATION	HOURS

***Must be completed and returned by Application Deadline

(Copy on to Letterhead before signing)

SHADOWING VERIFICATION FORM

To the dentist/dental hygienist: Thank you for your willingness to assist this applicant in his/her familiarization with the dental profession.

The applicant (insert name): _____ completed
_____ hours of

observation in this office on _____ (date).

If other than general practice, please specify specialty: _____.
List the types of procedures observed:

Comments:

Dentist or Dental Hygienist's Signature _____

Office Address: _____

Office Telephone: () _____

Note to applicant: This form may be copied if you shadow more than once, and/or go to different dental offices

TECHNICAL STANDARDS FOR ADMISSION DENTAL
HYGIENE DEPARTMENT
JACKSON COLLEGE

Dental Hygiene Vocational Technical Standards

The dental hygiene student will need to develop the skills necessary to relate to others, to demonstrate the characteristics of self-awareness, awareness of others and the ability to communicate that awareness. Dental hygienists are licensed individuals and are therefore held to a certain level of job performance by the State. Students will also be required to perform certain physical functions in order to successfully complete the program. They will perform them throughout their coursework and clinical experience and later in their employment. These functions are not conditions for admission into the program; they are listed for the purpose of alerting students to what physical functions may be required of them.

Mobility: In the course of performing dental hygiene duties, the dental hygienist may have to sit, stand, and reach overhead while standing or sitting. A dental hygienist must be able to move quickly should an emergency occur.

Hearing: A dental hygienist must be able to hear faint sounds such as those generated while taking a blood pressure or examining/cleaning the teeth with dental instruments.

Visual Discrimination: A dental hygienist must have sufficient vision to be able to discern gradations of color and to see details that are not readily apparent in the mouth.

Coordination and Manual Dexterity: A dental hygienist needs to possess hand-eye coordination skills and fine and gross motor skills to manipulate dental instruments and equipment with both upper extremities. Be free of pre-existing conditions that limit manual dexterity of their hands (example: carpal tunnel syndrome).

Communication Skills: A dental hygienist must be able to communicate both orally and in writing with other healthcare providers and clients. Working as a dental hygienist requires knowledge of communication through body language as well.