



## Financial Report

Presented to  
President Daniel Phelan  
Jackson College Board of Trustees



Prepared by the Business Office  
February 29, 2020

**Jackson College**  
**Memo From Darrell Norris, Vice President of Finance**  
**For the February 29, 2020 Financial Report**

Following is the February 29, 2020 Treasurer's Report summarizing the components of the major revenue and expense lines. Explanations for variances greater than 2% are included in this memo.

Note: Budgeted amounts reflect the 2019-2020 Budget as adopted at the May 2019 Board of Trustees meeting.

**Revenues**

- **Housing** - Favorable to budget due to increased number of students housed in Fall semester and a higher than average Winter occupancy.
- **Contract Training** - Favorable to budget due to conservative budget and increased training.
- **Potter Center activities** - Revenue unfavorable to budget as some performances have brought in fewer revenues.
- **Miscellaneous Income** - Favorable to budget. Summer unused meal plan monies higher than expected. Adjustment recommended.

**Expenses**

- **Wages, Retirement and Benefits** - Favorable to budget due to vacant positions.
- **Services** - Timing of services provided, this variance is expected to diminish over time.
- **Materials** - Books and Supplies unfavorable to budget in Corrections Education Program.
- **Rent, Utilities, Insurance** - Variance is due to timing of payments and utility usage, this variance is expected to diminish over time.
- **Other operating costs** - Variance is due to timing of purchases, this variance is expected to diminish over time.
- **Capital Equipment** - Variance is due to timing of purchases, this variance is expected to diminish over time.

**Other Notes**

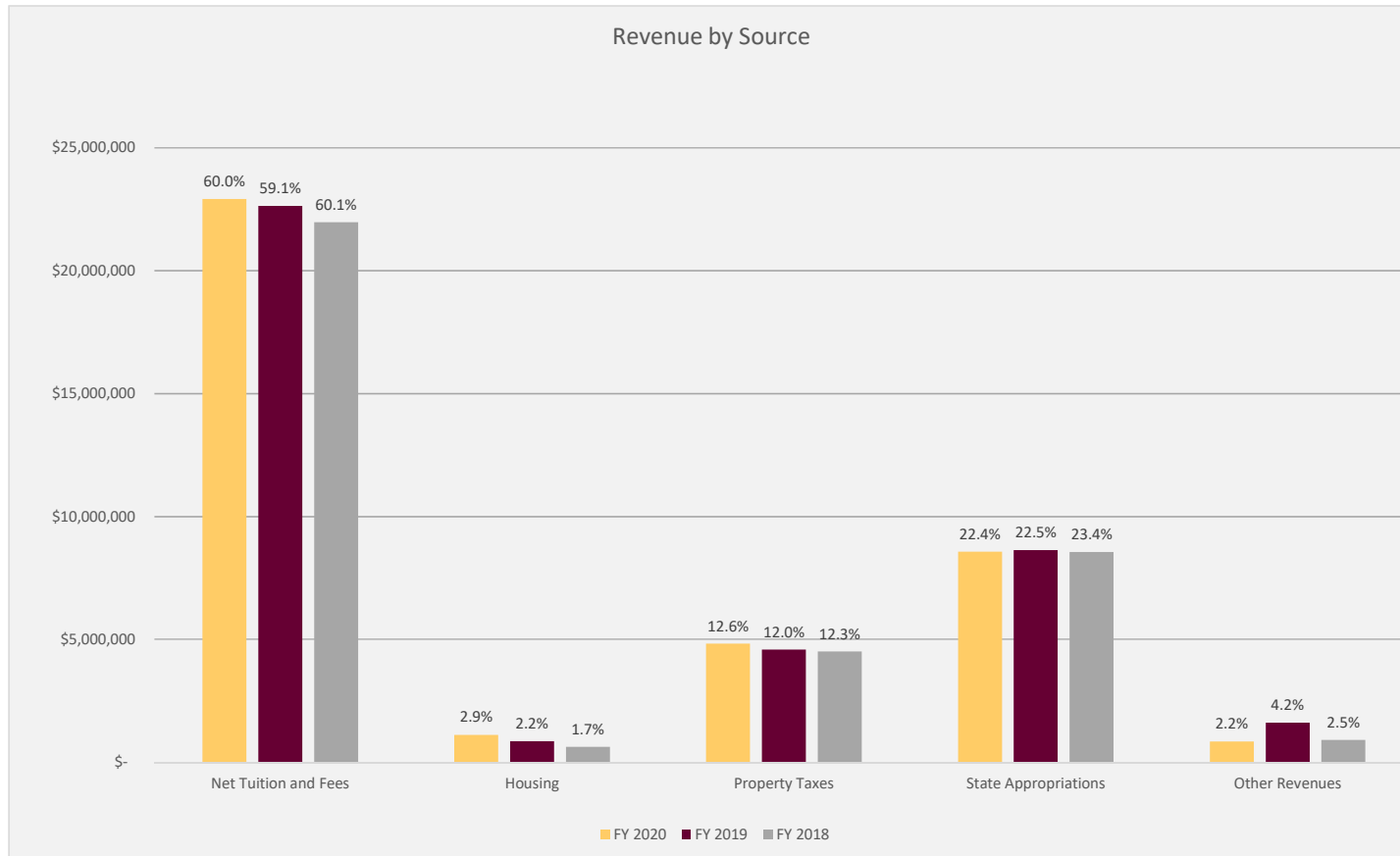
- **Cash and Investments** - The Board directed MILAF investment strategy was operationalized in May 2018. At February 29, 2020 interest revenues have exceeded \$376,000. These earnings are designated for future operations.
- **Looking Ahead** - Winter semester is underway and until we mark our final revenue from this enrollment period, a conservative approach to the addition of expenditures to the budget is recommended.

Jackson College  
Revenue and Expense Statement  
General Fund - FY 20  
For the Eight Months Ended February 29, 2020  
Preliminary - Unaudited

	2019-2020 Original Budget	Percentage of Original Budget	Actual Year to Date	Actual Percentage of Budget	Planned Percentage to Date	Variance of Planned Percentage to Actual	Prior Year to Date
<b>Revenue</b>							
Gross tuition and fees	\$ 28,537,274	59.7%	\$ 23,588,436	82.7%	83.0%	\$ (97,501)	\$ 23,346,649
Less Institutional Scholarships	(884,443)	-1.9%	(672,147)	76.0%	86.0%	88,474	(719,853)
Net tuition and fees	27,652,831	57.8%	22,916,289	82.9%	84.5%	(9,027)	22,626,796
Housing	900,000	1.9%	1,117,220	124.1%	95.0%	262,220	853,160
Property taxes	5,240,000	11.0%	4,826,412	92.1%	92.0%	5,612	4,581,896
State appropriations	12,855,700	26.9%	8,570,467	66.7%	66.7%	(4,285)	8,635,183
Contract training	100,000	0.2%	68,977	69.0%	66.7%	2,277	97,259
Potter Center activities	446,431	0.9%	283,759	63.6%	66.7%	(14,011)	292,638
Miscellaneous	557,500	1.2%	470,196	84.3%	66.7%	98,343	438,260
Transfers	34,500	0.1%	26,023	75.4%	75.0%	148	25,952
<b>Total revenues</b>	<b>47,786,962</b>	<b>100.0%</b>	<b>38,279,343</b>	<b>80.1%</b>	<b>75.5%</b>	<b>341,277</b>	<b>37,551,144</b>
<b>Expenses</b>							
Wages	18,024,637	37.7%	11,082,105	61.5%	65.4%	(706,007)	10,753,173
Retirement	4,699,758	9.8%	2,920,918	62.2%	65.4%	(152,723)	2,986,364
Benefits	3,186,946	6.7%	2,069,044	64.9%	66.7%	(56,649)	2,002,193
Services - Staffing Agency	4,878,622	10.2%	3,156,988	64.7%	65.4%	(33,631)	2,806,662
Services	2,943,382	6.2%	1,787,853	60.7%	66.7%	(175,383)	1,724,974
Materials	2,483,250	5.2%	1,774,164	71.4%	66.7%	117,836	1,484,126
Rent, utilities, insurance	1,900,000	4.0%	1,128,611	59.4%	66.7%	(138,689)	1,223,195
Other operating costs	3,415,069	7.1%	2,136,511	62.6%	66.7%	(141,340)	1,988,591
Transfers	805,000	1.7%	536,667	66.7%	66.7%	(268)	500,000
Transfers-debt service	4,848,013	10.1%	3,232,009	66.7%	66.7%	(1,616)	3,067,142
Capital equipment	601,500	1.3%	364,269	60.6%	66.7%	(36,932)	328,571
<b>Total expenses</b>	<b>47,786,176</b>	<b>100.0%</b>	<b>30,189,139</b>	<b>63.2%</b>	<b>66.3%</b>	<b>(1,325,402)</b>	<b>28,864,991</b>
<b>Income over (under) expenses</b>	<b>\$ 785</b>		<b>\$ 8,090,204</b>			<b>\$ 1,666,679</b>	<b>\$ 8,686,153</b>

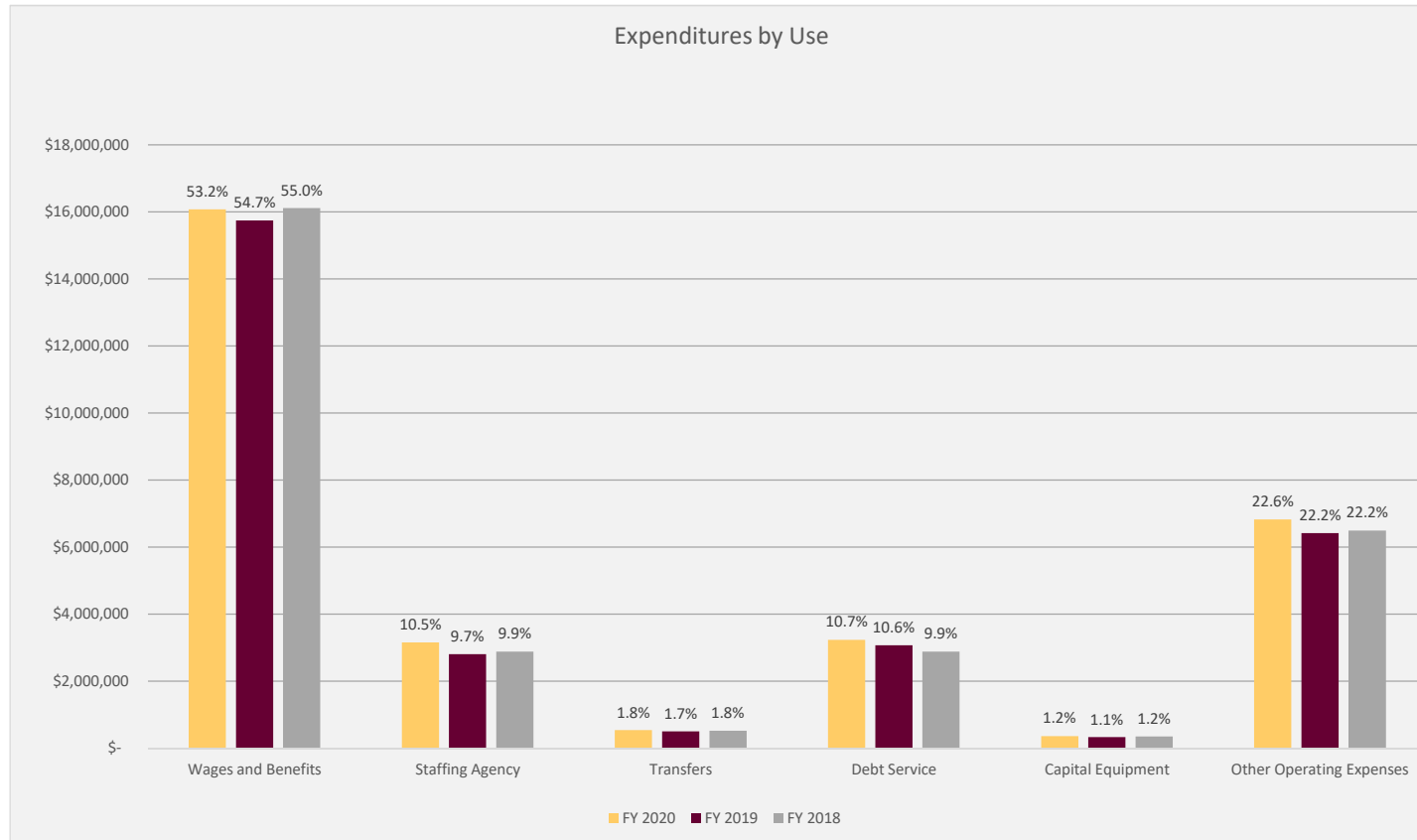
Jackson College  
General Fund Revenue Comparison  
For the Eight Months Ended February 29, 2020

\$38,279,343



Jackson College  
General Fund Expenditure Comparison  
For the Eight Months Ended February 29, 2020

\$30,189,139



Jackson College  
Balance Sheet and Changes in Fund Balance - FY 20  
February 29, 2020  
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	Endowment Fund	Debt & Property Fund	Activities Fund	Total
<b>Assets</b>							
Cash	\$ 8,133,221	\$ 8,974,928	\$ 991,349	\$ 13,136	\$ 5,991,549	\$ 280,063	\$ 24,384,246
Investments	-	-	-	17,673	-	-	17,673
Accounts receivable	6,039,822	50,000	1,000	-	45,760	-	6,136,582
Inventories	30,425	-	-	-	-	-	30,425
Other assets	543,076	-	2,083	-	72,078,030	-	72,623,189
<b>Total assets</b>	<b>14,746,544</b>	<b>9,024,928</b>	<b>994,432</b>	<b>30,809</b>	<b>78,115,339</b>	<b>280,063</b>	<b>103,192,115</b>
<b>Liabilities and Fund Balance</b>							
Accounts payable	148,993	-	-	-	-	-	148,993
Accrued liabilities	2,568,790	-	-	-	30,622,610	-	33,191,400
Deferred liabilities	2,895,240	-	-	-	-	-	2,895,240
Unearned revenue	364,114	-	-	-	-	-	364,114
Other liabilities	(23,267)	-	-	-	-	-	(23,267)
<b>Total liabilities</b>	<b>5,953,870</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>30,622,610</b>	<b>-</b>	<b>36,576,480</b>
Fund balance	8,792,674	9,024,928	994,432	30,809	47,492,729	280,063	66,615,635
<b>Total liabilities and fund balance</b>	<b>\$ 14,746,544</b>	<b>\$ 9,024,928</b>	<b>\$ 994,432</b>	<b>\$ 30,809</b>	<b>\$ 78,115,339</b>	<b>\$ 280,063</b>	<b>\$ 103,192,115</b>
<b>Beginning fund balance</b>							
Net investment in capital assets	\$ -	\$ -	\$ -	\$ -	\$ 44,188,252	\$ -	\$ 44,188,252
Major Maintenance and Equipment Replacement	-	-	-	-	4,165,003	-	4,165,003
Restricted		178,467	379,183	29,252	-	-	586,902
Future Operations	702,470	8,603,673	-	-	-	268,318	9,574,461
	\$ 702,470	\$ 8,782,140	\$ 379,183	\$ 29,252	\$ 48,353,255	\$ 268,318	\$ 58,514,618
Current year income	38,279,343	242,788	20,169,485	1,557	3,801,898	152,869	62,647,940
Current year expenses	30,189,139	-	19,554,236	-	4,662,424	141,124	54,546,923
<b>Ending fund balance</b>	<b>\$ 8,792,674</b>	<b>\$ 9,024,928</b>	<b>\$ 994,432</b>	<b>\$ 30,809</b>	<b>\$ 47,492,729</b>	<b>\$ 280,063</b>	<b>\$ 66,615,635</b>

Jackson College  
Balance Sheet  
Building and Site Fund - FY 20  
February 29, 2020  
Preliminary - Unaudited

	<b>Building and Site Fund</b>
<b>Assets</b>	
Cash	\$ 498,031
Investments	-
Accounts receivable	24,950
Due from other funds	-
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<b>Total assets</b>	<b>522,981</b>
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<b>Liabilities and Fund Balance</b>	
Accounts payable	-
Other liabilities	-
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<b>Total liabilities</b>	<b>-</b>
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Fund balance	522,981
<b>Total liabilities and fund balance</b>	<b>\$ 522,981</b>
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Jackson College  
Statement of Changes in Fund Balance  
Building and Site Fund  
For the Eight Months Ended February 29, 2020  
Preliminary - Unaudited

	<b>Balance July 1, 2019</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Balance February 29, 2020</b>
Major Maintenance and Equipment Replacement	\$ 4,165,003	\$ 561,397	\$ 4,203,419	\$ 522,981
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<b>Total</b>	<b>\$ 4,165,003</b>	<b>\$ 561,397</b>	<b>\$ 4,203,419</b>	<b>\$ 522,981</b>
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Jackson College  
Cash and Investments by Fund - FY 20  
February 29, 2020  
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	Grants Fund	Endowment Fund	Building and Site	Physical Plant	Activities Fund	Total
Cash									
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,724	\$ 2,724
Cash-Comerica Bank Pooled	2,427,401	93,998	766,091	64,459	13,136	498,031	5,493,518	276,999	9,633,633
Cash-Comerica Federal Funds	-	-	-	19,553	-	-	-	-	19,553
Cash-So Mich National	199,532	-	25,543	-	-	-	-	-	225,075
VISA Account	456,814	-	-	-	-	-	-	340	457,154
Cash-United Bank	229,712	-	29,361	-	-	-	-	-	259,073
Cash-Federal Stafford	-	-	2,399	-	-	-	-	-	2,399
Cash-Comerica State Wire	2,783,270	-	22,012	-	-	-	-	-	2,805,282
Cash-Payroll	16,147	-	(1,062,038)	(255,381)	-	-	-	-	(1,301,272)
JC One Card	14,301	-	-	-	-	-	-	-	14,301
Ref Pay	4,900	-	-	-	-	-	-	-	4,900
Athletic Checking	-	-	-	-	-	-	-	-	-
Cultural Affairs Checking	1,144	-	-	-	-	-	-	-	1,144
MNJTP	-	-	-	1,379,350	-	-	-	-	1,379,350
Certificates of Deposit	-	504,296	-	-	-	-	-	-	504,296
MILAF	2,000,000	8,376,634	-	-	-	-	-	-	10,376,634
Insurance HRA	-	-	-	-	-	-	-	-	-
	8,133,221	8,974,928	(216,632)	1,207,981	13,136	498,031	5,493,518	280,063	24,384,246
Investments									
Common Stock	-	-	-	-	17,673	-	-	-	17,673
Total cash and investments	<u>\$ 8,133,221</u>	<u>\$ 8,974,928</u>	<u>\$ (216,632)</u>	<u>\$ 1,207,981</u>	<u>\$ 30,809</u>	<u>\$ 498,031</u>	<u>\$ 5,493,518</u>	<u>\$ 280,063</u>	<u>\$ 24,401,919</u>



Jackson College  
Billing Contact Hours  
February 29, 2020  
Preliminary - Unaudited

	Budgeted FY 20	Actual FY 20	Actual Percentage	Actual FY 19	Prior Year Percentage
Semester:					
Fall	51,985	49,363	95.0%	49,168	100.4%
Winter	48,442	46,234	95.4%	46,014	100.5%
Spring	17,723	-	0.0%	19,063	0.0%
Total	118,150	95,597	80.9%	114,245	83.7%

