



## Financial Report

Presented to  
President Daniel Phelan  
Jackson College Board of Trustees



Prepared by the Business Office  
July 31, 2020

Jackson College  
Memo From Darrell Norris, Vice President of Finance  
For the July 31, 2020 Financial Report

Following is the July 31, 2020 Treasurer's Report summarizing the components of the major revenue and expense lines. Explanations for variances greater than 2% are included in this memo.

Note: Budgeted amounts reflect the 2020-2021 Budget as adopted at the May 2020 Board of Trustees meeting.

**Revenues**

- **Transfers** - Favorable to budget, timing of Foundation support.

**Expenses**

- **Services - Staffing Agency** - Favorable to budget. This may or may not continue depending on the number of sections we continue to offer.
- **Materials** - Favorable to budget due to limited in person activity. We anticipate this variance to diminish over the fiscal year.
- **Rent, Utilities, Insurance** - Unfavorable to budget due to timing, several insurance policies require larger upfront payments. We anticipate this variance to diminish over the fiscal year.
- **Capital Equipment** - Favorable to budget due to timing of purchases. We anticipate this variance to diminish over time.

**Other Notes**

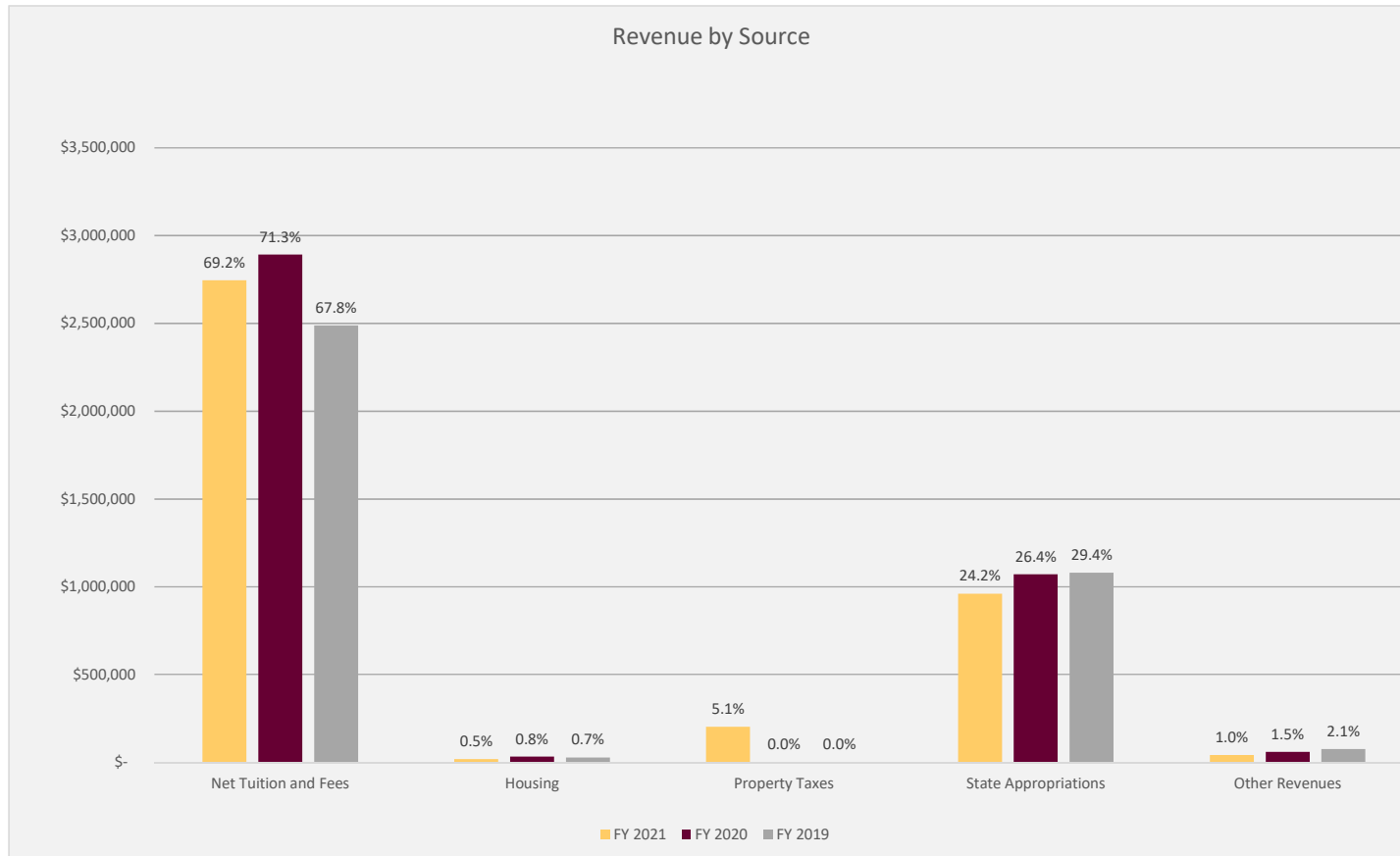
- **Cash and Investments** - The Board directed MILAF investment strategy was operationalized in June 2018. At July 31, 2020 interest revenues have exceeded \$413,000. These earnings are designated for future operations.
- **Looking Ahead** - Expense controls have been put in place in anticipation of reduced revenues resulting from COVID-19 pandemic. Our 20/FL enrollment numbers are down by 15% of budgeted BCH at this time so additional budget savings are being discussed to prepare for further future reductions in revenues.
- **Operating Reserves** - Board policy requires the College have combined operating fund balance reserves greater or equal to two months' operating expenses. At July 31, 2020, the operating fund balances reserves were \$13,607,261 which is approximately 3.9 months of projected FY 2021 operating expenses.

Jackson College  
Revenue and Expense Statement  
General Fund - FY 21  
For the One Month Ended July 31, 2020  
Preliminary - Unaudited

	2020-2021 Original Budget	Percentage of Original Budget	Actual Year to Date	Actual Percentage of Budget	Planned Percentage to Date	Variance of Planned Percentage to Actual	Prior Year to Date
<b>Revenue</b>							
Gross tuition and fees	\$ 23,393,941	57.0%	\$ 2,745,513	11.7%	11.7%	\$ 8,422	\$ 2,891,215
Less Institutional Scholarships	(794,472)	-1.9%	-	0.0%	0.0%	-	-
Net tuition and fees	22,599,469	55.1%	2,745,513	12.1%	11.7%	8,422	2,891,215
Housing	999,010	2.4%	18,650	1.9%	2.0%	(1,330)	32,515
Property taxes	4,867,939	11.9%	201,820	4.1%	4.0%	7,102	539
State appropriations	11,529,294	28.1%	960,775	8.3%	8.3%	3,844	1,071,308
Contract training	135,000	0.3%	44	0.0%	0.0%	44	1,198
Potter Center activities	405,000	1.0%	-	0.0%	0.0%	-	45,714
Miscellaneous	474,000	1.2%	37,164	7.8%	8.3%	(2,178)	12,278
Transfers	7,500	0.0%	3,424	45.7%	8.3%	2,801	-
<b>Total revenues</b>	<b>41,017,213</b>	<b>100.0%</b>	<b>3,967,390</b>	<b>9.7%</b>	<b>4.4%</b>	<b>18,705</b>	<b>4,054,767</b>
<b>Expenses</b>							
Wages	16,029,640	39.2%	1,251,201	7.8%	7.7%	16,920	1,422,873
Retirement	4,383,350	10.7%	330,698	7.5%	7.7%	(6,820)	368,346
Benefits	2,877,573	7.0%	256,996	8.9%	7.7%	35,423	268,267
Services - Staffing Agency	3,697,700	9.0%	166,762	4.5%	7.7%	(117,961)	284,000
Services	2,600,525	6.3%	173,531	6.7%	8.3%	(42,313)	242,890
Materials	1,600,225	3.9%	60,845	3.8%	8.3%	(71,974)	85,710
Rent, utilities, insurance	1,410,900	3.4%	145,840	10.3%	8.3%	28,735	216,026
Other operating costs	2,567,650	6.3%	173,154	6.7%	8.3%	(39,961)	335,969
Transfers	1,121,275	2.7%	93,440	8.3%	8.3%	374	67,083
Transfers-debt service	4,160,813	10.1%	346,735	8.3%	8.3%	1,388	404,001
Capital equipment	567,043	1.4%	20,963	3.7%	8.3%	(26,102)	13,168
<b>Total expenses</b>	<b>41,016,694</b>	<b>100.0%</b>	<b>3,020,165</b>	<b>7.4%</b>	<b>8.1%</b>	<b>(222,291)</b>	<b>3,708,333</b>
<b>Income over (under) expenses</b>	<b>\$ 519</b>		<b>\$ 947,225</b>			<b>\$ 240,996</b>	<b>\$ 346,434</b>

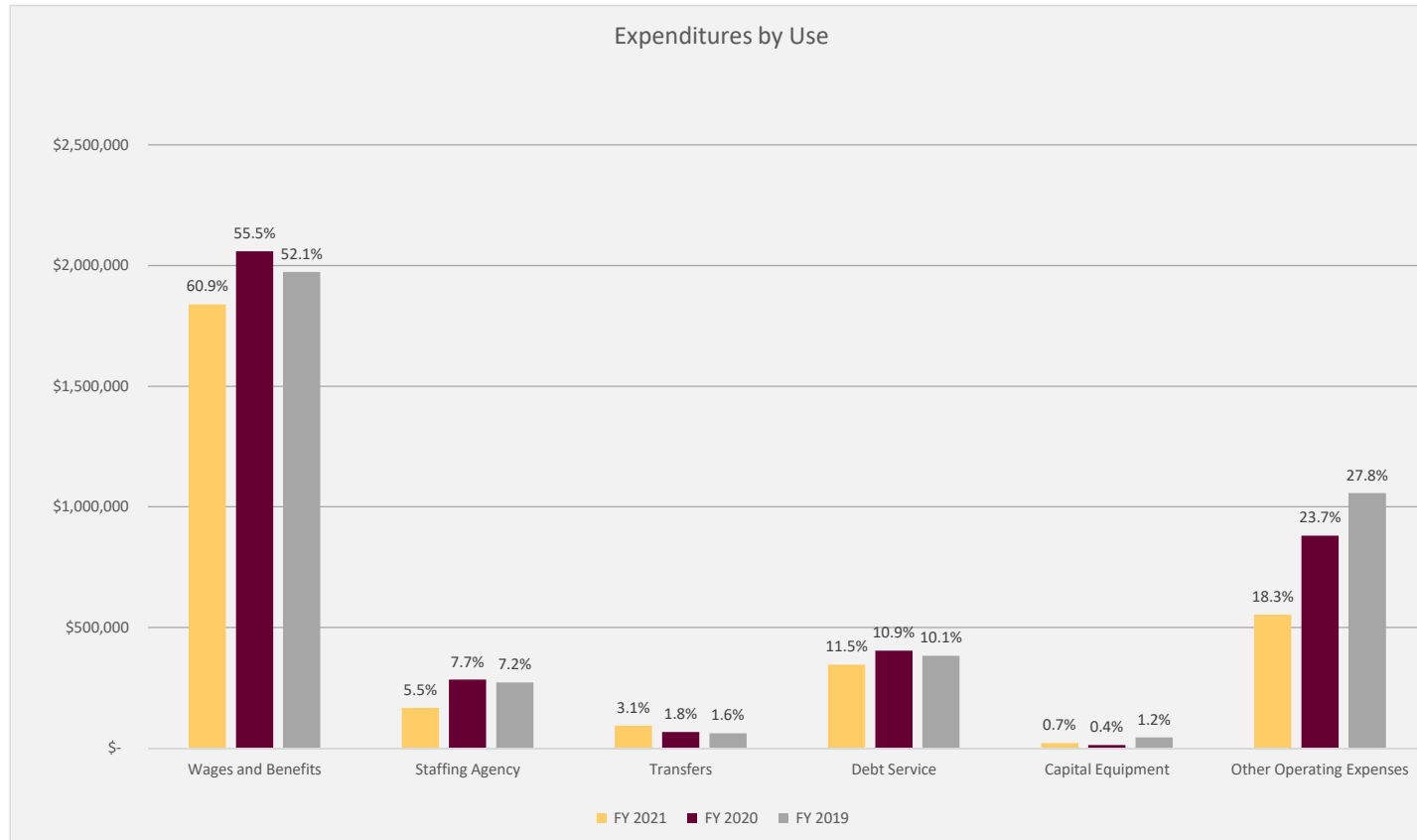
Jackson College  
General Fund Revenue Comparison  
For the One Month Ended July 31, 2020

\$3,967,390



Jackson College  
General Fund Expenditure Comparison  
For the One Month Ended July 31, 2020

\$3,020,165



Jackson College  
Balance Sheet and Changes in Fund Balance - FY 21  
July 31, 2020  
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	CARES Fund	Endowment Fund	Debt & Property Fund	Activities Fund	Total
<b>Assets</b>								
Cash	\$ 1,539,792	\$ 11,942,114	\$ 543,339	\$ (294,585)	\$ 13,207	\$ 5,857,067	\$ 304,003	\$ 19,904,937
Restricted cash in escrow	-	-	-	-	-	-	-	-
Investments	-	-	-	-	16,726	-	-	16,726
Accounts receivable	5,233,316	14,650	752,389	-	-	9,995	620,853	6,631,203
Inventories	27,430	-	-	-	-	-	-	27,430
Other assets	721,446	-	30,094	-	-	78,996,202	-	79,747,742
<b>Total assets</b>	<b>7,521,984</b>	<b>11,956,764</b>	<b>1,325,822</b>	<b>(294,585)</b>	<b>29,933</b>	<b>84,863,264</b>	<b>924,856</b>	<b>106,328,038</b>
<b>Liabilities and Fund Balance</b>								
Accounts payable	153,119	-	481	-	-	-	601,661	755,261
Accrued liabilities	3,148,307	-	10,565	-	-	38,021,662	-	41,180,534
Deferred liabilities	1,989,812	-	842,445	810,773	-	-	-	3,643,030
Unearned revenue	292,636	-	-	-	-	-	-	292,636
Other liabilities	287,613	-	-	-	-	-	-	287,613
<b>Total liabilities</b>	<b>5,871,487</b>	<b>-</b>	<b>853,491</b>	<b>810,773</b>	<b>-</b>	<b>38,021,662</b>	<b>601,661</b>	<b>46,159,074</b>
Fund balance	1,650,497	11,956,764	472,331	(1,105,358)	29,933	46,841,602	323,195	60,168,964
<b>Total liabilities and fund balance</b>	<b>\$ 7,521,984</b>	<b>\$ 11,956,764</b>	<b>\$ 1,325,822</b>	<b>\$ (294,585)</b>	<b>\$ 29,933</b>	<b>\$ 84,863,264</b>	<b>\$ 924,856</b>	<b>\$ 106,328,038</b>
<b>Beginning fund balance</b>								
Net investment in capital assets	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 45,853,683	\$ -	\$ 45,853,683
Major Maintenance and Equipment Replacement	-	-	-	-	-	569,073	-	569,073
Restricted	-	178,467	380,898	(1,105,355)	29,930	-	-	(516,060)
Future Operations	703,272	11,761,324	-	-	-	-	315,466	12,780,062
	\$ 703,272	\$ 11,939,791	\$ 380,898	\$ (1,105,355)	\$ 29,930	\$ 46,422,756	\$ 315,466	\$ 58,686,758
Current year income	3,967,390	16,973	1,185,365	(3)	3	440,173	9,629	5,619,530
Current year expenses	3,020,165	-	1,093,932	-	-	21,327	1,900	4,137,324
<b>Ending fund balance</b>	<b>\$ 1,650,497</b>	<b>\$ 11,956,764</b>	<b>\$ 472,331</b>	<b>\$ (1,105,358)</b>	<b>\$ 29,933</b>	<b>\$ 46,841,602</b>	<b>\$ 323,195</b>	<b>\$ 60,168,964</b>

Jackson College  
Balance Sheet  
Building and Site Fund - FY 21  
July 31, 2020  
Preliminary - Unaudited

	<b>Building and Site Fund</b>
<b>Assets</b>	
Cash	\$ 631,187
Investments	-
Accounts receivable	9,995
Due from other funds	-
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<b>Total assets</b>	<b>641,182</b>
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<b>Liabilities and Fund Balance</b>	
Accounts payable	-
Other liabilities	-
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<b>Total liabilities</b>	<b>-</b>
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Fund balance	641,182
<b>Total liabilities and fund balance</b>	<b>\$ 641,182</b>
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Jackson College  
Statement of Changes in Fund Balance  
Building and Site Fund  
For the One Month Ended July 31, 2020  
Preliminary - Unaudited

	<b>Balance July 1, 2020</b>	<b>Revenue</b>	<b>Expenditures</b>	<b>Balance July 31, 2020</b>
Major Maintenance and Equipment Replacement	\$ 569,073	\$ 93,435	\$ 21,326	\$ 641,182
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<b>Total</b>	<b>\$ 569,073</b>	<b>\$ 93,435</b>	<b>\$ 21,326</b>	<b>\$ 641,182</b>
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Jackson College  
Cash and Investments by Fund - FY 21  
July 31, 2020  
Preliminary - Unaudited

	General Fund	Designated Fund	Restricted Fund	CARES Fund	Grants Fund	Endowment Fund	Building and Site	Physical Plant	Activities Fund	Total
Cash										
Petty Cash	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,724	\$ 2,724
Cash-Comerica Bank Pooled	(1,756,638)	3,528,116	20,596	(1,053,707)	24,898	13,207	631,187	3,125,483	301,184	4,834,326
Cash-Comerica Federal Funds	-	-	20,623	759,122	-	-	-	-	-	779,745
Cash-So Mich National	200,150	-	25,543	-	-	-	-	-	-	225,693
VISA Account	145,214	-	-	-	-	-	-	-	95	145,309
Cash-United Bank	234,015	-	29,361	-	-	-	-	-	-	263,376
Cash-Federal Direct Loan	-	-	227,399	-	-	-	-	-	-	227,399
Cash-Comerica State Wire	1,497	-	-	-	-	-	-	-	-	1,497
Cash-Payroll	696,495	-	(591,834)	-	(106,235)	-	-	-	-	(1,574)
JC One Card	13,926	-	-	-	-	-	-	-	-	13,926
Ref Pay	4,459	-	-	-	-	-	-	-	-	4,459
Cultural Affairs Checking	674	-	-	-	-	-	-	-	-	674
MNJTP	-	-	-	-	892,988	-	-	-	-	892,988
Certificates of Deposit	-	-	-	-	-	-	-	-	-	-
MILAF	2,000,000	8,413,998	-	-	-	-	-	-	-	10,413,998
Bond capital project	-	-	-	-	-	-	-	2,100,397	-	2,100,397
	<u>1,539,792</u>	<u>11,942,114</u>	<u>(268,312)</u>	<u>(294,585)</u>	<u>811,651</u>	<u>13,207</u>	<u>631,187</u>	<u>5,225,880</u>	<u>304,003</u>	<u>19,904,937</u>
Investments										
Common Stock	-	-	-	-	-	16,726	-	-	-	16,726
Total cash and investments	<u>\$ 1,539,792</u>	<u>\$11,942,114</u>	<u>\$ (268,312)</u>	<u>\$ (294,585)</u>	<u>\$ 811,651</u>	<u>\$ 29,933</u>	<u>\$ 631,187</u>	<u>\$ 5,225,880</u>	<u>\$ 304,003</u>	<u>\$ 19,921,663</u>



Jackson College  
Billing Contact Hours  
July 31, 2020  
Preliminary - Unaudited

	Budgeted FY 21	Actual FY 21	Actual Percentage	Actual FY 20	Prior Year Percentage
Semester:					
Fall	43,082	24,359	56.5%	49,363	49.3%
Winter	39,165	-	0.0%	45,213	0.0%
Spring	15,666	-	0.0%	14,726	0.0%
Total	97,913	24,359	24.9%	109,302	22.3%

