JACKSON COLLEGE

4th Course Attempt Appeal Form

Name ____________________________________________ Student ID Number ______________________________

Address ________________________________________ Degree/Cert _________________________________

City __________________ State ______ Zip __________ Catalog of Entry ___________________________________________

Phone ____________________________ ☐ Cell ☐ Home Pending Graduation Date ______________________________

Course to be repeated: ______________________________________________________

Please describe what occurred during your first 3 attempts that led you to be unsuccessful in the course (Attach Additional Documentation if needed):

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

Please describe, in detail, what you are going to do differently during this attempt to be successful (Attach Additional Documentation if needed):

________________________________________________________________________________________

________________________________________________________________________________________

________________________________________________________________________________________

I acknowledge that since this is my 4th attempt at completing this course that Federal Financial Aid does not cover the cost of this course.

Student Signature ____________________________ Date____________________

________________________________________________________________________________________

OFFICE USE ONLY

I have reviewed the above appeal for permission to retake a course for the 4th time.

☐ Approved ☐ Denied

Reason: __________________________________________________________

______________________________ Date____________________________

Registrar

If you disagree with the decision that was made by the Registrar, you may appeal the decision in writing to the Dean of Student Services.