



**Governance  
Process**

**ENDs**

**Board – CEO  
Delegation**

**Executive  
Limitations**

## **JACKSON COLLEGE BOARD OF TRUSTEES POLICY**

**Policy Type:** GOVERNANCE PROCESS

**Policy Title:** Board Job Contributions

**Policy Number:** GP 02

**Date Adopted:** 06.08.20

**Version:** 4.0

**Date Last Reviewed:** 04.21.25

**Responsible Party:** Chief Governance Officer

**Reviewing Committee:** Chairperson Patterson,  
Trustee Heins  
Trustee Thomas

### **GOVERNANCE PROCESS STATEMENT:**

As an informed agent of the Ownership, the Jackson College Board of Trustee's specific job products are those that ensure appropriate organizational performance.

Accordingly, the Board has direct responsibility to create:

1. The link between the Owners and the College.
2. Written governing policies that address the broadest levels of all organizational decisions and situations:
  - 2.1. Ends: What good or benefit the organization is to produce, for which recipients, at what value.
  - 2.2. Executive Limitations: Constraints on executive authority that establish the boundaries of prudence and ethics within which all executive activity and decisions must take place.
  - 2.3. Governance Process: Specification of how the Board conceptualizes, carries out, and monitors its own task.
  - 2.4. Board-Management Delegation: How authority is delegated and its proper use monitored, including the President role, authority, and accountability.
3. Assurance of organizational performance on Ends and Executive Limitations.
  - 3.1. Continuity of the CEO role and function.
  - 3.2. Structured monitoring of the CEO as outlined in Board-Management

Delegation policies.

4. Ongoing cognizance of federal, state, and local governmental bodies, as well as with other public and private organizations, regarding the immediate and prospective requisites of the College in fulfilling its ENDS.
5. Operational decisions that the Board has prohibited the CEO from making by its Executive Limitations policies.
  - 5.1. Decisions regarding acquisition, encumbering or disposal of land or buildings. [EL-4 item 8]
  - 5.2. Decisions regarding individual expenditures that do not meet the conditions in EL-5, item 6.
  - 5.3. Decisions regarding change of organizational name or identity in the community. [EL-5 item 11]
  - 5.4. Decisions regarding the naming or change of the name of a College building or facility. [EL-5 item 12]
  - 5.5. Creation of a subsidiary that does not meet the conditions in EL-5, item 14.
  - 5.6. Decisions regarding the CEO's own compensation and benefits. [EL-6 item 1]

<b>Date Of Change</b>	<b>Version</b>	<b>Description of Change</b>	<b>Responsible Party</b>
06.08.20	1.0	First release following Policy Governance consulting work.	Chief of Staff
4.12.21	2.0	Regular Review	Chief of Staff
4.11.22	2.0	Regular Review – Approved	CEO
3.13.23	2.0	Regular Review – Approved	CEO
3.11.24	3.0	Regular Review – Addition of policy item #4 regarding governmental bodies.	CGO
4.21.25	4.0	Regular Review – Elimination of redundant sub-policy items under policy item #4.	CGO