



Governance Process	Ends
Board-President Delegation	Executive Limitations

BOARD OF TRUSTEES POLICY
Policy Type: Governance Process
Policy Title: Ownership Linkage Committee Terms of Reference
Policy Number: GP – 07.2
Date Adopted: 06/08/20
Version: 1.0
Date Last Reviewed: 06/08/20
Office Responsible: President’s
Reviewing Committee: Board of Trustees

The Ownership Linkage Committee will assist the Jackson College Board of Trustees in fulfilling its responsibilities regarding connection to Owners.

Committee Products:

1. The committee products are to support the Board’s job, never to decide for the Board, unless explicitly stated below.
 - 1.1. A current Ownership Linkage Plan that enables constructive Board dialogue with Owners related to Ends issues.
 - 1.1.1. An initial Ownership Linkage Plan provided to the Board for review and decision by the Spring Planning Session.
 - 1.1.2. An annual evaluation of the effectiveness of the prior year’s plan will occur, with input from the Board.
 - 1.1.3. An updated Ownership Linkage Plan annually, with input from the Board.
 - 1.1.4. An organized written presentation of information collected from groups within the Ownership, in a format useful to the Board for Ends deliberations, by June annually.

Committee Authority:

2. The Committee’s authority enables it to assist the Board in its work, while not interfering with Board holism.
 - 2.1. The Committee cannot change or contravene Board policies, or instruct the President, or any other staff member, other than to request information required in the conduct of its duties.
 - 2.2. The Committee may not spend or commit organization funds, other than those specifically allocated by the Board.
 - 2.3. The Committee may use staff resource time normal for administrative support around meetings, as well as administrative support included in the Board’s Ownership linkage plan, in coordination with the President.
 - 2.4. The Committee Chair has the authority to make any reasonable interpretation of this policy.

Committee Composition and Tenure:

3. The Committee's composition shall enable it to function effectively and efficiently.
 - 3.1. The Committee shall be composed of up to three Trustees appointed by the Chair.
 - 3.2. The Committee shall appoint a Chair from among its members.
 - 3.3. Members shall be appointed for a three-year term.

Date Of Change	Version	Description of Change	Responsible Party
06.08.20	1.0	First release following Policy Governance consulting work.	Chief of Staff