

Jackson College

Undergraduate certificate in Microsoft Office Specialist

Program Length: 45 weeks

Students graduating on time

N/A* of Title IV students complete the program within 45 weeks¹

*Fewer than 10 students enrolled in this program. This number has been withheld to preserve the confidentiality of the students.

Program Costs*

\$5,062 for in-state tuition and fees

\$10,125 for out-of-state tuition and fees

\$1,722 for books and supplies

\$8,000 for off-campus room and board

\$7,986 for on-campus room and board

Other Costs:

Additional Fees: 2234.67

Visit website for more program cost information: www.jccmi.edu/student-services/registration/tuition.htm

*The amounts shown above include costs for the entire program, assuming normal time to completion.

Note that this information is subject to change.

Students Borrowing Money

N/A* of students who attend this program borrow money to pay for it²

*Fewer than 10 students enrolled in this program. This number has been withheld to preserve the confidentiality of the students.

The typical graduate leaves with

N/A* in debt³

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

The typical monthly loan payment

N/A* per month in student loans with **N/A*** interest rate⁴.

*Fewer than 10 students completed this program within normal time. This number has been withheld to preserve the confidentiality of the students.

The typical graduate earns

not provided per year after leaving this program⁵

Graduates who got jobs

N/A* of program graduates got jobs

*We are not currently required to calculate a job placement rate for program completers.

Program graduates are employed in the following fields:

Executive Secretaries and Executive Administrative Assistants: <http://onetonline.org/link/summary/43-6011.00>

Secretaries and Administrative Assistants, Except Legal, Medical, and Executive: <http://onetonline.org/link/summary/43-6014.00>

Licensure Requirements⁶

There are no licensure requirements for this profession in:

Michigan

Additional Information:

No additional notes provided.

Date Created: 5/22/2017

These disclosures are required by the U.S. Department of Education

Footnotes:

- ¹ The share of students who completed the program within 100% of normal time (45 weeks).
- ² The share of students who borrowed Federal, private, and/or institutional loans to help pay for college.
- ³ The median debt of borrowers who completed this program. This debt includes federal, private, and institutional loans.
- ⁴ The median monthly loan payment for students who completed this program if it were repaid over ten years at a NA* interest rate.
- ⁵ The median earnings of program graduates who received Federal aid.
- ⁶ Some States require students to graduate from a state approved program in order to obtain a license to practice a profession in those States.
- ⁷ State Job Placement Rate: N/A
- ⁸ Accreditor Job Placement Rate: N/A



Gainful Employment Disclosure Acknowledgement

Federal Regulations require Jackson College to provide you information about Gainful Employment for the **Microsoft Office Specialist - Certificate** program.

By signing this document, you certify that you have been provided by Jackson College the Gainful Employment Disclosure information.

Student Printed Name

Student ID #

Student Signature

Date