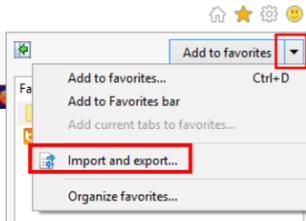


## IE Favorites Backup FAQ

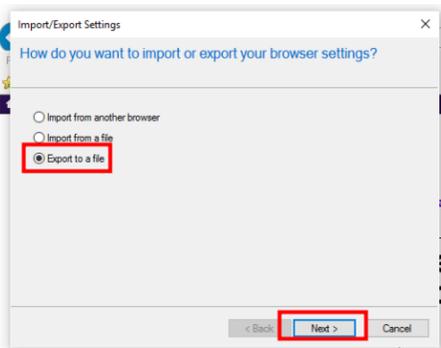
While in Internet Explorer, you will click on the star in the top right corner, this will open the Favorites pane.



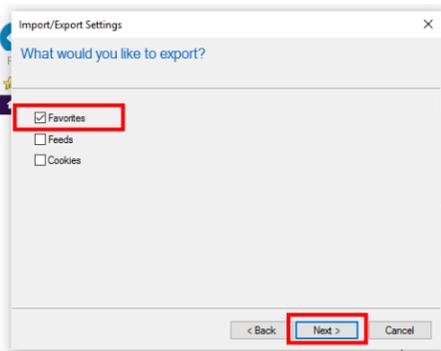
Once the Favorites pane is open you will click on the drop down menu next to **“Add to Favorites”**, a new menu will appear. Once in the drop down menu you will select **“Import and Export...”**



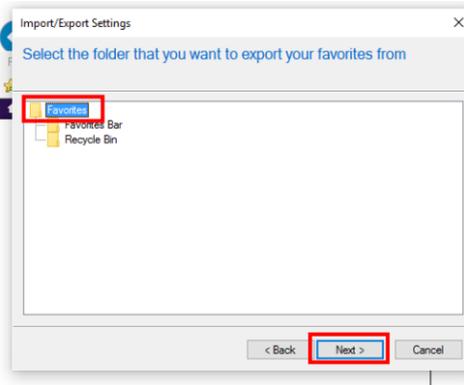
Once you click on **“Import and Export...”** a new menu will open, In this menu you will select **“Export to a File”** and press Next.



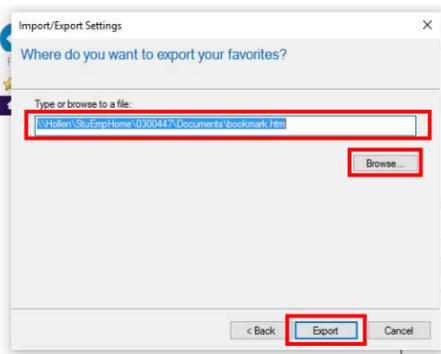
After clicking Next you will be prompted to check boxes, make sure that **“Favorites”** is checked and click Next



Once you press Next you will be prompted to choose which favorites you would like to back up – If you select **“Favorites”** it will back up all favorites from the Favorites Bar and Recycle Bin, after that you will press Next.



Once you press next you will be prompted to find a place to save your Favorites, your Jackson College G Drive is a good place to save these, after selecting a location, you will press **“Export”**.



Once you click Next you will be told that you have successfully exported these setting, Click Finish.

