

Use and Finance Bi-Annual Reporting Form

Reporting Period: July 2021 through December 2021

University/College: Jackson College

Number of Projects to Report: 3

Estimated Impact on Tuition and Fee Rates:¹ NA

	Project Description	Project Timeline	Project Costs		Funding Sources	
1.	Potter Center transformer fire restoration work that included water mitigation, smoke cleaning, electrical equipment and theatre lighting which was impacted by the fire.	Start Date: 7/2021 Completion: 2/1/2022	Property Acquisition	\$ _____	Tuition	\$ _____
			Remodeling	\$ _____	Millage	\$ _____
			Additions	\$ _____	Bond Proceeds	\$ _____
			Landscaping/Roads	\$ _____	Donations	\$ _____
			Equipment	\$400,000	Federal	\$ _____
			Other (Cleaning, restoration, engineering and consulting and installation)		Other (Insurance Claim)	
				\$2,400,000		\$2,800,000
			Total:	\$2,800,000	Total:	\$2,800,000
2.	Potter Center Performing Arts Renovation and front entrance. Theatre was painted, carpeted and new seating. Outside entrance to theatre was rebuilt to be barrier free.	Start Date: 7/1/2022 Completion:	Property Acquisition	\$ _____	Tuition	\$ _____
			Remodeling	\$645,000	Millage	\$ _____
			Additions	\$ _____	Bond Proceeds	\$ _____
			Landscaping/Roads	\$645,000	Donations	\$1,315,000
			Equipment	\$21,000	Federal	\$ _____
			Other (contracted services)	\$4,000	Other (explain)	\$ _____
			Total:	\$1,315,000	Total:	\$1,315,000

¹ This amount shall be calculated by dividing the amount of tuition revenue that is annually budgeted for the institution's share of a project's cost by the most recent fiscal year equated student count for the institution.

	Project Description	Project Timeline	Project Costs	Funding Sources
3.	Baseball & Softball Field Upgrades to include dugouts, press boxes, bleachers, lighting and field work for the baseball and softball fields.	Start Date: 9/1/2021 Completion Date:	Property Acquisition \$ _____ Remodeling \$2,260,500 Additions \$ _____ Landscaping/Roads \$957,000 Equipment \$34,000 Other (Design Services) \$76,500 Total: \$3,328,000	Tuition \$ _____ Millage \$ _____ Bond Proceeds \$ _____ Donations \$ _____ Federal \$ _____ Other (Major Maint. Funds) \$3,328,000 Total: \$3,328,000
4.				
5.				

Instructions:

1. Projects shall be reported on this standard form and submitted to the Joint Capital Outlay Subcommittee, the fiscal agencies, and the State Budget Office ***on or before June 30 and December 31 of each year***. Submission to the above parties shall be accomplished by posting the reports on the institution's website under the "Budget and Performance Transparency Reporting" section. If an institution has no projects to report for a six-month period, enter "None" next to "Number of Projects to Report" located on the top of the form.
2. Reports shall include all contracts entered into for new construction of ***self-funded projects costing in excess of \$1,000,000.00***. Projects funded by State capital outlay appropriations are not to be included in these reports. Once submitted, a project does not have to be listed in any subsequent report, unless a change in project cost has occurred. In such case, the subsequent use and finance report shall clearly state that the project cost has changed, listing the dollar amount of the change, and including reasons for the cost change.
3. New construction includes land or property acquisition, remodeling and additions, maintenance projects, roads, landscaping, equipment, telecommunications, utilities, and parking lots and structures.
4. Project Description should include a basic overview of the project including the purpose and justification for the project.
5. Reports shall detail by amount the funding sources that are supporting a project (e.g. tuition, fees, bond funds, millage, donations, etc.).
6. ***Penalties:*** Statutory language in the appropriation act for Universities and Community Colleges provides that institutions shall comply with the current use and finance requirements of the Joint Capital Outlay Subcommittee and provides for a 1.0% reduction in State appropriations for each violation.

Statutory References

Management and Budget Act, 1984 PA 431, Section 238, MCL 18.1238

State School Aid Act, 1979 PA 94, Section 208, MCL 388.1808

State School Aid Act, 1979 PA 94, Section 275a, MCL 388.1875a