

**Leadership Council
Jackson College
Zoom
January 21, 2021**

The Leadership Council of Jackson College was held on January 21, 2021.

Leadership Members Present: Dr. Daniel Phelan, Jason Valente, Jeremy Frew, Cindy Allen, Darrell Norris, Jim Jones, Sara Perkin and Lee Hampton.

Meeting start time: 9:00AM Meeting end time: 11:25 AM

FIRST TEAM NORMS

The Leadership Council COVID-19 Commitments were reviewed.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for January 14, 2021 were approved with corrections.

ACTION ITEM

Policy Review

The following new policies were approved: Employee Vaccinations, Student Vaccinations and Chosen Name.

Cindy Allen presented requests to hire two full time cook and a sous chef for food service. The team approved the requests.

Cindy Allen provided a request for a part time security position. The team approved the request.

Jeremy Frew presented a request for a basketball coach. The request was approved.

Darrell Norris presented a request for two positions for residence life, a Residence Life Coordinator and Assistant Director of Residence Life. This request was approved.

INFORMATION

Scorecard Review

Sara provided an overview of the weekly scorecard.

Housing Update

Darrell shared the weekly housing report.

Discussion was had around potentially opening the weight room for athletes moving onto campus. Jeremy will request that Courtney put together proposal that will first be reviewed by the RTF and then ultimately Leadership.

Discussion was also had around rapid tests for students.

Jim shared that we will be in good shape starting Monday for folks to move onto campus.

After athletes move in, Dr. Phelan has asked Darrell to provide an update on suites.

Future for Frontliners

Jeremy Frew provided an enrollment update on the Future for Frontliners program. This item will be removed from the agenda going forward.

Tiny Homes Update

Jim shared that these houses will arrive next week, but we do not have a way to position them in place. This item will be removed from the agenda going forward.

Pandemic Relief Fund Update

President Phelan provided an update on the Pandemic Relief Fund.

President Phelan would like for students on the waitlist who are enrolled to be awarded, then he would like an update on the residual. Jeremy will get a list to Dan.

Ready Set Jet

Lee shared that things are progressing well. With the goal of 200 students, they are planning on five sections to start with five sections that will be in reserve.

ACE Board Pulse Point Survey Results

President Phelan shared the results of a survey conducted by the ACE Board.

Board Meeting Presentation Topic

President Phelan proposed that Cindy provide an overview of the RTF Committees work. He also shared that another topic is Diversity. President Phelan shared that when he speaks to Diversity, he is speaking broadly. When these presentations occur, he would like PowerPoint presentations. The first will be held in February and will be Cindy presenting on RTF. Lee will present in the second quarter. These are quarterly updates.

Jeremy inquired on where spectrum training will reside with the departing of Chas. Cindy shared that this training can be added within HR.

Diversity, Equity and Inclusion Listening Session

President Phelan shared that MCCA is hosting a listening session open to all.

Round Table

Jim shared that there is an authentication method through Microsoft that will be implemented. Jim shared that they will be providing a report to the President on the work that the information security team is working on following the audit report. Jim will bring back an estimated project cost for the Potter Center next week.

For the CV units, President Phelan shared that we will not be replacing carpet with carpet but will be moving to vinyl flooring.

Jason shared we were not awarded the Strengthening Community College grant. Jason inquired what we would like to do as far as the Crocket Award Recipient and Distinguished service award.

Jim asked Jason about dollars in the grant application that were assigned to a new LMS system which prompted further discussion on the need for a new LMS system. Jeremy shared that without a new LMS, we cannot move ahead with CBE. A meeting will be scheduled for further discussion.

Lee expressed his appreciation for everyone's support of this week's MLK events.