

**Leadership Council  
Jackson College  
Collaboratorium  
January 22, 2020**

The Leadership Council of Jackson College was held on January 22, 2020 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Cindy Allen, Lee Hampton, Dr. Kate Thirolf, Sara Perkin, Jeremy Frew, Darrell Norris and Jason Valente.

Absent: Dr. Daniel Phelan and Jim Jones

Meeting start time: 9:00AM Meeting end time: 11:22 AM

**FIRST TEAM NORMS**

The team reviewed the first team norms.

**MONTHLY BELIEF/GOOD NEWS**

Celebration of the monthly belief and good news stories were shared.

**INTERVIEW**

An interview was held for the Director of Housing.

**MINUTES**

The minutes for January 15, 2020 were approved.

**BOARD MEETING DEBRIEF**

A debrief of the board meeting was held.

**ACTION**

*Policy*

Policy 3108 Record Retention was reviewed and will be carried over for an additional week to allow for a second reading. A new policy for Taser use was presented and approved.

*CSS Support Specialist*

Jeremy Frew presented a Jets Protocol to replace the vacant position of CSS Support Specialist.

**INFORMATION**

*Going Away Parties*

Discussion was had on consistency for going away parties.

*Convocation PPT*

Sara shared a draft PPT for convocation for review. Folks will send additional updates.

*Program List*

Dr. Thirolf provided updates on programs for the new catalog year.

*Round Table*

Jason shared an update from the Foundation Board meeting.

Lee provided an overview of the forum held on MLK day on mass incarceration.

Jeremy shared that Cradle to Career is no longer meeting, but a different group is Collaborating Coordinating Council and he is happy to still represent the College and after the first meeting, he may suggest that a backup from Leadership be added.

Dr. Thirolf provided an update on Crossbrainning and provided an update on music scholarships. She also shared that four of our students applied and were accepted to present their research at the National Council of Undergraduate Research.

Cindy shared an overview of new title IV requirements that will be impacting the college. She also shared an update on a partnership with AARP.