

**Leadership Council
Jackson College
Collaboratorium
October 16, 2019**

The Leadership Council of Jackson College was held on October 16, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Cindy Allen, Jeremy Frew, Lee Hampton, Dr. Kate Thirolf, Jim Jones and Jason Valente

Absent: Dr. Daniel Phelan, Sara Perkin and Darrell Norris

Meeting start time: 9:00AM Meeting end time: 10:30 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for October 9, were approved with one minor correction.

ACTION

Jim Jones brought forward a Jets Protocol for Network Account Policy Changes, increasing the minimum password length and password history, per a recommendation by Rehman. The request was approved as presented.

Jeremy Frew brought policy 2808, Prerequisite Policy, containing minor changes. The policy was approved as presented. He also brought Policy 3114 and 3115, Military Leave of Absence and Military Withdrawal Due to Orders. Both were reviewed and no changes were recommended.

Kate brought forward Policies, 1030 New Course Proposals, 1036 Course Fees Policy and 1106 Credit Hour policies that were recently just reviewed by Academic Council. All three policies were approved as presented.

INFORMATION

Roundtable

Cindy shared the good work that is being done by HERDI related to student retention and success. Jim Jones gave an update on the beltway project and fitness trail. Kate Thirolf gave an update on the recent accreditors visit for EMS and stated the nursing visit is next week. Jason Valente gave us an update on a meditation room he is setting up at Maher for students and employees.

TALENT REVIEW

(leadership reconvened at 1:30PM for this portion of the agenda and ended at 3:07PM)

A six-month interview was held with Andy Hosmer, Glazing Coordinator for Facilities.

Interviews were held for an Enrollment Advisor and the CEP Navigator. Both applicants were approved by leadership.