

**Leadership Council
Jackson College
Collaboratorium
October 23, 2019**

The Leadership Council of Jackson College was held on October 23, 2019 in the Collaboratorium in William Atkinson, on the College's Central Campus in Jackson, Michigan.

Leadership Members Present: Cindy Allen, Sara Perkin, Jeremy Frew, Lee Hampton, Dr. Kate Thirolf and Jim Jones.

Absent: Dr. Daniel Phelan, Darrell Norris and Jason Valente

Meeting start time: 9:00AM Meeting end time: 11:00 AM

FIRST TEAM NORMS

The team reviewed the first team norms.

MONTHLY BELIEF/GOOD NEWS

Celebration of the monthly belief and good news stories were shared.

MINUTES

The minutes for October 16, were approved with one minor correction.

ACTION

Jeremy Frew brought forward a protocol to fill a Student Services Specialist position. The request was approved.

INFORMATION

Roundtable

Lee requested we discuss CV4 housing requirements and timelines at the December 10th Leadership Council retreat. He also shared that there are two courses at the MLK center are scheduled to start.

Kate shared that the nursing accreditation visit concluded and there are zero citations. She also shared an update on Vocal Point, the student chorale has an upcoming concert this Sunday.

Kate and Jeremy provided an updated on movement of Corporate and Continuing Education to Walker Hall. Kate expressed appreciation she is hearing for the completion of faculty offices in Atkinson.

Sara Perkin provided an update on the vacant Compliance Reporting Specialist position and reminded the team that Spooktacular is being held this Friday. She and Jim Jones also provided a brief update on where they are with engaging with ASR, which is still pending. Jim provided and update on projects.

TALENT REVIEW

Interviews were held for the Instructional Coordinator and JC @ LISD Tech Student Success Navigator positions.